

**Application for Rental of Fred J Ray Memorial Pavilion at Ellis Field Park– 2018**

500 McCool Ave, East Syracuse NY 13057

**Date of Application** \_\_\_\_\_ **Fee Amount Due** \$\_\_\_\_\_

**Rental Date Requested** \_\_\_\_\_ **Times Requested** \_\_\_\_\_

Day requested: Sunday Monday Tuesday Wednesday Thursday Friday Saturday  
(circle)

**Event or Activity** \_\_\_\_\_ **Number of People** \_\_\_\_\_

**Organization/ Individual Applying:** \_\_\_\_\_

**Contact Person** (on Site) \_\_\_\_\_ **Phone #** \_\_\_\_\_

**Address** \_\_\_\_\_ **Email Address** \_\_\_\_\_

Is applicant a resident of Village Of East Syracuse? Yes  No

**FEE SCHEDULE**

VILLAGE RESIDENT	NON – RESIDENT	NON FOR PROFIT
\$25.00	\$50.00	Weekends (Sat – Sun) \$25/50
		Weekdays - Free

Payments may be made via cash, check or money order payable to the “Village of East Syracuse”

**TERMS OF USE**

1. Pavilion may be reserved Sunday – Saturday 9 am – 8:00 pm
2. No one under 18 years of age is permitted to reserve facilities.
3. The presence or consumption of **alcoholic beverages** is **prohibited**.
4. **No smoking** on Park grounds
5. **Music** is permissible, but must be controlled. A Village of East Syracuse representative may require the elimination of music if it too loud.
6. **No pets** allowed at Ellis Field Park.
7. **A Charcoal grill** is provided at Pavilion. Additional grills (propane tanks) are prohibited.
8. If **picnic tables** are moved, they must be returned to their original location.
9. A **certificate of insurance** is required for bounce house, dunk tank etc.
10. **Fees are Non-refundable** unless cancellation is made at **least 2 weeks** prior to scheduled usage.
11. **Person** listed on this form and signing below as representing above named group is legally responsible for any and all actions of group members while they are in a Village of East Syracuse facility. This person will be held financially responsible & liable for any damage to Park property caused by a member of their group.

I, \_\_\_\_\_, hereby request reservation of the Village of East Syracuse Facility named above, for the dates, times and purpose shown. I certify that I understand and agree to the terms of use. I further agree to hold harmless the Village of East Syracuse, its officers & employees, in any claim of personal injury or property damage in any way arising from use of this facility

Permit Holder’s Signature \_\_\_\_\_ Date: \_\_\_\_\_

For Office Use Only

Total Paid \_\_\_\_\_ Date: \_\_\_\_\_ Receipt # \_\_\_\_\_