



Village of East Syracuse

204 North Center Street, East Syracuse, NY 13057

Tel: 315-437-3541 Fax: 315-463-2150

Mayor

Robert T. Tackman

Deputy Mayor

Kimberly Liedka

Trustees

Mary Albanese
Margaret Raesky
Dominic Celletti

Justice

Joseph Zavaglia

Manager/Clerk

Michael Moracco

Parks & Recreation

Thomas Richardson

DPW Superintendent

Randy Hughson

Code Enforcement

Christopher Shields

Fire Chief

Michael Cramer

Organizational Meeting 2020 Meeting

Village of East Syracuse

January 6, 2020

The annual Meeting for the Village of East Syracuse was called to order at **7:00pm** by Mayor Robert T. Tackman.

Present: Mayor Tackman, Deputy Mayor Liedka, Trustee Albanese, Trustee Celletti and Trustee Raesky

Absent: None

Also Present: DPW Superintendent Randy Hughson, Parks Director Tom Richardson, Village Manager/Clerk Michael Moracco, Deputy Clerk Patty McCarthy, Fire Chief Michael Cramer, Director of Codes Chris Shields, Village Attorney Robert Germain, Holly Glassford, Janet Mattox, Sally Seeley and Herb Schrayshuen.

All appointments are made by the Mayor, with the approval of the Board of Trustees.

Motion by Trustee Albanese, seconded by Deputy Mayor Liedka **to Approve the following Appointments:**

- Michael Moracco, **Village Clerk**, 1 year term
- Michael Moracco, **Village Manager**, 1 year term
- Terry Knaflewski, **Treasurer**, 1 year term
- **Treasurer as Collector of Taxes**, 1 year term
- **Village Clerk as Licensing Officer**, 1 year term
- **Village Manager as Budget Officer**, 1 year term
- Bridget Albanese, **Court Clerk**, 1 year term
- VACANT, **Associate Justice**, 1 year term
- William C Cramer, **Building Inspector**, 1 year term
- William C Cramer, **Fire Inspector**, 1 year term
- **Director of Code Enforcement as Zoning Officer**, 1 year term
- Kevin Gill, **Chairperson to Zoning Board**
- Ronald Gustafson, **Chairperson to Planning Board**
- Helena (Holly) Glassford, **Chairperson to Board of Ethics**
- Trustee Kimberly Liedka, **Deputy Mayor**

Polling the Board: All in favor – Yes **Motion Carried R-2020-023**

Mayor Tackman's Designation of liaison assignments

- Department of Public Works – Trustee Celletti
- Parks & Recreation – Trustee Albanese
- Justice Court – Trustee Raesky
- Facilities / Custodian – Moved to Codes
- Fire Department – Deputy Mayor Liedka
- Village Office – Trustee Albanese
- Codes Enforcement – Deputy Mayor Liedka
- Police Commission – Mayor Tackman
- Town Board (NEW) – Mayor Tackman

Motion by Deputy Mayor Liedka, seconded by Trustee Raesky **to approve** “*Eagle Bulletin*” as official newspaper.

Polling the Board: All in favor – Yes **Motion Carried R-2020-024**

Motion by Trustee Albanese, seconded by Deputy Mayor Liedka **to approve** Key Bank, M&T, Solvay Bank, Community Bank NA, Pinnacle and NY Class as Village depositories up to \$10 million, for 1 year.

Polling the Board: All in favor – Yes **Motion Carried R-2020-025**

Motion by Deputy Mayor Liedka, seconded by Trustee Albanese **to approve regularly scheduled meetings** of Board of Trustees held **first Monday** of each month at **6:30pm** at the Court Room according to **Open Meeting Law**.

Polling the Board: All in favor – Yes **Motion Carried R-2020-026**

Motion Trustee Albanese, seconded by Trustee Raesky **to approve Usual Bonds and Penalties** written by Insurance Agent covering Board Members, Village Manager, Village Clerk, Treasurer, Tax Collector, Justice, Acting Justice, Court Clerk and other employees handling cash and or authorized to sign checks.

Polling the Board: All in favor – Yes **Motion Carried R-2020-027**

Motion by Deputy Mayor Liedka, seconded by Trustee Raesky **to approve** Authorize Section 1094 of the Real Property Tax Law to waive penalties and interest on unpaid Village taxes prior to April 1943.

Polling the Board: All in favor – Yes **Motion Carried R-2020-028**

Motion by Deputy Mayor Liedka, seconded by Trustee Raesky **to approve partial payments** of Village real property taxes.

Regarding Partial payments of Village**Real Property Taxes**

WHEREAS, by Resolution No. 37-1995, This Legislation Authorized village collection officers to accept partial payments of village real property taxes, special ad valorem levies, and assessments; and

WHEREAS, in these difficult economic times, many residents of Onondaga County are finding it difficult to budget real property tax payments according to the existing schedules established in such resolutions; and

WHEREAS, when a resident is unable to make conforming payments, the municipality is negatively affected because it misses out on having cash in-hand and the resident is negatively affected because of the statutory interest and penalties accruing on the outstanding balance; and

WHEREAS, it is necessary to amend the prior resolution so as to provide residents greater flexibility in making partial real property tax payments in amounts other than fifty percent of the total tax due for each of the three permissible installments;

NOW THEREFORE BE IT RESOLVED, that Resolution No. 37-1995, is hereby further amended to allow partial payments of village real property taxes, special ad valorem, and special assessments, as shall be consistent with the following:

1. Village real property taxes, special ad valorem levies and special assessments may be paid in up to four (4) partial payments during village collection period of the then current tax year.
2. The initial partial payment shall be paid not later than the penalty free period of the then current tax year. Interest and penalties shall be charged against the unpaid balance after such date.
3. No minimum amount is required for a partial payment, except the final payment shall be in the amount of the remaining unpaid balance due and owing.
4. No partial payment shall be accepted from a property owner if there are delinquent real property taxes, special ad valorem levies, and special assessments owed on such property unless the property owner is current on

installment payments to the County pursuant to Local Law No. 7-1995 as may be amended from time to time; and

5. BE IT FURTHER RESOLVED, that in all other respects, Resolution No. 37-1995 shall remain in full force and effect; and
6. BE IT FURTHER RESOLVED, that the Clerk of this Legislature is directed to file a certified copy of this resolution with the Commissioner of the New York State Office of real Property Tax Services no later than thirty days after adoption.

The Village Board of Trustees hereby supports this resolution and will in the future accept partial payments in accordance with Onondaga County Resolution No. 38 amending resolution No. 37-1995 regarding partial payments of Village real property taxes.

Polling the Board: All in favor – Yes **Motion Carried R-2020-029**

Motion by Trustee Albanese, seconded by Deputy Mayor Liedka **to approve** authorize the **Mayor** and **Village Manager** to sign checks in absence of **Treasurer**

Polling the Board: All in favor – Yes **Motion Carried R-2020-030**

Motion by Deputy Mayor Liedka, seconded by Trustee Raesky **to approve** the following resolution concerning the **advance payment of claims** be adopted:

WHEREAS, the Board of Trustees has determined to authorize payment in advance of audit of claims for payroll, public utility services, postage, freight, and express charges, and

WHEREAS, all such claims shall be presented at the next regular meeting for audit: and

NOW THEREFORE BE IT RESOLVED that the Board of Trustees authorize payment in advance of audit of claim for payroll, public utilities services, postage, freight, express charges, and payments

and all claims shall be presented at the next regular meeting for audit.

This resolution was initially adopted August 5, 1996 and affirmed annually.

Polling the Board: All in favor – Yes **Motion Carried R-2020-031**

Motion by Deputy Mayor Liedka, seconded by Trustee Albanese **to adopt** the following resolution regarding authorizing municipal employees and officials to attend certain schools, conferences, seminars, etc. conducted for the benefit of local government:

WHEREAS, there is to be held in the coming official year:

- NY Conference of Mayor's Training School(s), seminar, workshops, and meetings
- CNY Clerk / Treasurer Association annual and monthly meetings
- NYS Comptroller Seminars
 - Onondaga County Mayor's and Public Officials Association annual dues and monthly meetings
 - New York State mandatory Code Enforcement certification training
 - New York Fire Academy
 - Magistrate Association (NYS and CNY) seminars and monthly meetings

WHEREAS, it is determined by the Board of Trustees that attendance by certain municipal employees and officials at one or more of these meetings, conferences or school benefit the municipality;

NOW THEREFORE BE IT RESOLVED:

Section 1. The Officers and employees are hereby authorized to attend such training:

Section 2. Approvals granted herewith acknowledge and authorize the payment of claim for any registration or program cost,

but not any additional expenses or charges, such as vehicle or mileage reimbursement, overnight accommodations, meals or other out of pocket expenses. A separate and formal request must be made to the Board of Trustees for prior approval for any such additional expenses or charges.

Section 3. The Board encourage all employees to attend training locally, or within a day's drive, to avoid added costs for overnight accommodations whenever possible.

Section 4. That, whenever possible, a Village vehicle should be used for all village related travel.

Polling the Board: All in favor – Yes **Motion Carried R-2020-032**

Motion by Deputy Mayor Liedka, seconded by Trustee Raesky **to reimburse** authorized, re-approved mileage to officers and employees who has permission to use their personal automobiles while performing their official duties on behalf of the Village at the IRS rate

Polling the Board: All in favor – Yes **Motion Carried R-2020-033**

Motion by Trustee Albanese, seconded by Deputy Mayor Liedka **to affirm and accept** Annual Review of Development Fee Schedule

Polling the Board: All in favor – Yes **Motion Carried R-2020-034**

Motion by Deputy Mayor Liedka, seconded by Trustee Albanese that the **Procurement Policy** continue in effect.

Polling the Board: All in favor – Yes **Motion Carried R-2020-035**

Motion by Trustee Albanese, seconded by Trustee Raesky that the **Meeting Procedures** continue in effect.

Polling the Board: All in favor – Yes **Motion Carried R-2020-036**

Motion by Deputy Mayor Liedka, seconded by Trustee Albanese that **the Emergency Preparedness Plan** continue in effect

Polling the Board: All in favor – Yes **Motion Carried R-2020-037**

Motion by Trustee Albanese, seconded by Deputy Mayor Liedka that the **Employee Handbook** continue in effect.

Polling the Board: All in favor – Yes **Motion Carried R-2020-038**

Motion Deputy Mayor Liedka, seconded by Trustee Albanese that next **Annual Organizational Meeting** for the Village of East Syracuse shall be Monday January 4, 2021 at 6:30PM.

Polling the Board: All in favor – Yes **Motion Carried R-2020-039**

Motion by Deputy Mayor Liedka, seconded by Trustee Raesky to adjourn meeting

Polling the Board: All in favor – Yes **Motion Carried R-2020-040**

Meeting Adjourned : 7:10pm

I, Michael Moracco, Village Clerk of the Village of East Syracuse, DO HEREBY CERTIFY that the preceding Resolution was duly adopted by the Village Board of Trustees of the Village of East Syracuse at a Board of Trustees meeting of the Board duly called and held on the 6th of January, 2020.

Michael Moracco

Village Clerk