

**PUBLIC HEARING**  
**Village of East Syracuse**  
**December 7, 2009**

RE: Local law to amend Municipal Code and change §354 Stop and Yield Intersections to add a 3-way Stop Sign at the Rt. 290 connecting roadway and East First Street.

**Mayor Danny J. Liedka** called the Public Hearing regarding proposed local law number 3 to order at 6:03PM.

Copy of proposed Local Law No. 4 of 2009, a local law amending Municipal Code and changing §354 Stop and Yield Intersections is as follows:

**§354 Stop and Yield Intersections**

(LL2 of 2003) The following intersections are hereby designated as “Stop Intersections” and Stop signs shall be erected on the listed streets in the directions listed as they intersect cross streets. (For instance, “Allen St at James St (South)” signifies that there shall be a stop sign on the south side of Allen St as it intersects James St.)

***§354.11 East First St***

§354.110 at East Manlius Street (West)

§354.111 at Rt. 290 connector [near Rico’s] (East and West)

***§354.112 at Rt. 290 connector [near TSC] (S/E corner)***

**Comments:**

**Mayor Danny J. Liedka** commented on the recent (October 19<sup>th</sup>) enactment of local law adding 3-way stop sign (connecting road near Rico’s). Issues with safety following changes to the area with Beacon Federal Credit Union building development, and relocation of First Street.

Identified similar situation at connecting roadway near Tractor Supply Store and Aldi’s.

**Mayor Liedka** read the letter from DPW Superintendent for the need for this stop sign onto the record. Letter identifies location (south/east corner) for adding a single stop sign. Goal is to slow traffic and alert to site problems in the areas.

Chief of Police joins in requesting this stop sign. Believes it is an appropriate response.

Hearing no further comments, Mayor Liedka closed the public hearing at 6:07PM.

**BOARD OF TRUSTEES**  
**Village of East Syracuse**  
**December 7, 2009**

Following the Pledge of Allegiance, **Mayor Danny J. Liedka** called the regular business meeting of the Village of East Syracuse Board of Trustees for Monday, December 7, 2009 to order at 6:08PM.

Present: Trustee James E. Carr, Jr., Trustee Barbara Falcone Quonce, Trustee Jodi Gehrke-Turner, Trustee Chad Tolhurst, and Mayor Danny J. Liedka.

Also Present: DPW Superintendent Ron Russell, III, Parks Director Tom Richardson, Chief of Police Donald Morris, Clerk Patricia J. Derby, and Code Enforcement Officer Frank Stirpe.

Excused: Village Engineers Tom Compoli

Two Village residents attended: ZBA member and Neighborhood Watch Chairperson Patricia Bacon, and Housing Authority Chairperson Sally M. Seeley,

**Review of Correspondence** A record of recent correspondence has been distributed to the Board of Trustees and all department heads to assist in monitoring activities.

**Motion** – by Trustee Gehrke-Turner, seconded by Trustee Tolhurst - To accept the following vouchers for payment:

From **Consolidated Fund** Abstract, vouchers numbered 39611 through 39771 and Abstract in the amount of \$281,940.76

**Discussion:** Includes payments for: Viau Construction materials for pool (\$1200);December health & dental (\$34,095.76); December garbage & recycling collection (\$13,537.50); web design (\$2375); annual retirement payment (\$46,278 & \$105,618[Police]);National Grid utilities, Village Attorney retainer (\$4000); phones and cell phones (\$1442.56; WM Engineers engineering services for October (\$8649.55); Wladis Law Firm (\$11292.22 October & November);

Polling the Board: Trustee Carr –aye, Deputy Mayor Quonce – aye, Trustee Gehrke-Turner – aye, Trustee Tolhurst – aye, and Mayor Liedka – aye. Motion carried.

**Appointments**

Mayor Liedka appoints **Chris Hoch** as Treasurer, to serve remainder of term until April 2011.

Mayor Liedka appoints **Karen Curulla** as Deputy Treasurer, to serve until December 31, 2010.

**Mayor Liedka** remarked that no wages have been assigned to the Deputy Treasurer's position, yet. Appointment will allow her to remain on *NYClass* Board and finish that term of office. Will help with the transition.

Mayor Liedka appoints (**himself**) **Danny J. Liedka** as a member of the Housing Authority Committee, for a five year term, to expire December 2014.

*Housing Authority is appointed by the Mayor, Board approval not needed. One member must be a member of the Board of Trustees.*

Mayor Liedka proposes **Tony Albanese** to remain as a member of the Fire Service Advisory Board, for another two year term, to expire December 2011.

Polling the Board: Trustee Carr –aye, Deputy Mayor Quonce – aye, Trustee Gehrke-Turner – aye, Trustee Tolhurst – aye, and Mayor Liedka – aye. Motion carried.

### **Amend Wage Schedule**

**Motion** – by Deputy Mayor Quonce, seconded by Trustee Carr - To amend the 2009/2010 wage schedule to reflect change in Treasurer rate to \$15,000 salary.

**Discussion:** Mayor Liedka noted that this reflects an entry level rate. Others that have held the position started at lower rate which increased with years of service and experience.

Polling the Board: Trustee Carr –aye, Deputy Mayor Quonce – aye, Trustee Gehrke-Turner – aye, Trustee Tolhurst – aye, and Mayor Liedka – aye. Motion carried.

**Motion** – by Deputy Mayor Quonce, seconded by Trustee Tolhurst - To amend the 2009/2010 wage schedule to increase all full time employees, salary and hourly (except for the Chief of Police, and PBA members represented under a negotiated agreement), rates by 3%.

**Discussion:** Mayor Liedka reported good news. At budget time the Board was pressed to keep the tax rate stable and had to forego employee raises. With the filing of the annual report, find ourselves in better financial position. Will put forward now, instead of delaying until next budget, a 3% increase for most fulltime employees (PBA and Chief of Police are not included as they just saw an increase with the signing of the contract).

Polling the Board: Trustee Carr –aye, Deputy Mayor Quonce – aye, Trustee Gehrke-Turner – aye, Trustee Tolhurst – aye, and Mayor Liedka – aye. Motion carried.

## **Court Hiring**

**Motion** – by Deputy Mayor Quonce, seconded by Trustee Tolhurst - To hire **Peter Bronsted** as Court Security starting 12/8/09, at \$24/hr for approximately 3 hours a week.

**Discussion:** Trustee Jodi Gehrke-Turner reported that the Judge wants extra support in the Court Room. Many times Officers are not available or would result in paying at the overtime rate (\$48/hr.) that would eat up the budget quickly.

Mayor Liedka inquired if Mr. Bronsted would be armed – he will be.

Deputy Mayor Quonce noted that Mr. Bronsted’s employment, like all other new hires, would be subject to a background check. Chief Morris is prepared to conduct the background check.

Polling the Board: Trustee Carr –aye, Deputy Mayor Quonce – aye, Trustee Gehrke-Turner – aye, Trustee Tolhurst – aye, and Mayor Liedka – aye. Motion carried.

## **Local Law No. 4, of 2009**

**Motion** – by Mayor Liedka, seconded by Trustee Carr - To adopt amendment to Municipal Code for the Village of East Syracuse, section 354 regarding stop signs, in particular adding stop signs in the Village at intersection of East First Street and the connector road from Rt. 290 (near TSC and Aldi’s);

“Whereas the Board of Trustees of the Village of East Syracuse, New York enacted the East Syracuse Municipal Code (hereafter “Municipal Code”) which has been amended from time to time; and

Whereas, the Board of Trustees of the Village of East Syracuse, New York adopted Section 354 Stop and Yield Intersections of the Municipal Code so as to make the Municipal Code clearer as to where stop signs are placed in the Village of East Syracuse, New York (hereafter “Village”); and

Whereas, the Board of Trustees of the Village of East Syracuse, New York desires to add stop sign at the intersection of East First Street and the connector road from Rt. 290 (near TSC and Aldi’s); and

That the local law would be effective upon filing with the New York State Department of State.

Polling the Board: Trustee Carr –aye, Deputy Mayor Quonce – aye, Trustee Gehrke-Turner – aye, Trustee Tolhurst – aye, and Mayor Liedka – aye. Motion carried.

## **Election Update**

**Motion** – by Trustee Gehrke-Turner, seconded by Mayor Liedka - That the polling place for the Village of East Syracuse elections to be held **Tuesday, March 16, 2010** will be located at the Municipal Building Court Room, 204 North Center Street, and that the polls will be opened from: 10:00AM until 9:00PM. (*Must be done at least 60 days prior to election.*)

Polling the Board: Trustee Carr –aye, Deputy Mayor Quonce – aye, Trustee Gehrke-Turner – aye, Trustee Tolhurst – aye, and Mayor Liedka – aye. Motion carried.

## **Tax Status Update**

January 1<sup>st</sup> is “Taxable Status Day” for the Village of East Syracuse. All exemption applications are to be received by the Village Clerk before that date. The Assessor will determine the property’s assessed value as of that date, based upon the Town of DeWitt Assessment Roll. It is expected that he will submit to the Board, and file with the Clerk, the assessment roll by mid-January. Residents will be notified, by mail, of any increases made to their assessments.

Should they wish to discuss and/or challenge this assessment they are invited to attend Grievance Day on February 16<sup>th</sup> to have the matters reviewed by the Board of Assessment Review. Assessments are based upon the assessment roll of the Town of DeWitt, but determined by the Village Assessor. They will be shown as full value, not partial value as formerly done by the Village of East Syracuse. The final assessment roll will be completed directly, following adjustments made at Grievance Day.

**Motion** – by Mayor Liedka, seconded by Deputy Mayor Quonce - That **Grievance Day** will be held at the Municipal Building Court Room, 204 North Center Street on **Tuesday, February 16, 2010** from 4:00PM to 8:00PM.

**Discussion:** Mayor Liedka advised fellow Board members to mark this date on their calendars now. Serving as the Board of Assessment Review is another responsibility of the position.

Polling the Board: Trustee Carr –aye, Deputy Mayor Quonce – aye, Trustee Gehrke-Turner – aye, Trustee Tolhurst – aye, and Mayor Liedka – aye. Motion carried.

## **Agreement with Excellus Blue Cross Blue Shield**

**Motion** – by Mayor Liedka, seconded by Trustee Carr - To authorize the Mayor to execute agreement for all Village participating employees and retirees for BC/BS of CNY renewal for Healthy Blue HB.C.45E coverage, and separate agreement for dental Prime Blue – MAP plan for participating employees.

**Discussion:** Village health plans (Fit & Healthy and Healthy Family) will increase approximately 16% as of January 1<sup>st</sup>. That increase would hurt both the employees and the Village of East Syracuse. Increase would be more than \$61,000. Making change to Healthy Blue option, with increased co-pays and dependent/student rider at 19/23, but keep overall increase to around 6%.

Mayor Liedka reviewed the current amounts for coverage and what the increase will mean to employees. This raises the monthly premium for Families to \$1201.58 (from \$1,137.48 currently); 2-Person tier family to \$923.13 (currently \$866.68); and Singles increase to \$454.74/month (from \$426.93/month).

Dental is still the 2 tiers. The increase is 9% or \$81.64/ month for family coverage (from \$79.33) and \$26.29/month for singles (from \$25.55).

Employee contribution is 25% or approximately \$80.20/week for Family coverage, \$62.80 for 2-person families and \$30.06/week for Single coverage for both health & dental.

Deputy Mayor Barbara Falcone Quonce noted that situation is everywhere. Know that the diocese is also looking at alternatives.

Mayor Liedka added that glad to be able to offer salary increases. Tough when have hit from increased health costs, yet wages stay the same. Appreciate the work of Department Heads to keep spending in check and prudent fiscal management.

Village Clerk Patricia Derby reports that some alternative plans do not work for the Village because we cover retirees and some who are out-of-state. Looked at options that would work for most employees.

Polling the Board: Trustee Carr –aye, Deputy Mayor Quonce – aye, Trustee Gehrke-Turner – aye, Trustee Tolhurst – aye, and Mayor Liedka – aye. Motion carried.

## **Surplus vehicles**

**Motion** – by Deputy Mayor Quonce, seconded by Trustee Tolhurst - To declare ESPD vehicle, 2006 Ford Crown Victoria Police Interceptor surplus. The vehicle has 64696 miles and will be sold as-is.

**Discussion:** Mayor Liedka reported that Police Department is working on a fleet maintenance and replacement schedule. Able to sell vehicles.

Trustee Jim Carr asked how vehicle will be disposed of – County auction or competitive bidding. Will check to see when next County auction is. Not always the most money, but is the easiest way. Simply drop off with County and they advertise, conduct the auction, and send us a check. Competitive bids depend on who is interested at the time. May consider listing on Craig's list or e-bay.

Police vehicles are hard miles, but are well maintained.

Polling the Board: Trustee Carr –aye, Deputy Mayor Quonce – aye, Trustee Gehrke-Turner – aye, Trustee Tolhurst – aye, and Mayor Liedka – aye. Motion carried.

### **Annual Service Agreements**

**Motion** – by Trustee Carr, seconded Deputy Mayor Quonce, - To authorize the Mayor to sign annual service agreement with **Penn Power Systems** for 1 year term for Emergency Generator and transfer switches for \$440.

Polling the Board: Trustee Carr –aye, Deputy Mayor Quonce – aye, Trustee Gehrke-Turner – aye, Trustee Tolhurst – aye, and Mayor Liedka – aye. Motion carried.

**Motion** – by Trustee Gehrke-Turner, seconded by Trustee Tolhurst - To authorize the Mayor to execute annual agreement with Syracuse Piping for Sprinkler tests for \$580/year.

Polling the Board: Trustee Carr –aye, Deputy Mayor Quonce – aye, Trustee Gehrke-Turner – aye, Trustee Tolhurst – aye, and Mayor Liedka – aye. Motion carried.

**Motion** – Deputy Mayor Quonce, seconded by Trustee Tolhurst - To authorize the Mayor to execute annual service contract with Integrated Facility Systems for Delta Controls direct digital control system for Municipal Building HVAC system for \$5300/year (no increase).

Polling the Board: Trustee Carr –aye, Deputy Mayor Quonce – aye, Trustee Gehrke-Turner – aye, Trustee Tolhurst – aye, and Mayor Liedka – aye. Motion carried.

**Motion** – by Trustee Carr, seconded by Deputy Mayor Quonce - To authorize the Mayor to execute the annual maintenance agreement (for 2010) with Otis Elevator (4<sup>th</sup> year of 5 year agreement) for periodic maintenance and inspections for \$1964.28.

Polling the Board: Trustee Carr –aye, Deputy Mayor Quonce – aye, Trustee Gehrke-Turner – aye, Trustee Tolhurst – aye, and Mayor Liedka – aye. Motion carried.

**Motion** – by Trustee Gehrke-Turner, seconded by Trustee Tolhurst - To authorize the Mayor to execute agreement with Alarm Services of CNY to provide monitoring, and annual inspection of Municipal Building fire alarm system for \$906. (Typically five year agreement with annual evaluation).

Polling the Board: Trustee Carr –aye, Deputy Mayor Quonce – aye, Trustee Gehrke-Turner – aye, Trustee Tolhurst – aye, and Mayor Liedka – aye. Motion carried.

**Motion** – by Trustee Gehrke-Turner, seconded by Deputy Mayor Quonce - To extend and renew the Carrier Service Agreement (211A10200 Municipal Building and 211A10202 Hanlon Pool) at current rate \$3696 for Municipal Building 7 month’s extension and \$3495.34 for Hanlon Pool Building extension.

Polling the Board: Trustee Carr –aye, Deputy Mayor Quonce – aye, Trustee Gehrke-Turner – aye, Trustee Tolhurst – aye, and Mayor Liedka – aye. Motion carried.

### **Building Maintenance**

**Motion** – by Mayor Liedka, seconded by Deputy Mayor Quonce - To approve the roof top unit repairs (remove and replace (2) pulleys and belt on RTU#1, and remove and replace (1) gas valve on RTU#2) estimated costs of \$1192.00 and boiler cleaning at Hanlon Pool (clean burners, ignition system, & sensors, and clean out heat exchanger) estimated cost \$1050.

Polling the Board: Trustee Carr –aye, Deputy Mayor Quonce – aye, Trustee Gehrke-Turner – aye, Trustee Tolhurst – aye, and Mayor Liedka – aye. Motion carried.

**Discussion:** Mayor Liedka thanked Janet for the work on contacting all the vendors and organizing all the annual agreements. She’s done a lot of extra work and taken on additional responsibilities since Tim left.

### **BOARD MEMBER COMMENTS**

**Trustee Jodi Gehrke-Turner** thanked DPW for getting all the leaves. The Village looks good.

Met with Judge Benack to regarding performance reviews and to look over budget projections. Looks that next year’s budget expenditures will go down.

Court staff has worked hard on getting grants. Still waiting to hear on latest grant, but hopeful will be successful.

Court nights on Tuesdays are just insane. Very busy. Everyone is working hard. Please to see that adding security.

**Trustee Chad Tolhurst** chided the DPW Superintendent that the first snow is coming – sure that they are prepared.

Reported that Officer Conrad has been seen recently over the bridge patrolling the area and overseeing traffic with the changes at the signal on Rt. 290.

Will offer Chief Cramer's report during Department reports.

**Trustee James E. Carr, Jr.** expressed appreciation to the Department Heads and especially the DPW Superintendent for prudent operations that led to being able to offer employee raises. The DPW is one of the biggest departments and always stays on top of its budget expenditures. Sure that how the DPW is run contributes to why there are raises.

**Deputy Mayor Barbara Falcone Quonce** thanked the guys for putting up the Christmas lights and decorating the Park.

Last Friday was the Chamber Children's Christmas Party. Next year will change the age limit to 10 instead of 12. The older kids are only there to monkey around.

Everything is all set for the Spray Park come Spring. The pad is poured, just need to add the instrument.

There will be a meeting on the Manlius Street corner Community Development project Wednesday at 10AM. Will try to get the Clock and the wiring in and finish up as much as weather will allow.

Prior to this meeting the Board met to review idea for a municipal tree ordinance. Have some samples. Will work out what fits best for us.

**Mayor Danny J. Liedka** recognized twenty-five (25) years of public service by **Joe Fullana** with the DPW. Has a certificate from NYCOM that will stop down and present to Joe.

Asked Parks Director to contact local resident regarding Village sponsored senior trips.

Traveled to Washington, DC last week. Had successful meetings with Office Staff at Senator Schumer and Senator Gillibrand's offices. Met with Congressman Maffei at the Congressional Building Dining Room. Very impressive how they are called to vote. All were receptive and in support to the proposed projects here in the Village. Hopeful for federal funding for Kinne Street improvements in 2011. Senator expressed interest in geothermal aspects at the Pool and development of a community recreation center. Discussed projects other than main street – looking to see what the Brownfield Opportunities Areas program can do to address those needs, and then if needed, appeal for federal aide. Heard positive comments – some expressed that they have never seen a Village Mayor reach out for federal support.

**Mayor Liedka** presented the new website on the court bench laptop. Still working on uploading the calendar and some forms, but already have in place the Mayor's blog. Find the blog a great tool in posting timely events and comments. May want to add a blog for the Chief of Police. Need to work on getting new photos of personnel as well as local areas shots. Will post the latest newsletter on the site.

Sally Seeley asked if can record the number of hits/visits to the new site. Will check with site administrators to see if record number of visits.

Still working on it, but so far very pleased with progress and look. Village Clerk Derby noted that the required links for MS4 will be posted on web site.

## **DEPARTMENT HEAD REPORTS**

**Chief of Police Donald Morris** missed the last meeting, but wanted to thank the Board for their support, as demonstrated with the salary increase.

Mayor Liedka express support and confidence in Chief Morris' abilities, but also noted that GML required that the Chief receive the same increase as the next highest Officer.

**Chief Morris** reported on use of Syracuse.com with the posting of a video from WalMart security camera. Within 7 hours of posting had an arrest. Mayor Liedka expressed amazement at the use of technology and the impact it has. Commended the Chief for using this resource.

**Code Enforcement Officer Frank Stirpe** reported that busy with rental registrations. Will start scheduling inspection in January. Mayor Liedka asked Frank to utilize Karen Serens more in the process. This will get another person trained and afford him more time out on the streets.

**Parks Director Tom Richardson** reported on a couple of upcoming events:

- Saturday, December 12<sup>th</sup> *Breakfast with Santa* at the Legion 8:30AM to 11AM. Looking for help in making the pancakes if anybody can help;
- December 16<sup>th</sup> is the *Senior's Christmas party* also at the Legion. Will have lunch at noon and the kids from ESE concert at 12:30PM;
- At 210 kids for Saturday Instructional Basketball. That's the maximum number that can handle.

**DPW Superintendent Ronald Russell, III** thanked Cooperative Extension for the trees. Since 2003 have planted over 200 trees. Have less than a 2% mortality rate. Will submit to National Grid for the 10,000 trees program. They assist with \$50/tree for those that are compatible with their planting guidelines.

Mayor Liedka asked to name someone from the DPW crew as Arborist. Suggested as part of Municipal Tree Ordinance to have someone responsible and that can make decisions concerning trees.

**Neighborhood Watch Chairperson Pat Bacon** announced that the Christmas Party is December 17<sup>th</sup> 7PM at PEACE. Asked Mayor Liedka to speak at the January 28<sup>th</sup> meeting.

**Trustee Chad Tolhurst** reported on behalf of the **Fire Chief:**

- Village of Camden is voting tonight on purchasing our old Engine 1. Have issues with financing, but that can be worked out with the Village Attorney;
- New engine is responding to fire calls, but still have problems with the paperwork;
- Christmas detail will be Sunday, December 20<sup>th</sup>. Santa detail for ESM schools cancelled.

## ANNOUNCEMENTS

**Winter Parking Ban** – in effect November 1<sup>st</sup> to April 1<sup>st</sup> No parking on Village Streets or Municipal parking lots from 2AM to 6AM

**Pick up is changed for Christmas week, and New Year's Garbage will be picked up on Saturday, December 26<sup>th</sup>, and January 2<sup>nd</sup>.**

**Village Offices will be closed**

For **Christmas Holidays** – Thursday, and Friday, December 24<sup>th</sup>, and 25<sup>th</sup>, and a half-day Thursday, December 31<sup>st</sup> for **New Year's Eve** and all day **New Year's Day**, January 1<sup>st</sup>.

**Turning Stone Casino Trips**

Thursday, January 21<sup>st</sup>

Thursday, February 25<sup>th</sup>

**Senior Trips**

***Sinatra Christmas*** Turning Stone Casino – Monday, December 7<sup>th</sup>

***Disney on Ice*** – Sunday, January 10<sup>th</sup>

***Wicked Famous Artist Series*** – Thursday, January 28<sup>th</sup>

***Harlem Globetrotters*** – Thursday, February 4<sup>th</sup>

***Turning Stone Irish Fest featuring Barrage*** – Wednesday, March 17<sup>th</sup>

**Seniors' Christmas party** – Wednesday, December 16<sup>th</sup> at the American Legion from 10AM to 2PM

Men's Open Gym – Tuesdays

9 weeks October 27<sup>th</sup> – December 22<sup>nd</sup>

10 weeks January 5<sup>th</sup> – March 16<sup>th</sup>

**Court cancelled:**

December 22<sup>nd</sup> (Christmas week)

December 29<sup>th</sup> (New Year's week)

**COMMUNITY COMMENTS**

With no comments, the meeting adjourned at 6:55PM.

Respectfully submitted by,

Patricia J. Derby  
Village Clerk

*Minutes were distributed **unapproved** to Board of Trustees and Department Heads on Wednesday, December 9, 2009.*

## Review of Correspondence

10/27/09 Onondaga County Community Development; RE: 2009 project not selected – Worth Street sewers;

10/30/09 NYS Department of State; RE: filing of local law number 3, of 2009 – stop sign at First Street;

11/2/09 Fiscal Advisors; RE: Material events notice due to rating change;

11/3/09 Bergman Associates; RE: FOIL request for records related to WalMart environmental records;

11/4/09 Village Clerk to property owner; RE: sidewalk at 211 North Center Street;

11/5/09 WM Engineers; RE: Hazard Mitigation plan;

11/5/09 Village Clerk to New York Archives; RE: 2008 LGRMIF grant;

11/9/09 WM Engineers; RE; scour critical bridge report for Wallberger Road;

11/9/09 WM Engineers; RE: Bergman FOIL request;

11/9/09 NYS DEC; RE: Dam Safety report for old East Syracuse Reservoir

11/10/09 WM Engineers; RE: Titan Construction Manlius Street Corner Park project;

11/10/09 WM Engineers; RE: lighting style;

11/11/09 Rise Engineering; RE: lighting project;

11/13/09 Village Clerk to NYS DOT; RE: CHIPS capital payment reimbursement;

11/13/09 Village Clerk; RE: monthly report to Board of Trustees;

11/16/09 Village Clerk to ZBA; RE: reminder December 3<sup>rd</sup> hearing;

11/18/09 Village Clerk to NYS DOT; RE: resolution regarding purchase of surplus property;

11/18/09 Village Clerk to NYS Judicial Institute; RE: certificate of completion Judge Benack;

11/18/09 Code Enforcement Officer; RE: disruptive conduct report 201 West Yates Street;

11/18/09 Code Enforcement Officer; RE: Disruptive conduct report 412 Highland Ave;

11/18/09 Village Clerk to National Grid; RE: Annual holiday decorations;

11/19/09 CNY Regional Planning; RE: educational materials to reduce pollution and improve local water resources;

11/19/09 Village Clerk to Board of Trustees; RE: Health & Dental plans;

11/19/09 Wladis Law Firm; RE: brochure on the Village of East Syracuse;

11/20/09 Village Clerk to National Grid; RE: certificate of insurance;

11/20/09 Village Clerk to Doyle Security; RE: cancel alarm monitoring contract;

11/20/09 Village Clerk to all Departments; RE: schedule diversity/sexual harassment workshop;

11/20/09 Wladis Law Firm; RE: confirmation of December 2<sup>nd</sup> meeting in Washington, DC;

11/20/09 Onondaga County Dept. of Finance; RE: county sales tax distribution;

11/23/09 East Syracuse Free Library; RE: invitation to Legislative Breakfast December 4<sup>th</sup>;

11/23/09 Village Clerk to Recreation Committee, Inc.; RE: not-for-profit meeting;

11/23/09 Village Clerk; RE: canvass letters for Chief of Police position;

11/25/09 Chief of Police; RE: Pawnbroker's and Secondhand Dealer's license;

11/25/09 Village Clerk to Village Attorney; RE: Notice of Claim;

11/25/09 Village Clerk to Northland Communications; RE: phone book listing;

11/30/0 Village Clerk to NYS Judicial Institute; RE: certificate of completion for Judge Carlson;

11/30/09 Village Clerk to T. McCormick; RE: statement of origin '79 Seagrave fire engine;

12/1/09 Village Clerk to OCWA; RE: notification prior to excavation;

12/1/09 CNY Regional Planning; RE: SPDES Phase II compliance;

12/1/09 Onondaga County; RE: mortgage tax apportionment;

12/2/09 Village Clerk to Planning Board; RE: 326 West Second Street site plan review;

12/2/09 Village Clerk to Dept. of State; BOA draft work plan;

12/3/09 WM Engineers; RE: easements for Headson Street sewers;

12/7/09 Verizon; RE: rate increase \$1 for HBO with FIOS franchise agreement;

12/7/09 Village Clerk to Insurance agents; RE: notice of claim related to 9/10/09 incident;