Trustee Meeting Feb 4 2019

Agenda

Pledge of Allegiance

Call to Order

Present: Trustee James E. Carr, Jr., Trustee Janet L. Mattox, Trustee Mary Albanese, Deputy Mayor Kimberly A. Liedka, and Mayor Robert T. Tackman.

Also Present:

- 1. **DPW** Motion to hire Justin Heathway for the <u>mechanic labor position</u> at @\$20 hr. to start in 2 weeks.
- 2. Caretaker Motion to advertise to hire, for the caretakers position
- Caretaker Sr. title (Chief and I have talked about this and we need to make it clear that one care
 taker is responsible for the caretakers and will report to Chief, Dawn and I.
 Motion to change <u>Tyler Talarico</u> title from caretaker to Sr. Caretaker with adjustment to his hourly
 rate. He is \$15.00hr adjust to \$16.00
- 4. **Parks Motion** to approve the following ice skating staff Supervisor @ 12.20hr.
 - a. Kevin Romer
 - b. Kelly Bliss
 - c. Sara Stevenson

Rec Leader @ 11.10hr.

- a. Caleb Thorton
- b. Sarah Brabham
- c. Alexis Bufis
- 5. Parks Motion for Community Day to be held on Saturday July 6th (rain date July 7th)
- 6. Parks- Motion to sign fireworks contract with Zambelli for \$10,500 July 6th
- 7. Parks motion to approve a contract for the band Infinity for \$1,100 for July 6th 6:15pm to 9:15pm
- 8. Parks Motion to allow <u>Special Olympic softball</u> to use large field at Ellis Field Park on Wednesdays July 11 thru the end of Sept.

9. Parks – motion to approve the rental fee for the <u>Fred J. Ray Pavilion</u> at Ellis Field park for ½ and full day rates.

Half day -Resident \$25.00 Nonresident \$50.00 Non for profit (weekends) \$25.00/\$40	-Security \$50
Full day - Resident \$40.00 Non Resident \$65.00 Non for Profit (weekdays free)	Security \$50

10. Fire Department Motion - Request for <u>Joshua Ambrose</u> to attend training at NVS Fire Academy March 4-7 and March 11 -14 cost \$113

Discussion:

- Fire Department Robert Quonce
- Draft of employees handbook update
- Fire Department Contract update
- Ethics Committee we need to have at least 5 members need to fill 2 more positions
 - o Michael Moracco
 - o Holly Glassford
 - o Robert Germain
 - 0 7
 - 0 ?

Department	Reports:
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DPW

Parks

Codes

Fire Dept.

Village Manger

Mayor's Remarks:

Board Members Comments

Announcements:

Community Comments:

Next Board of Trustees is Monday March 4, 2019 at 7PM

Motion- to Adjourn

	1	Spendir	ng Request Form
DEPT	Fr	e Dep	} ·
Item purchased	Re	gistva-ha	n + Ladging
Vendor/Supplier	N	IS AF	ire Science
please mark with X:			
Master Card			
On Account	γ	Store Name	NYS Academy Five Science
Store Credit Card		Store Name	
Needed for	reg	Khatun	, lodging dinners.
Account # Code	34	10.040	9 ·
Approved by Dept Head	//	Mulji	of Crame
Requested by	J	oshua	Ambrosc
Date	1-	25:19	

Return form with original documentation to: Treasurer or Clerks within 1 week of purchase.



REQUEST FOR BOARD OF TRUSTEES' ATTENTION CONCERNING TRAINING, SEMINARS AND CONFERENCES

TO:	Board of Trustees
FROM:	Fire Dept.
DATE:	1-25-19
RE:	Attendance at NVS Fire Academy
government. H	t the meeting of the Board of Trustees. The General Municipal Law authorized municipal officials and employees of, conferences, seminars, etc. conducted for the benefit of the local lowever, such attendance is not authorized, nor can reimbursement be ss prior approval of the Board of Trustees is obtained
Request to Atte	nd: Fire Academy
Held On: Ma	rch 4-7 + March 11-14.
Held At: NV	S Academy Fire Science
Cost, per person	: \$ 113
Registrati	on: \$_25.00
Food & Lo	odging: \$ 58
Mileage:	(the Village reimburses mileage at IRS rate 50¢/mile) # of
Person(s) Attendir	ng: Joshua Ambrosc
Subject Matter or	Topics Covered: Fire Officer 1
It is expected that	



Fire Prevention and Control

Academy of Fire Science

EOSB - 1220 (8/18)

Fire Academy Registration Form

Personal Infe	ormation	Sponsoring Organization
NAME (Last, First, MI)		FIRE DEPARTMENT ID # COUNTY
Amono Johns Training id # or Last 4 digits of	SOCIAL SECURITY#	34012 Ononclose.
479/2		Front Surecuse FD
HOME ADDRESS (Street, PO Box)		STREET ADDRESS, PO BOX
loylog wells or		204 H Center 34
Frot Syricuse MY	ZIP 13057	CITY STATE ZIP FO PHONE# FD E-MAIL or FAX
CHECK IF NEW ADDRESS	MALE FEMALE	NAME/TITLE - HEAD OF THE SPONSORING AGENCY
DAYTIME PHONE	EVENING PHONE	Chief Michael Cremer
315-723-6317	35-723-6317.	SIGNATURE - HEAD OF THE SPONSORING AGENCY (REQUIRED)
FAX#	E-MAIL ADDRESS	Muguel Cranus Date 1/25/19
Five officer I c	01-11-0127.	Date 1251
	JRSE CODE #	COURSE TITLE DATES
Fire officer I c	01-11-0127	Fire office 1 moreh 4-7 moreh 11-14
NOTE: Training Authorization Letter Courses for OPWDD; Explorer Week Explorer Weekends); Non-OFPC Prog	ends at the NYS Fire Academy (i	raining: The following courses/programs are exempt from the TAL: Explorers are not allowed to attend OFPC training except for the
Course Registration -		Registration, Material, Meals & Lodging Fees:
NOTE: Payment MUST Accom Registration Fee is MANDATORY AND I		Registration Fee (include w/registration) \$
NYS Resident - \$25		Materials Fee (if applicable – payable upon arrival) \$
☐ Materials Fee (if applicable)		Meals & Lodging Fee (payable upon arrival) \$
See course description (may in Prerequisite Proof (if application)	not include required text book)	Optional commuter dinner(s) \$
Must accompany registration		Total enclosed: \$
Training Authorization Letter Must accompany registration	ſ	
Academy Meals & Lodging	I - navahle unon arrival	Balance due upon arrival: \$
Resident – includes all meals		Reasonable lodging/dietary request:
Commuter – includes breakfa	st & lunch	
Commuter dinner - \$9/day (o	ptional)	Share room with:
	Paymen	t Method
Make checks, money orders & vo		☐ VISA ☐ MasterCard ☐ Discover Total Charge: \$
Academy of Fire Sc		Card #
☐ Check ☐ Signed Voucher	☐ Money Order	expiration Date / Security Code
- Signed vodeller		Signature

Please review the application to make certain it is complete and the required payment, prerequisite proof, and Training Authorization Letter are enclosed. Incomplete forms will be returned. This form is on the web at www.dhses.ny.gov/ofpc EMAIL (AcademyRegistrationMF@dhses.ny.gov), FAX, OR MAIL APPLICATION TO FIRE ACADEMY ONLY





Fire Prevention and Control

EOSB - 1654 (5/18)

Training Authorization Letter

The student listed below is an active member of the agency indicated below, is at least 16 years of age, and is authorized to attend the course indicated below. I understand this training course may contain certain evolutions that simulate and/or create actual firefighting or rescue conditions. The Office of Fire Prevention and Control is not responsible and/or liable for any malfunction or damage to any equipment used during this training program.

PLEASE PRINT ALL INFORMATION	
Course Information	
Course Name Fire officer 1	
	5 Fire Accolemy
Agency Authorization	
Agency Name East Sprocese Fire Dept FDID# 340	12 Date - 3- 9
Print Name of Authorized Rep. Chief Michael Cromer. Signature	Inhal Cranus
COMPLETE THE APPROPRIATE SECTION BELOW	INITIAL
The student listed below is authorized to attend the training indicated	MC
The student listed below has medical clearance to use Self-Contained Breathing Apparatus (SCBA), in accordance with 29 C.F.R. part 1910.134 for courses as requ	g uired. MC
If you cannot answer the questions above because you do not know the requirements of 29 C.F.R Part 1910 or do not know whether the firefighter	r listed below is authorized to use SCBA, please contact OFPC
Student Information	
Name Amorose First Name Joshua	мі Ј
Address Leyleg Wells Dr City Fost Syrocus	e State NY
New York Training ID Primary Phone 315 - 723 - Los I'	7 Zip 13057
, have read, fully un information. Understand and acknowledge the importance of safety during the training that if an instructor believes that my behavior or abilities may cause a safety risk to my the authority to remove me from the simulation or course. SIGNATURE OF STUDENT 16 or 7-year-old students must have the section below completed to participate in The undersigned parent or legal guardian of PRINT NAME OF STUDENT PRINT NAME OF STUDENT The undersigned parent or legal guardian of PRINT NAME OF STUDENT PRINT NA	state fire train student and agree we had and further automatically automatically and further automatically and further automatically automatical

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DPW Activity-January 2019

- LEAVES- We had a break in the weather and picked up

 About 10 dump truck loads.
- STORM DAMAGE- We had a high wind storm on 1-1-2019

 Down tree limbs and did a special p-u.
- X-MAS TREES- Picked up the month of Jan. most trees I

 Have ever seen about 175 dropped off

 At Jamesville for no cost to village.
- PARKS- Assist with the ice rink setting up and filling it

 And with the set up of the pod and plowing.
- DECORATION- Remove lights from main st. and around Municipal building and stored away.
- SNOW- We have a problem the state with plowing main

 St. and the bridge filling in the sidewalk, Mike is

 Working on the problem with them. We plow

 And salted 10 times and clean main st. and

 Remove snow from parking lots also.

Parks & Recreation

<u>Motion</u>- To authorize the Mayor to sign agreement with Zambelli Fireworks for \$10,500 for fireworks display at the 43rd Annual Ronald A. Russell jr. Fireworks and Community Days on Saturday, July 6th (rain Date, July 7th).

<u>Motion</u>- To approve contract for the band **infinity** for \$1,100 for music and entertainment on July 6^{th} from 6:15-9:15 pm at the Community day event.

<u>Motion:</u> to allow **Special Olympic softball** to use large field at Ellis Field Park on Wednesday evening's beginning on Wednesday, July 11 – thru the end of September. 6:00 – 8:00.

<u>Motion</u>: To make changes to contract to rent Fred J. Ray Pavilion at Ellis Field Park. **New for 2019** will be the installment of a security deposit and a carry in carry out policy for garbage. Rate change – installed ½ and full day rates

	Village	NON –	NON FOR	Security
Rental Time	Resident	RESIDENT	PROFIT	Deposit
Half Day	\$25.00	\$50.00	Weekends (Sat – Sun) \$25/40	\$50.00
All Day	\$40.00	\$65.00	Weekdays - Free	\$50.00

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ZAMBELLI FIREWORKS MANUFACTURING CO.

THIS CONTRACT AND AGREEMENT (this "Contract") is made effective as of this 7th day of January 2019, by and between:

Zambelli Fireworks Manufacturing Co. of Warrendale, Pennsylvania (hereinafter referred to as "Zambelli").

-AND-

Village of East Syracuse, New York (hereinafter referred to as "Client").

WHEREAS, Zambelli is in the business of designing and performing exhibitions and displays of fireworks; and

WHEREAS, Client desires that Zambelli provide an exhibition and display of fireworks for Client's benefit pursuant to the terms and conditions hereof, and Zambelli desires to perform an exhibition and display of fireworks for Client's benefit pursuant to the terms and conditions hereof.

NOW, THEREFORE, in consideration of the mutual agreements herein contained:

Zambelli, intending to be legally bound, agrees as follows:

Zambelli agrees to sell, furnish and deliver to Client a fireworks display [per the program submitted by Zambelli to Client, accepted by Client and made a part hereof] (hereinafter referred to as the "Display") to be exhibited on the display date set forth below (hereinafter referred to as the "Display Date"), or on the postponement date set forth below [if the Display is postponed as provided herein], (hereinafter referred to as the "Postponement Date") which Display Date and Postponement Date have been agreed upon at the time of signing this Contract.

Display Date: July 6, 2019 Postponement Date: July 7, 2019

- Zambelli agrees to furnish the services of display technicians (hereinafter referred to as "Display Technicians") who are sufficiently trained to present the Display. Zambelli shall determine in its sole discretion the number of Display Technicians necessary to take charge of and safely present the Display.
- Zambelli agrees to furnish insurance coverage in connection with the Display for bodily injury and property damage, including products liability, which insurance shall include Client as additional insured regarding claims made against Client for bodily injury or property damage arising from the operations of Zambelli in performing the Display provided for in this Contract. Such insurance afforded by Zambelli shall not include claims made against Client for bodily injury or property damage arising from failure of Client, including through or by its employees, agents and independent contractors, to perform its obligations under this Contract, including without limitation those set forth in paragraphs 6 and 7 below. Client shall indemnify and hold Zambelli harmless from all claims and suits made against Zambelli for bodily injury or property damage arising from failure of Client, including through or by its employees, agents and independent contractors, to perform its obligations under this Contract, including without limitation those set forth in paragraphs 6 and 7 below. Zambelli furnished insurance exposure in connection with the subject Display is not subject to deviation. Should client request any scale of modification; corresponding fee(s) to accommodate shall not be borne by Zambelli.

Client, intending to be legally bound, agrees as follows:

Client agrees to pay Zambelli the sum of \$10,500 (hereinafter referred to as the "Purchase Price"), fifty percent (50%) of which is due upon signing this Contract and the balance of which is due at noon three (3) days prior to the Display Date. Zambelli reserves the right to add to Client's invoice an equitable transportation surcharge in the event of any material increase in transportation costs (including the cost of fuel and third party shipping costs) to Zambelli after the date of this Contract. In addition, Client agrees to pay a postponement fee of fifteen percent (15%) of the Purchase Price plus Additional Third Party Charges (as defined in paragraph 11 below) if the Display is fired on the Postponement Date, or twenty-five percent (25%) of the Purchase Price plus Additional Third Party Charges if the Display is fired on a date other than the Display Date or the Postponement Date ("Alternate Date"). The Alternate Date must occur within six months of the original Display Date at a time agreeable to both Zambelli and the Client. Generally, Alternate Dates will not include the period from June 28th through July 7th. Checks shall be made payable to Zambelli Fireworks Manufacturing Co., unless otherwise authorized in writing by Zambelli. NO CASH shall be paid to any agent or employee of Zambelli, unless otherwise authorized in writing by Zambelli. There shall be no refund of the Purchase Price due and payable under this paragraph 4, except as specifically provided in paragraph 11 below.

. . .

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- or inability to obtain materials, supplies, equipment, fuel, power, labor or other operational necessity, interruption or curtailment of power supply, or act of God, nature or public enemy.
- 21. This Contract constitutes the sole and entire understanding of the parties with respect to the matters contemplated hereby and supersedes and renders null and void all prior negotiations, representations, agreements and understandings (oral and written) between the parties with respect to such matters. No change or amendment may be made to this Contract except by an instrument in writing signed by each of the parties.
- 22. Notices, consents, requests or other communications required or permitted to be given by either party pursuant to this Contract shall be given in writing by first class mail, postage prepaid addressed as follows: if to Zambelli, to the address set forth below; if to Client, to 204 North Center Street, East Syracuse, NY 13057.
- 23. This Contract may be executed in one or more counterparts, each of which shall be deemed to be an original but all of which together shall be deemed to be one and the same instrument. The exchange of copies of this Contract and of signature pages by facsimile transmission shall constitute effective execution and delivery of this Contract as to the parties and may be used in lieu of the original Contract for all purposes. This Contract and all the rights and powers granted by this Contract shall bind and inure to the benefit of the parties and their respective successors and assigns.

24.	
IN WITNESS WHEREOF, we set our written.	hands and seals to the agreement in duplicate the day and year first above
FOR Client:	FOR: Zambelli Fireworks Manufacturing Co.
BY	BY
date	date

Please sign contract where indicated for Client and return all copies for final acceptance to:

Zambelli Fireworks Manufacturing Co.

120 Marshall Drive Warrendale, PA 15086

724-658-6611

800-245-0397

FAX 724-658-8318

Printed Name and Title

24

Robert T. Tackman, Mayor

Printed Name and Title

× ..

CONTRACT FOR MUSICAL SERVICES

This entertainment contract is effective as of July 6th, 2019 ("Effective Date") between the <u>Village of East Syracuse</u>, for the Village of East Syracuse annual Fireworks display at 230 Kinne St, East Syracuse, NY 13057, and <u>Infinity</u> of 4639 Jutland Drive in Jamesville, New York 13078.

DESCRIPTION OF SERVICES: Beginning July 6th, 2019, Infinity will provide the following musical services ("Services") (Marked '*' below) to the Village of East Syracuse.

*INFINITY WILL PERFORM AT EAST SYRACUSE ELEMENTARY FOR THE VILLAGE OF EAST SYRACUSE ON JULY $6^{\rm ni}$ 2019 FROM 6:15pm to 9:15pm

PERFORMANCE OF SERVICES: (1). Infinity shall arrive at least 2 hours prior to starting time to set up equipment and conduct appropriate sound check. Infinity will perform without any significant breaks throughout the agreed upon time slot. (2). Infinity shall provide quality sound using quality equipment for the benefit of the event and venue. (3). The Village of East Syracuse shall include all members of Infinity while providing food and refreshments (if applicable) to guests of the event.

AGREEMENT: The Village of East Syracuse & Infinity agree to all terms of this contract including the above commencement and termination date of Saturday July 6th, 2019.

CANCELLATION:

Shall the Village of East Syracuse need to cancel or delay the performance due to instances of inclement weather or otherwise, notice shall be provided to Infinity no

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PARTIAL HELVES

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PAYMENT: The Village of East Syracuse will pay Infinity for musical services and entertainment in the agreed upon amount of \$1,100.00 immediately following event completion. The amount shall be paid in one lump sum.

FORCE MAJEURE: Refers to an amendment or cancellation of this contract and/or contract terms due to causes beyond either parties control. Force Majeure includes but not limited to Fire, Vandalism, Storm or Natural Disasters, National Emergencies, or Acts of God. Both parties shall take necessary measures to ensure "AGREEMENT" is fulfilled, otherwise.

The village of East Syracuse agrees to hold harmless and indemnify Infinity against any and all claims and actions arising out of participation in the Independence Day Fireworks Celebration.

SEVERABILITY: If any term or agreement of this contract shall be held to be invalid or unable to execute for any reason, the remaining terms shall remain valid and enforceable. If a court finds that any term or agreement of this contract is invalid or unenforceable, but that by limiting such term or agreement it would become valid and enforceable, then such term(s) shall be considered written and enforced as so limited.

DISPUTE RESOLUTION: Infinity is an independent contractor and not an employee of the Village of East Syracuse. The two individual parties (Infinity) (Village of East Syracuse) will attempt to resolve any issues coming out of this contract through friendly discussion. If unable to resolve conflict, the parties can refer to Alternative Dispute Resolution procedure (below).

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Any controversy or disputes coming out of this contract can be submitted to mediation. If mediation is unsuccessful, the parties may seek an alternative option to help settle disputes.

ENTIRE CONTRACT: This contract contains the Entire Contract of the two parties. Any other conditions and/or promises whether oral or written are excused. This contract is considered the final agreement of terms between the two parties.

AMENDMENT: This contract may be changed and/or modified to tailor the needs or requests of either party, on the condition both parties (or their representatives) sign for the new written amendment(s) proposed.

NOTICE: This contract is ruled by the laws of New York State. Any notice permitted by either party or their representatives should be sufficiently given if delivered in person, email, or certified mail to the appropriate person(s) and/or address.

SIGNATORIES: This agreement shall be signed by Tom Richardson (or someone of equal responsibility) who represents the Village of East Syracuse and the event for the Independence Day Celebration and also by each of the five (5) members of Infinity (Entertainer).

CLIENT

Village of East Syracuse

Tom Richardson (or someone of equal responsibility- please state name if so)

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MUSICIAN/ENTERTAINER

Infinity

200 10/1	
By: Mulh	(Mike York)
Artot With	(Matt McGiff)
Duni.	(Jamie Colucci)
Dand O. Donas Vereix	(Dave Impellizzeri
KNTILL	(Rick Wilson)

STEEN SEEDS THE BET

Secure fields for next year

DELETE

REPLY

REPLY ALL

FORWARD

mark as unread

Helen Camardella <hcove1@yahoo.com>

To: Tom Richardson;

You replied on 9/26/2018 3:09 PM.

Hi Tom,

We would like to secure the fields for next year for Special Olympics softball. We would also like to store out equipment during that time. The start date is the Wednesday after July 4 2019.

Thanks for all you and your team have done. We have one more practice tomorrow. Then off to regionals in Rochester on Saturday.

We all look forward to the upcoming 2019 season.

Thanks Again,

Helen Camardella and all the athletes from Special Olympics .

Sent from everyone I Yahoo Mail for iPhone

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99ETT = # BC



Village of East Syracuse

204 North Center Street, East Syracuse, NY 13057 Tel: 315-437-3541 Fax: 315-463-2150

Mayor

Robert T. Tackman

Deputy Mayor

Kimberly Liedka

Trustees

James Carr Jr. Janet Mattox Mary Albanese

Justice

Joseph Zavaglia

Manager/Clerk

Michael Moracco

Parks & Recreation

Thomas Richardson

DPW Superintendent

Randy Hughson

Code Enforcement

Christopher Shields

Fire Chief

Michael Cramer

To Whom it may concern:

Thank you for renting out the Fred J. Ray Pavilion at Ellis Field
Park. I have enclosed a copy of your contract. Please note that the

pavilion you have rented is at the far end of Ellis Field Park. There

is an entrance you may use on McCool Ave near the pavilion. Also

please look over the terms of use. Rules will be strictly enforced.

New for 2019 will be the installment of a security deposit and

a carry in carry out policy for garbage. If you have any

questions call me at 315-952-0038. There will be a supervisor in

the park on day of your rental if you happen to need anything.

We hope you enjoy your outing at Ellis Field Park.

Sincerely,

Tom Richardson

Recreation Director

Jun E Vhilde

 Service and the service

Village of East Syracuse Parks and Recreation Department
204 North Center Street, East Syracuse NY 13057
(315) 463-6714 www.villageofeastsyracuse.com

Application for Rental of Fred J Ray Memorial Pavilion at Ellis Field Park 2019 500 McCool Ave, East Syracuse NY 13057

Date of Application: Fee Amount Due (Rental and security deposit):
Rental Date Requested: Time:9:00 ^{am} - 2:00 ^{pm} 3:00 ^{pm} - 8:00 ^{pm} All Day
Individual/Organization Applying:
Event or Activity: Number Attending:
Contact Person (on site day of event):
Address:Email Address:
Phone Number(best reached): Emergency Contact:
Is Applicant a resident of Village of East Syracuse? YesNo
Return Security Deposit to:
NamePhone
Address Deposit will be returned by mail upon inspection of rental site after event
Deposit will be retarned by man upon inspection of rental site after event

Rental Rates

Fee and Security Deposit due at time of Reservation. CASH or CHECK ONLY

	Village Resident	NON - RESIDENT	NON FOR PROFIT	Security Deposit
Rental Time				
Half Day	\$25.00	\$50.00	Weekends (Sat –	\$50.00
			Sun) \$25/40	
All Day	\$40.00	\$65.00	Weekdays - Free	\$50.00

Payments may be made via cash, check or money order payable to the "Village of East Syracuse"

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Fire Calls for 1/1/19-1/31/19

Fire, Other	7	
Explosion-No Fire	1	
Rescue-EMS		8
Motor Vehicles with Injuries	2	
Motor Vehicle with no injuries	6	
Removal of Victim from stalled elevator		1
Gasoline or other flammable liquid spill		1
Power Line Down	2	
Building or Structure weakened		1
Service Call	16	
Good Intent	1	
Dispatched/Canceled en Route		8
Unintentional Transmission of Alarm	19	
CO Detector Activation-No CO	1	
	74	

Mutual Aid Calls	Given/Received
27001 Bridgeport	0
34008 Cicero	0
34011 DeWitt	1
34016 Fayetteville	2
34022 Kirkville	0
34026 Lyncourt	0
34028 Manlius	3
34030 Mattydale	0
34032 Minoa	3
34037 North Syracuse	0
34051 Syracuse	<u>o</u>
	q



Purchase Request

DATE OF REQUEST:		DATE REQUIED:	VENDOR	VENDOR NAME:	
REQUESTE	D BY:		<u> </u>		
MANAGER APPROVAL:			VENDER CONTRACT:		
DEPARTMI	ENT APPROVAL:				
				PRICE	
QTY	ITEM #	DESCRIPTION		EACH	TOTAL
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Purchase Request