

**Application for Rental of Ellis Field Park Pavilion – 2017**

Date of Application \_\_\_\_\_ Fee Amount Due \$ \_\_\_\_\_

Rental Date Requested \_\_\_\_\_ Times Requested \_\_\_\_\_

Day requested: Sunday Monday Tuesday Wednesday Thursday Friday Saturday  
(circle)

Event or Activity \_\_\_\_\_ Number of People \_\_\_\_\_

Organization/ Individual Applying: \_\_\_\_\_

Contact Person (on Site) \_\_\_\_\_ Phone # \_\_\_\_\_

Address \_\_\_\_\_ Email Address \_\_\_\_\_

Is applicant a resident of Village Of East Syracuse? Yes  No

**FEE SCHEDULE**

VILLAGE RESIDENT	NON – RESIDENT	NON FOR PROFIT
\$25.00	\$50.00	Weekends (Sat – Sun) \$25/50
		Weekdays - Free

Payments may be made via cash, check or money order payable to the “Village of East Syracuse”

**TERMS OF USE**

- Pavilion may be reserved Sunday – Saturday 9 am – 8:00 pm
- No one under 18 years of age is permitted to reserve facilities.
- The presence or consumption of **alcoholic beverages** is **prohibited**.
- No smoking** on Park grounds
- Music** is permissible, but must be controlled. A Village of East Syracuse representative may require the elimination of music if it too loud.
- No pets** allowed at Ellis Field Park.
- A **Charcoal grill** is provided at Pavilion. Additional grills (propane tanks) are prohibited.
- If **picnic tables** are moved, they must be returned to their original location.
- A **certificate of insurance** is required for bounce house, dunk tank etc.
- Fees are Non-refundable** unless cancellation is made at **least 2 weeks** prior to scheduled usage.
- Person** listed on this form and signing below as representing above named group is legally responsible for any and all actions of group members while they are in a Village of East Syracuse facility. This person will be held financially responsible & liable for any damage to Park property caused by a member of their group.

I, \_\_\_\_\_, hereby request reservation of the Village of East Syracuse Facility named above, for the dates, times and purpose shown. I certify that I understand and agree to the terms of use. I further agree to hold harmless the Village of East Syracuse, its officers & employees, in any claim of personal injury or property damage in any way arising from use of this facility

Permit Holder’s Signature \_\_\_\_\_ Date: \_\_\_\_\_

For Office Use Only

Total Paid \_\_\_\_\_ Date: \_\_\_\_\_ Receipt # \_\_\_\_\_