

**PUBLIC HEARING
September 12, 2011**

**RE: Mineo's Wholesale
Building Addition**

**6:00PM Public Hearing
Site Plan Review – Mineo's Wholesale – building addition at 300 West Second and
Bagg Streets**

Mayor Liedka called the public hearing regarding proposed changes to site plan for 44' x 70' building addition on the Second Street side into the current parking area to order at 6:00PM

Comments:

Code Enforcement Officer Frank Stirpe presented details of proposed expansion. Owners Dan and Matt Kajdasz obtained a variance related to setbacks that have changed in the area. Planning Board reviewed matter at July 12th and August 9th meetings and recommends approval, without further conditions.

Propose building a 3300 sq. ft. addition which is essentially a freezer/storage area. This will enhance their on-site storage and result in less traffic. Plans show additional landscaping for both parking areas (corner Bagg & Second and Bagg and First) and the main building. The addition will blend with existing building in color and materials. Parking is adequate to accommodate their use, with any overflow relocated to lot at First Street. Egress has been changed from exiting on Second Street to Bagg Street.

Plans meet all requirements for parking, green space, and lot coverage.

Village Engineer Tom Compoli commented on addition of drainage basin at Second Street parking area. Will allow to fill slowly and drain out.

Hearing no further comments, Mayor Liedka closed the public hearing at 6:05PM.

BOARD OF TRUSTEES
Village of East Syracuse
September 12, 2011

Prior to the Meeting **Mayor Danny J. Liedka** called for a moment of silence in observance of the 10th anniversary of 9/11.

Following the Pledge of Allegiance, led by **Chief of Police Donald Morris**, Mayor Liedka called the reschedule meeting of the Village Board of Trustees for Monday, September 12, 2011 to order at 6:08PM.

Present: Trustee James E. Carr, Jr., Deputy Mayor Barbara Falcone Quonce, Trustee Jodi Gehrke-Turner, Trustee Chad Tolhurst, and Mayor Danny J. Liedka.

Also Present: Parks Director Tom Richardson, Chief of Police Donald Morris, Village Clerk Patricia J. Derby, Code Enforcement Officer Frank Stirpe, and Village Engineer Tom Compoli.

Excused: DPW Superintendent Ron Russell, Fire Chief Arthur Dufore

Seven Village residents and guests attended including, Gina Palladino, Sally M. Seeley, Patricia Bacon, Mosher Street area residents David Boldt and Linda Carter, and business/property owners Daniel and Matthew Kajdasz.

Review of Correspondence A record of recent correspondence has been distributed to the Board of Trustees and all department heads to assist in monitoring activities.

Motion – by Deputy mayor Quonce, seconded by Trustee Tolhurst - To accept the following vouchers for payment:

From **Consolidated Fund** Abstract, vouchers numbered 43751 through 43803 and Abstract (dated 8/22/11) in the amount of \$7,315.36 and vouchers numbered 43804 through 44034 and Abstract in the amount of \$150,470.61

Discussion: Abstracts included payments to: NYS Comptrollers for Court Fines (\$5405.25); Jerome Fire Equipment for hoses (\$1329); First Due Services for hose testing (\$4026.48); American Test Center for ladder testing (\$1107); Tyler Equipment for helmets (\$2316); Pool treatment supplies; Suit Kote chipper/roller rental \$14,212.92); July Fuel (\$6468.26); O'Brien & Gere Engineers; Butler Disposal August garbage and recycling; Germain & Germain Attorney retainer; September health & dental benefits; Kishmish computer support; utilities and telephones.

Polling the Board: Trustee Carr – aye, Deputy Mayor Quonce – aye, Trustee Gehrke-Turner – aye, Trustee Tolhurst – aye, and Mayor Liedka – aye. Motion carried.

Site Plan Approval – Mineo’s Wholesale

Motion – by Mayor Liedka, seconded by Trustee Carr - That the Board of Trustees accepts the SEQR determination for building addition at 300 West Second Street and Bagg Street as unlisted action with a negative declaration.

Polling the Board: Trustee Carr – aye, Deputy Mayor Quonce – aye, Trustee Gehrke-Turner – aye, Trustee Tolhurst – aye, and Mayor Liedka – aye. Motion carried.

Motion – by Mayor Liedka, seconded by Trustee Tolhurst - To approve site plan for building addition at Mineo’s Wholesale at 300 West Second Street and Bagg Street, as submitted and identified on plans revised and dated 7/13/11.

Polling the Board: Trustee Carr – aye, Deputy Mayor Quonce – aye, Trustee Gehrke-Turner – aye, Trustee Tolhurst – aye, and Mayor Liedka – aye. Motion carried.

Mayor Liedka commented on the improvements this expansion will bring to the area and welcomed the development. Business owners have contributed greatly to Village.

Proposed Local Law

Mayor Liedka remarked that the Village over the last several years has been relying on the Town’s assessment rolls. Under a Local Government Efficiency grant the Village has studied the consolidation of assessment function with the Town of DeWitt.

Motion – by Trustee Gehrke-Turner, seconded by Trustee Carr -To schedule a public hearing to consider Local Law No. 1, of 2011 a local law to terminate status as an assessing unit and as per the provisions of subdivision 2 of section 1402of the Real Property Tax law the Village’s assessment roll will be based on the Town of DeWitt for **Monday, October 3, 2011 at 6PM** in the Municipal Building Court Room, 204 North Center Street, East Syracuse.

Polling the Board: Trustee Carr – aye, Deputy Mayor Quonce – aye, Trustee Gehrke-Turner – aye, Trustee Tolhurst – aye, and Mayor Liedka – aye. Motion carried.

Motion – by Deputy Mayor Quonce, seconded by Trustee Tolhurst - To authorize the Mayor to execute agreement with Armory Associates to provide GASB 45 Actuarial services. Fee for full actuarial valuation (first year) is \$4200, with interim updates at \$1500.

Polling the Board: Trustee Carr – aye, Deputy Mayor Quonce – aye, Trustee Gehrke-Turner – aye, Trustee Tolhurst – aye, and Mayor Liedka – aye. Motion carried.

Motion – by Deputy Mayor Quonce, seconded by Trustee Carr - To authorize the Mayor to execute agreement with O'Brien & Gere for engineering services related to DEC Consent Order wetland sampling requirements. Recommended that Village budget \$16,000 for these services.

Discussion: All part of the on-going requirements from the DEC Consent Order. Going forward items will be budgeted for annually.

Polling the Board: Trustee Carr – aye, Deputy Mayor Quonce – aye, Trustee Gehrke-Turner – aye, Trustee Tolhurst – aye, and Mayor Liedka – aye. Motion carried.

Drainage Issues

Mayor Liedka noted that residents from the Mosher Street area were present. With last week's rainfall had to turn on the pump. Required to provide detail reports and sampling whenever pump, as per DEC Consent Order.

Problems started here when County system was at capacity then backs into ours. Adds to the problem that our pump station is inadequate – can't force the flow back.

Impact in the Village was mostly on west side along Ley Creek.

Also inquired if Mosher Street area residents are satisfied following the meeting with Village Engineers to determine the location for home owners to run their sump pumps to. Village Engineers marked access points along the entire road. Group of homeowners will be contacting Contractors next week. Of the 12 homeowners 7 have committed.

Court grant

Motion – by Deputy Mayor Quonce, seconded by Trustee Tolhurst - To adopt the following Resolution concerning Grant from State of New York Unified Court System Chief Administrative Judge:

WHEREAS, the New York State Unified Court System Chief Administrative Judge offers grants to assist in the operation of Justice Courts; and

WHEREAS, it is deemed in the best interest of the Village of East Syracuse to apply for such grants;

NOW THEREFORE BE IT RESOLVED, that Justice Benack be authorized to make an application to the State of New York Unified Court System Chief Administrative Judge; and

FURTHERMORE, in submitting an application it is agreed that the Village of East Syracuse will abide by the decision of the Chief Administrative Judge as to the propriety of all expenditures upon which State aid is requested.

Discussion: Applying for funding to remodel and re-configure the Court office. Mayor Liedka remarked that the chairs in the Court Room, as well as the metal detector, the bench and the computers were all obtained from previous grants.

Polling the Board: Trustee Carr – aye, Deputy Mayor Quonce – aye, Trustee Gehrke-Turner – aye, Trustee Tolhurst – aye, and Mayor Liedka – aye. Motion carried.

Fire Department

Bunk In program

Motion – by Trustee Tolhurst, seconded by Trustee Carr - To continue the bunk in program with eight (8) students for the 2011-2012 school year; with returning students:

- Ethan Darbee, Roscoe, NY

And new this semester

- Michael Arrigoni, Yorktown Heights, NY
- Joseph Bergin, Yorktown Heights, NY
- William Browne, Roscoe, NY
- Daniel Paciello, Frankfort, NY
- Jack Rotarui, Cazenovia, NY

Polling the Board: Trustee Carr – aye, Deputy Mayor Quonce – aye, Trustee Gehrke-Turner – aye, Trustee Tolhurst – aye, and Mayor Liedka – aye. Motion carried.

Mayor Liedka provided a brief history on the Village’s Bunk-in Program, began approximately 9 years ago when Chief McAllister approached the Village Board with concept for providing student housing for OCC Firematics program in lieu of their being members of the local department and able to respond to calls. When Station II was built plans included specifications for dormitory facilities. Village program has been very successful. Been copied throughout the state. Many bunk-in students have stayed in the area and became full-fledged members in the department.

The Mayor had to leave and turned the running of the meeting over to Deputy Mayor Quonce at 6:20PM.

Motion – by Trustee Gehrke-Turner, seconded by Trustee Tolhurst - To accept the following as new members of the East Syracuse Fire Department, effective August 4th:

Joseph Landry, Mosher Street, East Syracuse;
Timothy Raesky, Winchester Road, East Syracuse;
Ryan Russell, Wembridge Road; and
Jeffrey Temple, Jr. James Street, East Syracuse

Polling the Board: Trustee Carr – aye, Trustee Gehrke-Turner – aye, Trustee Tolhurst – aye, and Deputy Mayor Quonce – aye. Motion carried.

Motion – by Trustee Gehrke-Turner, seconded by Trustee Tolhurst - To purchase the following gear and equipment from A3410.0200 totaling \$19,703:

- 7 sets of Turnout (coats and pants) gear (Morning Pride) \$1766/set (\$12,362)
- 15 Carbon Hoods (for interior firefighting) \$35/each (\$525)
- 15 pair Warrington 4200 Hybrid boots \$240/ (\$3600)
- 15 pair Interior Firefighting gloves \$60/ (\$900)
- 2 Morning Pride Ben 2 Helmets (\$2316)

Polling the Board: Trustee Carr – aye, Trustee Gehrke-Turner – aye, Trustee Tolhurst – aye, and Deputy Mayor Quonce – aye. Motion carried.

Motion – by Trustee Carr, seconded by Trustee Tolhurst - To approve the expenditure for (5) MDT Power Supply Units repair from United Radio for \$650 (account A3410.0402.0003).

Polling the Board: Trustee Carr – aye, Trustee Gehrke-Turner – aye, Trustee Tolhurst – aye, and Deputy Mayor Quonce – aye. Motion carried.

Motion – by Trustee Tolhurst, seconded by Trustee Carr - To enter into agreement with Upstate Emergency Medicine Inc. for Medical Director Services for EMS agencies. Cost is \$1260.

Discussion: Deputy Mayor Quonce reported on the necessity for this service for all emergency responders. EAVES' annual costs are over \$9000.

Polling the Board: Trustee Carr – aye, Trustee Gehrke-Turner – aye, Trustee Tolhurst – aye, and Deputy Mayor Quonce – aye. Motion carried.

Motion – by Trustee Gehrke-Turner, seconded by Trustee Tolhurst - To approve the expenditure of \$525 to Mobile Health Appraisal Services for firefighter physicals for seven (7) firefighters (Rotariu; Darbee; Browne; Raesky; Bergin; Temple Russell, Ryan).

Polling the Board: Trustee Carr – aye, Trustee Gehrke-Turner – aye, Trustee Tolhurst – aye, and Deputy Mayor Quonce – aye. Motion carried.

Motion – by Trustee Carr, seconded by Trustee Tolhurst - To approve the attendance at training for **August Matt** at NYS Fire Academy December 5th through 9th for Fire Behavior/Arson Awareness. Cost is \$216 (includes \$25 registration and \$191 food and lodging).

Polling the Board: Trustee Carr – aye, Trustee Gehrke-Turner – aye, Trustee Tolhurst – aye, and Deputy Mayor Quonce – aye. Motion carried.

Recycling – Business License

Motion – by Trustee Gehrke-Turner, seconded by trustee Tolhurst - To issue a new license to Syracuse Recycling and Recovery to conduct business of dealer in second hand articles, as per §712 of the Municipal Code, for operations at 380 Carr Street, with condition that:

1. Absolutely NO storage of any materials outside of building
2. Trucks shall back into building to dump their loads
3. Proof of current contract for regular pest management
4. Exterior to be policed daily for litter
5. Dumpsters with trash to be taken off property daily
6. Acceptable Emergency Plan Policy in place in the event that plant fills to capacity; and
7. Building secured during closed hours.

Polling the Board: Trustee Carr – aye, Trustee Gehrke-Turner – aye, Trustee Tolhurst – aye, and Deputy Mayor Quonce – aye. Motion carried.

Planning and Zoning Secretary

Motion – by Trustee Carr, seconded by Trustee Tolhurst -To appoint **Dawn Cramer** as Planning and Zoning Secretary.

Discussion: Planning and Zoning Secretary will be paid monthly \$100/meeting and will attend the meetings, prepare notices, correspondence with members and applicants, prepare minutes and maintain Planning and Zoning files working with Code Enforcement Officer.

Trustee Gehrke-Turner clarified that stipend is paid only when attends meeting. May be multiple meetings per month with Planning and Zoning.

Polling the Board: Trustee Carr – aye, Trustee Gehrke-Turner – aye, Trustee Tolhurst – aye, and Deputy Mayor Quonce – aye. Motion carried.

Motion – by Trustee Gehrke-Turner, seconded by Trustee Tolhurst - To amend the budget, as follows

TO	AMOUNT	FROM	AMOUNT
A8010.0101 Zoning Secretary	\$1200	A1990.0430 Contingency	\$1200
A8020.0101 Planning Secretary	\$1200	A1990.0430 Contingency	\$1200

Polling the Board: Trustee Carr – aye, Trustee Gehrke-Turner – aye, Trustee Tolhurst – aye, and Deputy Mayor Quonce – aye. Motion carried.

DPW

Motion – by Trustee Gehrke-Turner, seconded by Trustee Carr - To make an offer of employment to **Daniel Paciello** for part-time temporary help at \$8/hr.

Discussion: Will be used during leaf pick-ups. Daniel is a bunk-in student available when class is not in session.

Polling the Board: Trustee Carr – aye, Trustee Gehrke-Turner – aye, Trustee Tolhurst – aye, and Deputy Mayor Quonce – aye. Motion carried.

Parks and Recreation

Motion – by Trustee Carr, seconded by Trustee Tolhurst - To authorize the treasurer to make the following budget adjustments:

FROM ACCOUNT	AMOUNT	TO ACCOUNT	AMOUNT
A7140.0102 Head Instructor Wages	\$1500	A7140.0103 Lifeguard wages	\$391
		A7140.0104.0002 Pool Supervisor wages	\$1109

Polling the Board: Trustee Carr – aye, Trustee Gehrke-Turner – aye, Trustee Tolhurst – aye, and Deputy Mayor Quonce – aye. Motion carried.

Motion – by Trustee Tolhurst, seconded by Trustee Carr - That CNY Karate School offer Karate Kids Program for four (4) weeks Friday, October 14th to November 4th from 5:30 to 6:15PM for \$44.00. A portion of each registration made will be shared with the Village.

Polling the Board: Trustee Carr – aye, Trustee Gehrke-Turner – aye, Trustee Tolhurst – aye, and Deputy Mayor Quonce – aye. Motion carried.

Motion – by Trustee Gehrke-Turner, seconded by Trustee Tolhurst - To offer the following senior day trips for adults 21 years and older. All trips include bus transportation:

Thursday, October 6 th	Beak n Skiff Buffet lunch at Orchard Valli Stop at winery, apple picking	\$14 VR, \$16 non
Tuesday, October 25 th	Turning Stone Casino Motor coach transportation \$15 Bingo Bucks or free play \$5 food coupon	\$11 VR, \$13 non
Tuesday, November 8 th	Mohegan Sun Poconos Motor Coach transportation \$30 in Coin Bonus, \$10 food coupon BINGO on the bus	\$25 VR, \$30 non
Thursday, December 8 th	Lights on the Lake Bus transportation Stop at Heid’s for dinner	\$4
Thursday, December 15 th	Senior Christmas Party Buffet lunch, entertainment Visit from Santa	\$11 VR,\$13 non

All trips reserve 22 spaces for Village residents. No refunds unless spot if filled. \$5 fee for any refunds.

Polling the Board: Trustee Carr – aye, Trustee Gehrke-Turner – aye, Trustee Tolhurst – aye, and Deputy Mayor Quonce – aye. Motion carried.

Motion – by Trustee Carr, seconded by Trustee Tolhurst - To offer the following programs and activities for holiday breaks for youths:

Monday, October 10 th	Intramurals &1 Pizza Party Gym games at ESE 10AM to 12:30PM Grades K thru 5	\$5/person payable to Steve Graham
Tuesday, October 11 th	Rollerskating Party At ESE 1 to 2:30PM Grades K thru 6	\$5/person pay directly BowlMor

Friday, November 11 th	Basketball – 3 on 3 Tourney At ESE Pizza and refreshments	\$5/person payable to Steve Graham
Friday, October 28 th	Halloween Party At ESE with Parade to Fire Station I 2:30 to 5	Free
Friday, November 4 th	Family BINGO Night At ESE 6 to 7:30PM Prizes & refreshments	\$2/family
Wednesday, November 23 rd	Bowling Tournament At Bowl Mor Lanes 9AM check in Ages 5 thru 13 2 games bowling & shoes	\$6/person pay directly to Bowl Mor
Saturday, December 16 th	Breakfast with Santa At American Legion 9 to 11AM Picture with Santa	\$3.50/person \$12/family

Polling the Board: Trustee Carr – aye, Trustee Gehrke-Turner – aye, Trustee Tolhurst – aye, and Deputy Mayor Quonce – aye. Motion carried.

DEPARTMENT HEAD REPORTS

DPW – Superintendent Ronald A. Russell, III

DRAINAGE - Catch basins were repaired in the 200 block of East Ave, Dausman, Irving Street, North Center, West Irving and East Ellis (2). The 200 block of East Ave and the 300, 400 and 500 block of West yates had some storm sewers cleaned. The catch basin at 102 Mosher Street was core drilled and a pipe installed to hook up their sump pump. The drainage ditch in the 300 block of West Second Street was cleaned of all brush and also the drainage in the 100 block of Phelps Street.

STREET REPAIR - Chip seal was performed in the 200, 600 and 700 block of North center Street. The 200 block of East and West Henrietta Street, 500 block of Silver Street, 200 block of West Ellis Street, 100 block of McCool Ave and 100 Midland Street. Crack sealing was performed on east Ave, Third Street and Burke Street.

PARKS AND RECREATION – DPW assisted the parks Department with the Taste of east Syracuse, closed the pool for the season and repaired all the benches at the Park and painted them. The Park and all ball fields were mowed weekly. Repairs were made to the small playground structure. A major cleanup by the entire crew was also conducted Park wide and also the Wisniewski Building and mechanical areas in the Bathhouse.

WATER DEPARTMENT PROPERTIES – Water Department properties were mowed.

SANITARY SEWERS – Manholes were waterproofed in the Headson Creek area. A sewer alarm was installed at Dausman Street and East Ellis Street. Numerous vents and cleanouts were also repaired.

STREET PAINTING – School Zones were repainted, the crosswalks in the area of the Beacon federal and Rico's were repainted. Handicap parking spaces were repainted in the 200 block of North Center Street.

SIDEWALK WORK – Sidewalk work was started in the 300 block of East Ave.

All other DPW operations were addressed and also assistance to other Village Departments was done. Two special trash and branch pick-ups were done due to high winds.

Police Department – Chief of Police Donald Morris

The ESPD had the following statistics for the month of August:

51 Arrests
01 DWI arrests
160 Traffic stops
96 Traffic tickets issued
20 Parking tickets issued
19 Motor vehicle crashes investigated
627 Incidents

Court – Justice Donald M. Benack, Jr.

Working on next year's JCAP grant. Have gotten estimate for counter in front of bench. Also to have some construction in court office. Seeing if we can move the original window for Bridget's office moved and make more space for her office.

Both Judge Benack and Judge Jokl and Bridget will be attending Magistrates and Court Clerks Conference at the end of the month. Always look forward to learning new things and mixing with other courts. Learn so much from just conversing with other clerks and judges. Will be no court on 9-27-11 due to conference.

Court has been busy. Had a few more evictions last month with Judge Jokl presiding.

Trustee Chad Tolhurst added to Court's report commenting on how busy DA nights are. Appreciate how busy the Court is and the Police Department in writing all those tickets. Bridget is doing a great job staying on top of everything. Mary's services are necessary on DA nights too.

Fire Department – Chief Art Dufore No Report

Parks Department – Director Tom Richardson

Parks Department

Hanlon Pool – Hanlon Pool Closed for season on August 28th. From June 11 – August 28th approximately 7,300 swimmers checked in for open swim. This did not include swimming lessons, aquatic classes and pools rentals that kept pool busy all summer.

Hanlon Pool - Pool was covered on Sept 1st for season. Thank you to the DPW for all their work at the pool and in the Park this summer

Hanlon Pool Building – after a busy summer a good cleaning of building is needed. Floors, lockers, showers will all be scrubbed down in preparation for next season.

A Pizza Pool Party was held on August 16th. Over 90 children and their parents attended. I would like to thank Bob Byrne from Tiny Bubbles Laundromat for his generous donation that made the event possible.

Also in August was the 6th annual Taste of East Syracuse. Thanks to all vendors and organizations that participated and to the Noisy Boys who provided a full evening of entertainment.

The summer season ended at Hanlon Pool with the 3rd annual Youth Day Picnic. Approximately 350 children received book bags filled with supplies needed for school. Food, refreshments and entertainment was provided to children and their families at no charge. Thank you to everyone who volunteered at the event and to any individual person, business or organization who donated in any way.

The seniors stayed busy. In August they attended trips to Mount Airy, Stair Fair, and attended a picnic at Ryder park. With school starting soon Seniors will once again participate in the Intergenerational program where students from East Syracuse Elementary come to the Heman Street Senior Center and interact with the Seniors

Senior Card Party's will begin at the Village office (3rd floor) on Friday, September 16th. 10:00 AM.

Trustee Jodi Gehrke Turner commented on all the programs approved for the rest of the year.

Code Enforcement – Director of Operations Frank Stirpe

- I. Rental Inspections
 - A. Initial inspection –57 units
 - B. Re-inspections – 58 units
 - C. Total potential rentals – 875; Currently rentals – 782
 - D. Registered 2011 -311 structures

- II. Fire Inspections
 - A. Place of Assembly – 3
 - B. Commercial – 5
 - C. Multi-families –
 - 14 structures
 - 55 units

- III. Housing Court NO COURT IN AUGUST
 - A. Court Order to Inspect - 0
 - B. Rental Inspections - 0
 - C. Ordered to apply to ZBA for use variance – 0
 - D. Ordered to register –0
 - E. Outdoor Storage – 0
 - F. Nuisance Vehicles – 0
 - G. Parking Violation - 0
 - H. Property Maintenance - 0
 - I. Illegal Signs -0
 - J. Zoning -0

- IV. Notices/Violations Cited
 - A. Outdoor Storage – 3
 - B. Nuisance Vehicles – 1
 - C. Grass – 8, ordered cut - 5
 - D. Property Maintenance – 2
 - E. Signs – 0
 - F. Pools – 0
 - G. Rental Reg. – delinquent notices - 1
 - H. Communication Towers – 0
 - I. Sprinkler Inspections – 3
 - J. Stop Work Orders – 0
 - K. Order to Vacate – 0 now in compliance - 0
 - L. Disruptive Conduct Notices Mailed – 2 Eviction Proceedings -0

- V. Uniform Code Complaints – 3 Corrected/Unfounded – 3 Pending - 0

- VI. Planning Board – recommendation for approval of Mineo project

- VII. Zoning Board of Appeals – No meeting

VIII. 4 violation notices issued for containers left at curb

Code Enforcement Officer Frank Stirpe reported on the successful activities for the Home Headquarters Block Blitz working at the 600 and 700 blocks of West Manlius Street. There were a lot of volunteers as well as the DPW working on painting, landscaping and generally cleaning up the area. Looks a lot better.

Sally Seeley asked if the inspection for Bennett Manor was done. CEO Stirpe reported that the common areas were inspected by Building Inspector.

Village Office – Village Clerk Patricia J. Derby

Taxes - To date we have collected \$2,590,592.32 (\$294,601.68 outstanding with \$20,622.17 in penalties) in property tax payments from the total anticipated \$2,855,194 or 91 % collected. We will continue to collect Village property taxes through October when delinquent taxes are turned over to the County in November.

Grants

Brownfield Opportunities Areas - Today is the due date for Requests for Qualifications (RFQ) for Architect and Engineering firms for direction and guidance in completing the Brownfield Opportunities Areas nomination application. This application also includes Design Guidelines; Economic Feasibility report and Market Analysis.

Local Government Efficiency - Scott Sittig from Center for Government Research has provided the initial narrative report looking at possible consolidation of the assessing functions. The Board of trustees will explore this option at a Public hearing in October. Attention to the differences in assessed values and exemptions need to be considered.

Preliminary interviews were conducted with Justice Benack and Town of DeWitt Judge Gideon. The next area to be explored will be Parks and Recreation.

Projects

Community Development – Worth Street sewers – Contractor AXL Hunter still needs to complete submittals and obtain approval from Community Development. It is hoped that work on this will begin this week and be completed before the end of October.

Reconnect First Street – NYS DOT is working on their portion of the road underneath the Rt. 290 Bridge. Tarolli, contractor for Mr. Santaro notified UFPO that they will be working on curbing and paving.

Other Committees and Boards

Zoning – hearings were rescheduled until October 20th for non-conforming apartment at East First Street and outdoor storage issues at East Ellis Street.

Planning – did not meet because there are no applications pending.

Both Boards are trying new meeting times. Zoning will now meet on the third Thursday of the month at 7PM and Planning on the second Monday at 4:30PM.

September Birthdays:

Ron Russell – September 3rd
Jodi Gehrke-Turner – September 7th
Tom Richardson – September 14th
Barbara Falcone Quonce – September 30th

BOARD MEMBER COMMENTS

(Liaison reports and financial updates)

Trustee Jodi Gehrke-Turner – (Parks) – reports that she has been sitting in on the Planning and Zoning Board of Appeals meetings. Appreciates the hard work and attention that those Boards give.

Thanked Tom for all the fantastic events planned for youths. Most other Village's do not offer such programs.

Trustee James E. Carr, Jr. – (DPW and Code Enforcement) – reviewed the DPW activities.

Thanked the Parks Director. Heard many comments about the summer band concerts. Some people who have moved away from the Village return for the concerts.

Noted that the Park with the help from the Director and the DPW looks the best it has in years.

Attended the Mayor's Meeting last month. Those meetings are always interesting.

Deputy Mayor Barbara Falcone Quonce – (Fire Department) – also commented on the Home Headquarters Block Blitz. The volunteers did an awesome job. Thanked the Village Office and DPW for their help. Could not have accomplished what did without the DPW. Hope the owners continue to maintain these properties.

Did not attend but heard that the Town's presentation for 9/11 was impressive. Coverage was provided at Lake George. Thanked the Fire Department for participating.

The Fire department also responded to the call for assistance in the flood damaged areas. A 5 man crew stayed for 5 days helping local residents. Noted that it was a life altering experience. People affected are appreciative of any help they can get.

Reported on the bunk-in program new members. They are all raring to go – attending classes at OCC and working around the Fire Station.

Fire Department did a lot of purchasing, mostly because of adding new members. Equipment for current use not inventory.

Trustee Chad Tolhurst – (Court) – also reported on attending the opening ceremonies for ESM Pop Warner Football. Great event and great activity. Get a lot of community support.

ANNOUNCEMENTS

Last Yard waste pick-up for the year will be Monday, October 31st

NO Change in Garbage Collection for Labor Day, Monday, September 5th.

No Change in garbage collection for:

Columbus Day (Monday, October 10th)

Election Day (Tuesday, November 8nd)

Veteran's Day (Friday, November 11th)

There will be NO change in pick up for Thanksgiving week

There is NO Delay for Christmas or New Year's.

Village Offices will be closed

Labor Day – Monday, September 5th

Thanksgiving – Thursday and Friday, November 24th and 25th; and

For **Christmas Holidays** – Friday, December 23rd and Monday, December 26th; and a half-day Friday, December 30th for **New Year's Eve** and all day Monday, January 2nd for **New Year's Day**.

Court Cancelled –

August 30th

September 27th

COMMUNITY COMMENTS

Pat Bacon commented on Bristol using the old Fulton Iron Works property for staging area during demolition. Storing dirt and construction equipment there.

Code Enforcement Officer Stirpe reports that 50% of building will be torn down and remove. Site is currently being reconfigured moving labs and equipment to other areas.

Pat Bacon also reports that neighborhood Watch meeting will start up soon with a Fall picnic.

Trustee Jim Carr wished Trustee Gehrke-Turner another happy 29th birthday!

Meeting adjourned at 6:50PM.

Respectfully submitted by,

Patricia J. Derby
Village Clerk

*Minutes were provided **unapproved** to Board of Trustees and Department Heads on Wednesday, September 14, 2011.*

Review of Correspondence

August, 2011 NY State and Local retirement System; RE: 2012 estimate;

8/1/11 Village Clerk to Planning Board; RE: Mineo's Warehouse;

8/1/11 Village Clerk to Crowley Insurance; RE: damage due to tree roots;

8/1/11 Time Warner Cable; RE: programmer's services;

8/2/11 Village Clerk to Fire Department Secretary; RE: new members;

8/3/11 Village Clerk to NYS DOT; RE: CHIPS payments;

8/4/11 Village Clerk to Lynch Law Office; RE: Perez matter;

8/4/11 Village Clerk; RE: insurance loss runs;

8/5/11 NYMIR; RE: Skurpski;

8/5/11 WM Engineers; RE: 701 West Manlius Street zoning matter;

8/8/11 Village Clerk to CGR; RE: data request;

8/8/11 WM Engineers; RE: Mineo's planning matter;

8/8/11 Village Clerk to ZBA; RE: use variance application 228 East First Street;

8/8/11 Village Clerk to Solvay Bank; RE: Fire Service Award program distribution;

8/8/11 Web Inquiry; RE; building addition Silver Street;

8/12/11 McNeil & Company; RE: Fire Department loss control report;

8/15/11 FOIL Request; RE: rental inspection;

8/16/11 Village Clerk to McKinnon; RE: ZBA hearing;

8/16/11 CNY Regional Planning; RE: storm water workshop;

8/16/11 Village Clerk to Lynch Law Office; RE: Perez matter;

8/18/11 Web Inquiry; RE: police department history;

8/18/11 O'Brien & Gere; RE: preliminary engineering comments for USDA Rural Development;

8/19/11 Village Clerk; RE: RFQ for BOA;

8/22/11 ESM School District; RE: extension lease for Heman Street school

8/22/11 WM Engineers; RE: 431 East Ellis Street

8/23/11 Village Clerk to ZBA; RE: interpretation 431 East Ellis Street;

8/24/11 CGR; RE: study of assessments;

8/24/11 NYS ORPTS; RE: tax equalization rate;

8/25/11 Code Enforcement Officer; RE: disruptive conduct report 209 East Yates Street;

8/25/11 Fiscal Advisors; RE: NYS OSC serial bond sale report;

8/29/11 Code Enforcement Officer; RE: disruptive conduct report 202 West Yates Street;

8/29/11 Village Clerk to Tax Collectors; RE; Village property tax exemptions;

8/30/11 Unified Court System; RE: most recent local court's audit;

8/31/11 Village Clerk to Village Attorney; RE; Manlius Center Road;

8/31/11 WM Engineers; RE: Worth Street sewer project

9/1/11 WM Engineers; RE; NYS DEC wetland sampling;