



## **Village of East Syracuse**

204 North Center Street, East Syracuse, NY 13057

Tel: 315-437-3541 Fax: 315-463-2150

---

### **Mayor**

Lorene Dadey

### **Deputy Mayor**

Mary Albanese

### **Trustees**

Margaret Raesky

Dominick Celletti

Carol Para

### **Justice**

Joseph Zavaglia

### **Village Clerk**

Sarah Mrowinski

### **Parks & Recreation**

Thomas Richardson

### **DPW**

### **Superintendent**

Randy Hughson

### **Code Enforcement**

Christopher Shields

### **Fire Chief**

Leonard Dibello

### **Organizational Meeting**

### **Village of East Syracuse**

**January 4, 2023**

### **Minutes**

**6:35pm**

**Present: Mayor Dadey, Deputy Mayor Albanese, Trustee Raesky, Trustee Para, Trustee Celletti**

**Also Present: Clerk Mrowinski,**

**Start time: 6:35pm**

**Pledge of Allegiance**

### **Mayor Dadey proposed the following appointments**

- **Sarah Mrowinski, Village Clerk, 1 year term**
- **Terry Knaflewski, Treasurer, 1 year term**
- **Treasurer as Collector of taxes, 1 year term**
- **Village Clerk as Budget Officer, 1 year term**
- **Village Clerk as Licensing Officer, 1 year term**
- **Bridget Albanese, Court Clerk, 1 year term**
- **Robert Jokl, Associate Justice, 1 year term**
- **William C. Cramer, Building Inspector, 1 year term**
- **William C. Cramer, Fire Inspector, 1 year term**
- **Chris Shields, Director of Code Enforcement, 1 year term**
- **Robert Sweeney, Chairperson to Zoning Board 1 year term**
- **Ron Gustafson, Chairperson to the Planning Board, 1 year term**
- **Barbara Falcone Quonce, Chairperson to the Board of Ethics 1 year term**

### **Mayor Dadey proposes the following**

- **Mary Albanese as Deputy Mayor 1 year term.**
- **Mary Albanese as liaison to the DPW Department 1 year term**
- **Mary Albanese as liaison to the Village Office 1 year term**

- Carol Para as liaison to Parks and Recreations 1 year term
- Carol Para as liaison to Justice Court 1 year term
- Margaret Raesky and Mayor Dadey as liaison to Fire Department 1 year term
- Dominick Celletti as liaison to Code Enforcement 1 year term

**Mayor Dadey proposes she is Liaison for the Town Board 1 year term \***

**Mayor Dadey proposes the Eagle Bulletin will be our official newspaper**

**Mayor Dadey proposes that Key Bank, M&T, Solvay Bank, Community Bank NA, Pinnacle, New York Class as Village depositories up to \$10 Million for 1 year.**

#### **MOTIONS:**

**1. Motion to approve the regularly scheduled meetings of the Board of Trustees will be held on the 1<sup>st</sup> Monday of each month at 6:30pm at the court room according to the open meeting law.**

**Motion by Deputy Mayor Albanese**

**2<sup>nd</sup> by Trustee Celletti**

**Polling the board: Yes      Motion Carried**

**2. Motion to approve that the usual penalties written by insurance agent covering board members, village clerk, village treasurer, tax collector, justice, acting justice court clerk, and other employees handling cash and or authorized to sign checks.**

**Motion by Trustee Raesky**

**2<sup>nd</sup> by Deputy Mayor Albanese**

**Polling the board: Yes      Motion Carried**

**3. Motion to approve/authorize section 1094 of the real property tax law to waive penalties and interest on any unpaid village taxes prior to April 1944.**

**Motion by Trustee Celletti**

**2<sup>nd</sup> by Trustee Raesky**

**Polling the board: Yes      Motion Carried**

**4. Motion to approve partial payments of Village real property taxes.**

**Motions by: Trustee Celletti**

**2<sup>nd</sup> by Deputy Mayor Albanese**

**Polling the board: Yes Motion Carried**

**Amending resolution regarding partial payments of the Village real property taxes whereas by resolution no. 37-1995 this legislation authorized village collection officers to accept partial payments of village real property taxes, special, actable on levies and assessments and whereas in these difficult economic times, many residents of Onondaga county are finding it difficult to budget real property tax payments according to the existing schedules established in such resolutions and whereas when a resident is unable to make conforming payments the municipality is negatively affected because it misses out on having cash in hand and the resident is negatively affected because the statutory interest on penalties accruing on the outstanding balance.**

**And whereas it is necessary to amend the prior resolution so is to provide residents greater flexibility in making partial real property tax payments in amounts other than 50% of the total tax due for each of the 3 permissible instalments.**

**Now therefore be it resolved that Resolution No. 37- 1995 is hereby further amended to allow partial payments of Village Real Property Taxes, special ad valorem and special assessments as shall be consistent with the following:**

- 1. The Village real property taxes, levies and special assessments may be paid in up to 4 partial payments during village collection period of the then current tax year.**
- 2. The initial partial payment shall be paid not later than one day of the penalty free period of the then current tax year.**

**Interest and penalties shall be charged against the unpaid balance after such date.**

**3. No minimum amount is required for partial payment, except the final payment shall be in the amount of remaining unpaid balance due and owing.**

**4. No partial payment shall be accepted from a property owner if there are delinquent real property taxes, special ad valorem levies and special assessments owned on such property unless the property owner is current.**

**5. Installment payments to the county pursuant to Local Law No. 7-1995 as be amended from time to time.**

**6. BE IT FURTHER RESOLVED that in all other respects Resolution No. 37-1995 shall remain in full force and effect.**

**7. BE IT FUTHER RESOLVED, that the Clerk of this Legislature is directed to file a certified copy of this resolution with the Commissioner of the New York State Office of Real Property Tax Services no later than 30 days after adoption.**

**The Village Board of Trustees hereby supports this resolution and will be in the future accepting partial payments in accordance with Onondaga County Resolution No. 38 amending resolution No. 37-1995 regarding partial payments of Village real property taxes.**

**5. Motion to approve authorizing the mayor to sign checks in the absence of the treasurer.**

**Motions by Deputy Mayor Albanese**

**2nd by Trustee Para**

**Polling the board: Yes      Motion Carried**

**6. Motion to approve the following resolution concerning the advance payment of claims be adopted. Whereas the Board of Trustees has determined to authorize payment in advance of audit of claims for**

**payroll, public utility services, postage, freight and express charges. And whereas, all such claims shall be presented at the next regular meeting for audit and now therefore be it resolved that the Board of Trustees authorize payment in advance of audit of claim for payroll, public utilities services, postage, freight and express charges and payments. All claims stated shall be presented at the next regular meeting for audit. This resolution was initially adopted August 5, 1996 and affirmed annually. Motions by Trustee Raesky 2nd by Trustee Celletti Polling the board: Yes Motion Carried**

**7. Motion to approve the adoption of the following resolution regarding authorizing municipal employees and officials to attend certain schools conferences, seminars, etc. conducted for the benefit of local government. Whereas there is to be held in the coming official year-**

- The New York Conference of Mayors training schools, seminars, workshops and meetings.**
- Central New York clerk/treasure association annual and monthly meetings.**
- New York State Comptroller seminars**
- Onondaga County Mayors and Public Officials Association annual dues and monthly meetings**
- New York State Mandatory Code Enforcement Certification training**
- New York Fire Academy**
- Magistrates Association- both New York State and Central NY seminars and monthly meetings.**

**Whereas it is determined by the Board of Trustees that attendance by certain municipal officials and employees at one or more of these meetings, schools and conferences benefit the municipality. Now therefore be it resolved Section 1. The**

**officers and employees authorized to attend such training.**

**Section 2. Approvals granted herewith acknowledge and authorize the payment of claim for any registration or program cost but not any additional expenses or charges.**

**Such as vehicle or mileage reimbursement, overnight accommodation, meals or other out of pocket expenses. A separate and formal request must be made to the Board of Trustees for prior approval for any such additional expenses or charges.**

**Section 3. The Board encourages all employees to attend training locally or within a day drive to avoid adding cost for overnight accommodations whenever possible.**

**Section 4. Whenever possible a Village vehicle should be used for all Village related travel.**

**Motions by Deputy Mayor Albanese**

**2nd by Trustee Raesky**

**Polling the board: Yes          Motion Carried**

**8. Motion to approve reimbursement of authorized preapproved mileage to officers and employees who have permission to use their personal automobile while performing official duties on behalf of the Village at the new IRS rate which is currently 65.5 cents.**

**Motions by Trustee Raesky**

**2nd by Deputy Mayor Albanese**

**Polling the board: Yes          Motion Carried**

**9. Motion to approve annual review of development fee schedule will be reviewed and presented at a later date at a Village Board meeting.**

**On April 15th 2002 the Village Board adopted local law No.1 of 2002- A local law to create a fee, an expense schedule for certain applications to the Village Board and applications for Village service. This law gave the authority to the Village of East**

**Syracuse to periodically amend by resolution.**

**The reason why we are going to bring this back at another board meeting is because we have not revised this since 2002.**

**Motions by Trustee Raesky**

**2nd by Trustee Celletti**

**Polling the board: Yes      Motion Carried**

**10. Motion to approve that the meeting procedures for the Village of East Syracuse adopted April 1, 1996 and revised April 4, 2016 continue in effect.**

**Motions by Deputy Mayor Albanese**

**2nd by Trustee Para**

**Polling the board: Yes      Motion Carried**

**11. Motion to approve that procurement policy at the Village of East Syracuse adopted January 1, 1992 and revised September 9, 2019 continue in effect.**

**R2022-13.**

**Motions by Trustee Celletti**

**2nd by Trustee Raesky**

**Polling the board: Yes      Motion Carried**

**12. Motion to approve that the Emergency Preparedness Plan continue in effect.**

**Motions by Trustee Raesky**

**2nd by Deputy Mayor Albanese**

**Polling the board: Yes      Motion Carried**

**13. Motion to approve that the Employee Handbook continue in effect.**

**Motions by Deputy Mayor Albanese**

**2nd by Trustee Para**

**Polling the board: Yes      Motion Carried**

**14. Motion to approve that the next annual organizational meeting for the Village of East Syracuse shall be held on Wed. January 3, 2024.**

**Motions by Deputy Mayor Albanese**

**2nd by Trustee Para**

**Polling the board: Yes      Motion Carried**

**Motion to adjourn this meeting @ 6:51 pm**