

Village of East Syracuse Police Department



**Annual
Report
2011**

TABLE OF CONTENTS

LETTER TO VILLAGE BOARD	1
ORGANIZATIONAL CHART	2
MISSION AND VISION STATEMENTS	3
GOALS AND OBJECTIVES	4
ACCOMPLISHMENTS	5
OVERVIEW OF DIVISIONS	6
STATISTICAL SUMMARY	7
PHOTOS	10



Village of East Syracuse

Department of Police

204 North Center Street
East Syracuse, New York 13057

Donald L. Morris
Chief of Police

April 17, 2012

Honorable Dan Liedka
Mayor
Village of East Syracuse
204 North Center St
East Syracuse, NY 13057

Dear Mayor Liedka:

I am pleased to submit the 2011 Annual Report of the Village of East Syracuse Police Department. This report represents the accomplishments, goals and summaries of the department's activities over the past year.

The Department continues to take a proactive approach to improve community service and public relations and to stay involved with the community in which we serve in an effort to reduce crime. We also continue to pursue more effective ways to improve our performance and to provide the best possible services for the people of the Village of East Syracuse.

Sincerely,

Donald L Morris

Donald L. Morris
Chief of Police



Office of the Mayor
Mayor Dan Liedka

Office of the Chief of Police
Chief Donald L. Morris

Professional Standards Section
Senior Investigator Michael Birchmeyer

Information Technology Section

Police Services Bureau
Sergeant Peter Vasiloff Sergeant Dana Vinch

Uniformed Patrol Division

A-Watch

B-Watch

C-Watch

Youth & Community Section

Forensic Identification Section

Criminal Investigation Division

Major Crimes Section

Special Investigations Section

Administrative Services Bureau

Communication & Records Section
Disp. Charlene Andrianos

3. Mission and Vision Statement, Core Values.

I. Mission Statement

We, the members of the East Syracuse Police Department, are dedicated to protect life and property, to work with our citizens to reduce crime, disorder, and the fear of crime. Through community oriented and problem oriented policing we will provide personalized police services with respect for human dignity according to the highest standards of professionalism, integrity and accountability.

II. Vision Statement

To become a leader in the Law Enforcement profession through a commitment to quality performance and continuous improvement as we strive for excellence in the delivery of public safety services. To improve the quality of life and reduce crime and disorder through a Police-Community partnership.

III. Core Values

- A. The East Syracuse Police Department is accountable to the community for all we do
- B. Every member of the department should be provided with the opportunities to each personal and professional fulfillment.
- C. Integrity is the cornerstone of character and that we must live up to the high standards of performance established by the department and the law enforcement profession
- D. We believe that we must treat each other and citizens with the utmost respect and dignity
- E. We must change to meet challenges of the present and future
- F. We must be role models for our youth and provide innovative educational programs for tomorrow's leaders.

4. Goals and Objectives for 2012

The following shall be the Goals and Objectives set forth for the Village of East Syracuse Police Department for the year 2011:

ADMINISTRATION:

- 1) The Police Chief will continue to work with other department heads to achieve the village wide goal of providing excellent public service to the citizens of our community and enhanced cooperation of all village departments to help attain that goal.
- 2) The Police Chief will oversee the review of the Department General Orders. Input will be sought from members of the Department.

OPERATIONS:

- 1) The Sergeants will continue to identify areas of training or development needs.
- 2) Officers will be alert to quality of life violations. Addressing these violations should be a priority.
- 3) The safety of the children in our community is paramount. Officers will remain in service and patrolling the Village while the children are walking to and from school, when not assigned a complaint from the 911 Center. The hours are 0715-0900 on school day mornings. Officers working "C" watch officers will get in service in a timely manner to patrol during the first hour of their tour.
- 4) Officers will continue to be alert to opportunities to build stronger ties to the community, and to assert the Department's commitment to community service among all residents, businesses and visitors.

5. Department Accomplishments

THE FOLLOWING IS A REVIEW OF THE GOALS THAT WERE SET FOR 2011:

ADMINISTRATION:

- 1) The Police Chief will continue to work with other department heads to achieve the village wide goal of providing excellent public service to the citizens of our community and enhanced cooperation of all village departments to help attain that goal. **(Accomplished)**
- 2) The Police Chief will oversee the review of the Department General Orders. Input will be sought from members of the Department. **(Accomplished)**

OPERATIONS:

- 1) The Sergeants will continue to identify areas of training or development needs. **(Accomplished)**
- 2) Officers will be alert to quality of life violations. Addressing these violations should be a priority. **(Accomplished)**
- 3) The safety of the children in our community is paramount. Officers will remain in service and patrolling the Village while the children are walking to and from school, when not assigned a complaint from the 911 Center. The hours are 0715-0900 on school day mornings. Officers working "C" watch officers will get in service in a timely manner to patrol during the first hour of their tour. **(Accomplished)**
- 4) Officers will continue to be alert to opportunities to build stronger ties to the community, and to assert the Department's commitment to community service among all residents, businesses and visitors. **(Accomplished)**

6 . Divisional Overview

➤ **PATROL DIVISION**

THE PATROL DIVISION IS THE LARGEST DIVISION OF THE POLICE DEPARTMENT AND PROVIDES 24 HOUR COVERAGE 365 DAYS A YEAR. THIS DIVISIONS RESPONSIBILITIES INCLUDE BUT ARE NOT LIMITED TO THE FOLLOWING FUNCTIONS:

- ❑ Performs routine patrol and responds to all calls for police services
- ❑ Conducts preliminary investigations of all offenses
- ❑ Conduct follow up investigations as assigned
- ❑ Enforces all laws and ordinances
- ❑ Perform residential and business checks
- ❑ Conduct crime prevention and suppression activities such as Neighborhood Watch
- ❑ Maintains close liaison with the community and promotes positive police community relations
- ❑ Performs foot patrol

➤ **YOUTH SECTION**

THE YOUTH SECTION IS RESPONSIBLE FOR THE FOLLOWING FUNCTIONS:

- ❑ Follow up and arrest of juvenile cases
- ❑ Referrals to Youth Court and Probation Intake
- ❑ Disposition of juvenile arrests and appearance tickets
- ❑ Maintenance of juvenile records

➤ **INVESTIGATIONS DIVISION** (Position currently vacant)

THE INVESTIGATIONS DIVISION OF THE POLICE DEPARTMENT PERFORMS THE FOLLOWING FUNCTIONS:

- ❑ Conducts/follows up felony investigations
- ❑ Assists in primary investigations when necessary
- ❑ Clears crimes through arrest
- ❑ Recovers stolen property
- ❑ Executes search warrants and arrest warrants
- ❑ Collects and distributes intelligence information
- ❑ Investigates all drug crimes

➤ **ADMINISTRATIVE SERVICES DIVISION**

THE ADMINISTRATIVE SERVICES DIVISION OF THE DEPARTMENT IS RESPONSIBLE FOR THE FOLLOWING DUTIES:

- ❑ Develops, prepares, publishes and maintains records of all general orders
- ❑ Conducts research and planning as directed by the Chief of Police
- ❑ Develops, manages and control forms
- ❑ Maintains NYSPIN standards
- ❑ Prepares and assists with departmental grants
- ❑ Processes, maintains and distributes police reports to include Incident and Follow ups, traffic and citation records, criminal process and criminal history information.
- ❑ Freedom of Information requests
- ❑ CHAIRS (Criminal History Incident/Arrest) Computer processing
- ❑ Uniform Crime Reports
- ❑ Statistical Information
- ❑ Processing arrest reports, fingerprint cards
- ❑ Processing and recording legal processes

➤ **INFORMATION TECHNOLOGY SECTION**

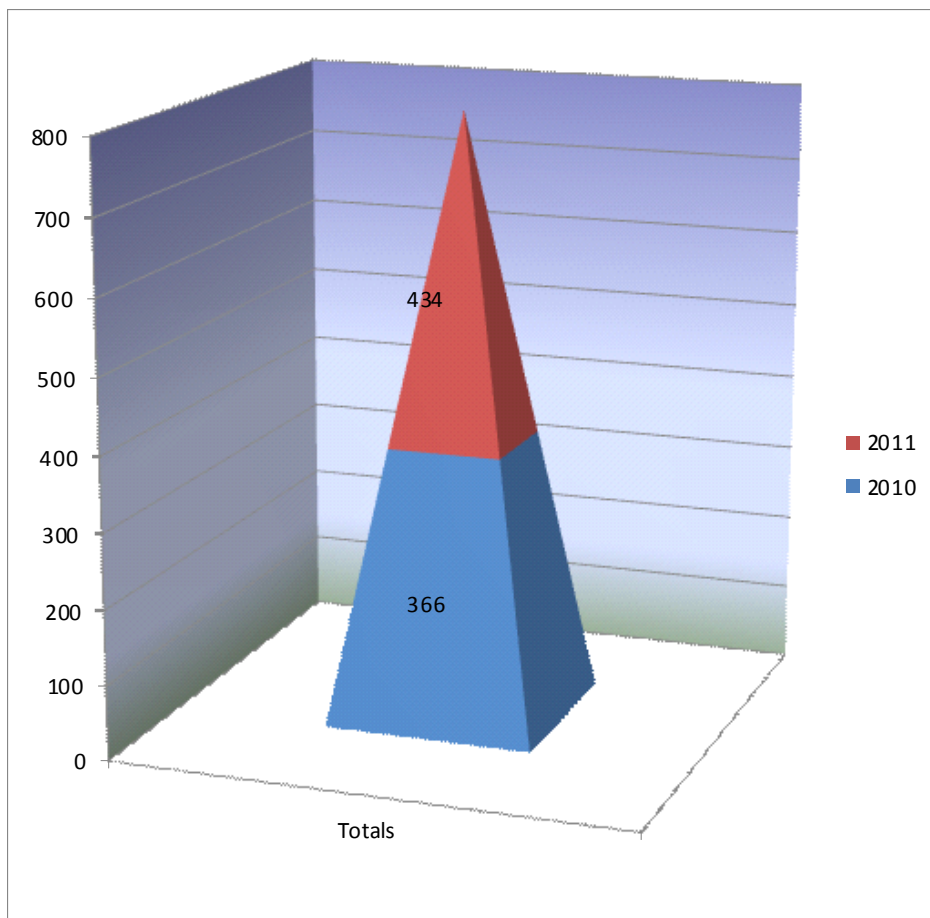
- ❑ Maintains and repairs departmental computers, networks and information systems
- ❑ Develops software and protocols to enhance department operations
- ❑ Acts as liaison with county and state IT personnel
- ❑ Evaluates potential computer hardware, software systems and applications and makes recommendations to the Chief of Police

7. Statistical Summaries

ARREST STATISTICS



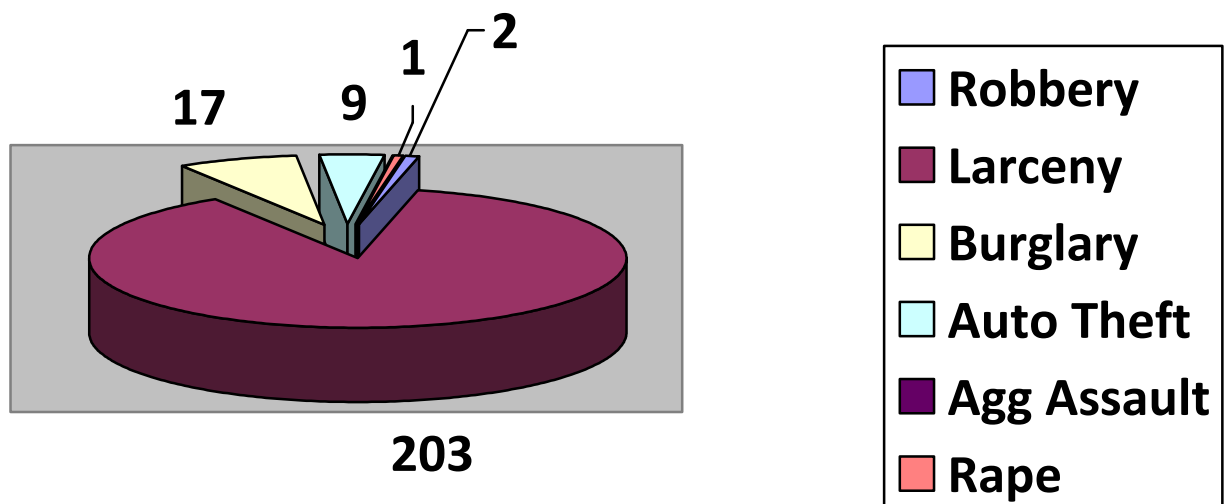
THE FOLLOWING ARRESTS WERE MADE IN 2011. THESE ARE NUMBER OF PEOPLE ARRESTED, NOT THE TOTAL CHARGES.



2011 Total Arrests - 434
(2010 - 366 Arrests)

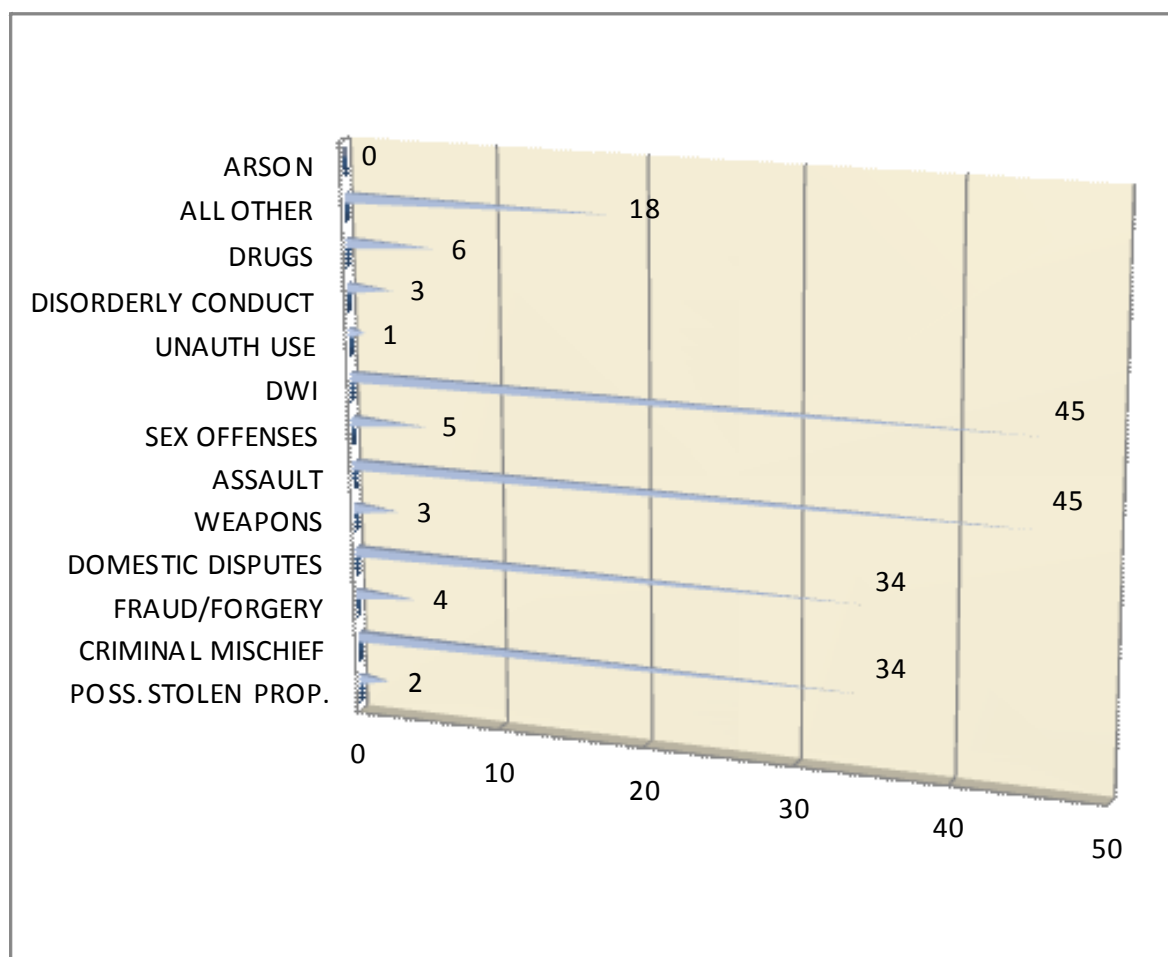
PART ONE AND PART TWO CRIMES - 2011

Part I Crimes



2011 Total - 237 Part One crimes

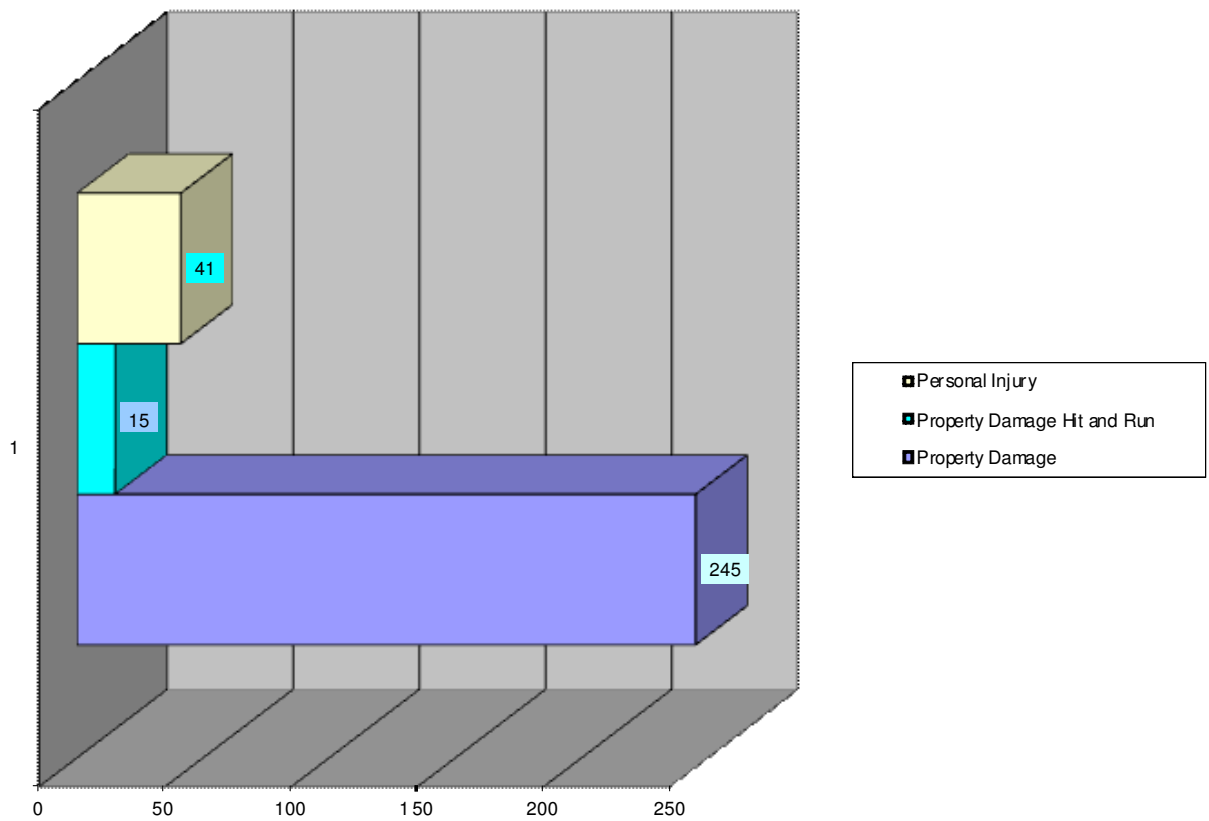
Part II Crimes



2011 Total - 200 Part Two crimes

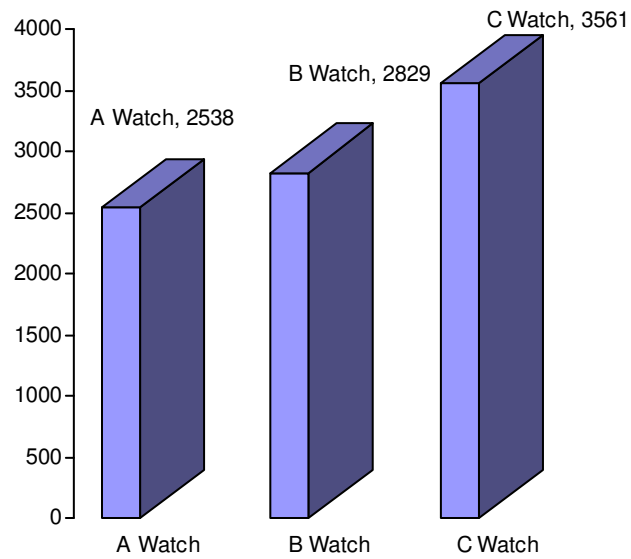


MOTOR VEHICLE ACCIDENTS - 2011



TOTAL TRAFFIC ACCIDENTS INVESTIGATED - 301

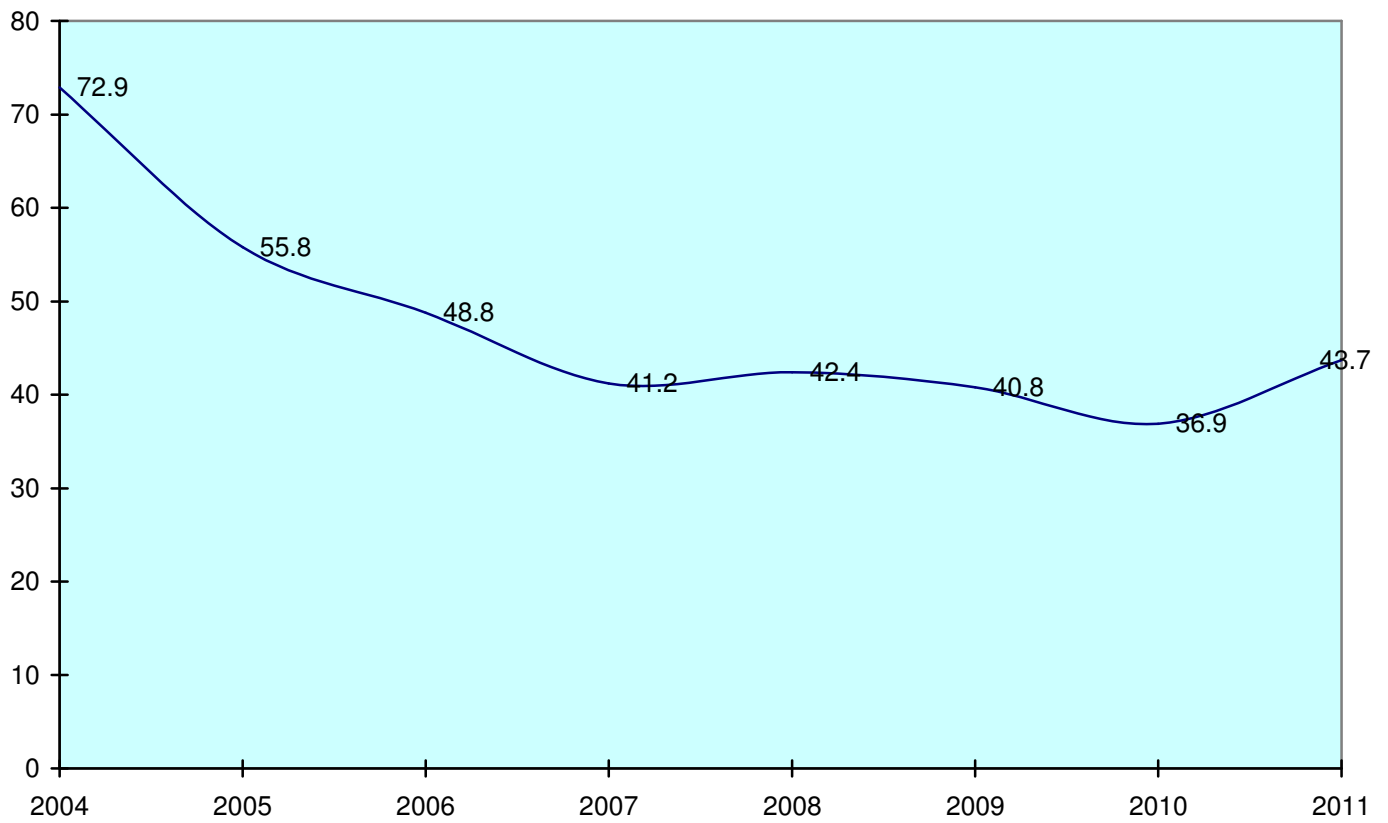
Calls Per Shift - 2011



2011 Total Calls – 8928

Crime Rate per 1000

2004 – 2011



Department Photos



**Department receiving the Gold AAA Traffic Safety Award
(Chief Morris, Sgt. Vasiloff)**