



Village of East Syracuse

204 North Center Street, East Syracuse, NY 13057

Tel: 315-437-3541 Fax: 315-463-2150

Mayor

Robert T. Tackman

Deputy Mayor

Kimberly Liedka

Trustees

Mary Albanese

Margaret Raesky

Dominic Celletti

Justice

Joseph Zavaglia

Manager/Clerk

Michael Moracco

Parks & Recreation

Thomas Richardson

DPW Superintendent

Randy Hughson

Code Enforcement

Christopher Shields

Fire Chief

Christopher Shields

Organizational Meeting

Village of East Syracuse

January 4, 2021 – 6:30 PM

Held virtually via GoTo Meeting

Present: Mayor Tackman, Deputy Mayor Liedka, Trustee Albanese, Trustee Raesky , Trustee Celletti

Also Present: Manager Moracco, Superintendent Hughson, Chief Shields, Assistant Chief Brewster, Assistant DiBello, Village Attorney Germain, Paul Knierman, Director Richardson

Mayor Tackman proposes the following appointments

- Michael Moracco, **Village Clerk**, 1 year term
- Michael Moracco, **Village Manager**, 1 year term
- Terry Knaflewski, **Treasurer**, 1 year term
- **Treasurer as Collector of Taxes**, 1 year term
- **Village Clerk as Licensing Officer**, 1 year term
- **Village Manager as Budget Officer**, 1 year term
- Bridget Albanese, **Court Clerk**, 1 year term
- Courtney Hills, **Associate Justice**, 1 year term
- William C Cramer, **Building Inspector**, 1 year term
- William C Cramer, **Fire Inspector**, 1 year term
- **Director of Code Enforcement as Zoning Officer**, 1 year term
- Kevin Gill, **Chairperson to Zoning Board**, 1 year term
- Ronald Gustafson, **Chairperson to Planning Board**, 1 year term
- Helena (Holly) Glassford, **Chairperson to Board of Ethics**, 1 year term

Polling the Board: Yes

Mayor Tackman designates the following appointment: Trustee Kimberly Liedka as Deputy Mayor, 1 year term

Mayor Tackman's Designation of liaison assignments

- Department of Public Works –Trustee Albanese
- Parks & Recreation – Mayor Tackman
- Justice Court – Trustee Raesky
- Fire Department – Deputy Mayor Liedka
- Village Office – Deputy Mayor Liedka
- Codes Enforcement – Trustee Celletti
- Police Commission – Deputy Mayor Liedka
- Town Board – Trustee Raesky

Polling the Board: Yes

Mayor proposes the **“Eagle Bulletin”** as official newspaper.

Polling the Board: Yes

Mayor proposes that Key Bank, M&T, Solvay Bank, Community Bank NA, Pinnacle and NY Class as Village depositories up to \$10 million, for 1 year.

Polling the Board: Yes

Motion by Trustee Albanese, 2nd by Deputy Mayor Liedka, to approve regularly scheduled **meetings of Board** of Trustees held **first Monday** of each month at **6:30pm** at the Court Room according to **Open Meeting Law**.

Poling the Board: Yes

Motion Carried

Motion by Trustee Raesky, 2nd by Trustee Albanese, to approve that the **Usual Bonds and Penalties written by Insurance Agent covering Board Members**, Village Manager, Village Clerk, Treasurer, Tax Collector, Justice, Acting Justice, Court Clerk and other employees handling cash and or authorized to sign checks.

Poling the Board: Yes

Motion Carried

Motion by Trustee Albanese, 2nd by Trustee Raesky, to approve Authorize Section 1094 of **the Real Property Tax Law** to waive penalties and interest on unpaid Village taxes prior to April 1944.

Poling the Board: Yes

Motion Carried

Motion by Trustee Albanese, 2nd by Deputy Mayor Liedka, to approve partial payments of **Village real property taxes**.

Poling the Board: Yes

Motion Carried

Amending Resolution **Regarding Partial payments of Village Real Property Taxes**

WHEREAS, by Resolution No. 37-1995, This Legislation Authorized village collection officers to accept partial payments of village real property taxes, special ad valorem levies, and assessments; and

WHEREAS, in these difficult economic times, many residents of Onondaga County are finding it difficult to budget real property tax payments according to the existing schedules established in such resolutions; and

WHEREAS, when a resident is unable to make conforming payments, the municipality to negatively affected because it misses out on having cash in-hand and the resident is negatively affected because of the statutory interest and penalties accruing on the outstanding balance; and

WHEREAS, it is necessary to amend the prior resolution so as to provide residents greater flexibility in making partial real property tax payments in amounts other than fifty percent of the total tax due for each of the three permissible installments;

NOW THEREFORE BE IT RESOLVED, that Resolution No. 37-1995, is hereby further amended to allow partial payments of village real property taxes, special ad valorem, and special assessments, as shall be consistent with the following:

1. Village real property taxes, levies and special assessments may be paid in up to four (4) partial payments during village collection period of the then current tax year.
2. The initial partial payment shall be paid not later than 1 day the penalty free period of the then current tax year. Interest and penalties shall be charged against the unpaid balance after such date.
3. No minimum amount is required for a partial payment, except the final payment shall be in the amount of the remaining unpaid balance due and owing.
4. No partial payment shall be accepted from a property owner if there are delinquent real property taxes, special ad valorem levies, and special assessments owed on such property unless the property owner is current on
5. installment payments to the County pursuant to Local Law No. 7-1995 as may be amended from time to time; and
6. BE IT FURTHER RESOLVED, that in all other respects, Resolution No. 37-1995 shall remain in full force and effect; and
7. BE IT FURTHER RESOLVED, that the Clerk of this Legislature is directed to file a certified copy of this resolution with the Commissioner of the New York State Office of real Property Tax Services no later than thirty days after adoption.

The Village Board of Trustees hereby supports this resolution and will be in the future accept partial payments in accordance with Onondaga County Resolution No. 38 amending resolution No. 37-1995 regarding partial payments of Village real property taxes.

Motion by Trustee Albanese, 2nd by Trustee Raesky, to approve authorize the **Mayor and Village Manager** to sign checks in absence of **Treasurer**
Poling the Board: Yes **Motion Carried**

Motion by Trustee Albanese, 2nd by Trustee Raesky, to approve the following resolution concerning the **advance payment of claims** be adopted:
Poling the Board: Yes **Motion Carried**

WHEREAS, the Board of Trustees has determined to authorize payment in advance of audit of claims for payroll, public utility services, postage, freight, and express charges, and

WHEREAS, all such claims shall be presented at the next regular meeting for audit: and

NOW THEREFORE BE IT RESOLVED that the Board of Trustees authorize payment in advance of audit of claim for payroll, public utilities services, postage, freight,

express charges, and payments and all claims shall be presented at the next regular meeting for audit.

This resolution was initially adopted August 5, 1996 and affirmed annually.

Motion by Trustee Raesky, 2nd by Deputy Mayor Liedka, **to adopt** the following resolution regarding authorizing municipal employees and officials to attend certain schools, conferences, seminars, etc. conducted for the benefit of local government:

Poling the Board: Yes

Motion Carried

WHEREAS, there is to be held in the coming official year:

- NY Conference of Mayor's Training School(s), seminar, workshops, and meetings
- CNY Clerk / Treasurer Association annual and monthly meetings
- NYS Comptroller Seminars
- Onondaga County Mayor's and Public Officials Association annual dues and monthly meetings
- New York State mandatory Code Enforcement certification training
- New York Fire Academy
- Magistrate Association (NYS and CNY) seminars and monthly meetings

WHEREAS, it is determined by the Board of Trustees that attendance by certain municipal employees and officials at one or more of these meetings, conferences or school benefit the municipality;

NOW THEREFORE BE IT RESOLVED:

Section 1. The Officers and employees are hereby authorized to attend such training:

Section 2. Approvals granted herewith acknowledge and authorize the payment of claim for any registration or program cost, but not any additional expenses or charges, such as vehicle or mileage reimbursement, overnight accommodations, meals or other out of pocket expenses. A separate and formal request must be made to the Board of Trustees for prior approval for any such additional expenses or charges.

Section 3. The Board encourage all employees to attend training locally, or within a day's drive, to avoid added costs for overnight accommodations whenever possible.

Section 4. That, whenever possible, a Village vehicle should be used for all village related travel.

Motion by Deputy Mayor Liedka, 2nd by Trustee Celletti, to reimburse authorized, re-approved **mileage** to officers and employees who has permission to use their personal automobiles while performing their official duties on behalf of the Village at the IRS rate. (Currently 57.5 cents)

Poling the Board: Yes

Motion Carried

Motion by Trustee Raesky, 2nd by Deputy Mayor Liedka, to affirm and accept **Annual Review of Development Fee Schedule**

Poling the Board: Yes

Motion Carried

Annual Review of Development Fee Schedule

On April 15, 2002 the Village Board adopted Local Law number 1 of 2002, a local law to create a fee and expense schedule for certain applications to Village Board and applications for Village services. This law gave the authority to the Village of East Syracuse Board of Trustees to periodically amend, by resolution this schedule of fees and expenses.

Development Permit **Fee's**

Clerk's Fee's

Tax Search	\$20	
Notary Charge	\$ 2	For non-Village residents
Fire Incident report	\$25	

PERMITS

Building Permit cost for new, alteration, repairs,	\$50	Plus \$4 per \$1,000 construction conversions, sheds, demolition, grading & filing
Fire Inspections	\$25	
Pool, Sign, Motor Vehicle Permits	\$50	
Fence	\$50	Plus Cost Reimbursement Agreement and referral to Planning Board
Telecommunications Tower for each tenant on Tower and	\$2,500	Plus \$2,500 annual license fee referral to Planning Board
Flood Hazard	\$250	
Solar permit	\$75	
Certificate of occupancy/	\$20	

Certificate of compliance

Operating Permit	\$50	§705 LL#2, of 2007
Sewer Tap Permit	\$750	8" pipe or less
Driveway Cut Permit	\$100	Referral to DPW Superintendent

Zoning Board

Area Variance	\$50	Plus cost reimbursement agreement
Accessory Use	\$50	Plus cost reimbursement agreement
Special Use Permit	\$200	Plus cost reimbursement agreement
Use Variance	\$200	Plus cost reimbursement agreement

Planning Board

Commercial Fence Review	\$50	Plus cost reimbursement agreement
Subdivision Review	\$100	Plus cost reimbursement agreement
Site Plan review	\$200	Plus cost reimbursement agreement

License Fees

Vendors Permit	\$50 \$150 \$500	Single day For sixty (60) days For one (1) year
Business License to Conduct "Junk Yard"	\$500	
Pawnbroker	\$500	
Second Hand Dealer	\$500 \$200	Exposition
Coin Op license	\$100	Plus \$25 per machine
PARK/POOL FEES		
Pool rental	\$50/day	
Pavilion rental	\$25 \$40 \$ 0	Village residents Non-residents Non-Profit organizations

Motion by Deputy Mayor Liedka, 2nd by Trustee Albanese, that the **Meeting Procedures** for the Village of East Syracuse, adopted April 1, 1996, and revised April 4, 2016 continue in effect.

Poling the Board: Yes

Motion Carried

Motion by Deputy Mayor Liedka, 2nd by Trustee Celletti, that the **Procurement Policy** of the Village of East Syracuse, adopted January 1, 1992, and revised 9/9/2019 continue in effect.

Motion by Trustee Albanese, 2nd by Deputy Mayor Liedka, that the **Emergency Preparedness Plan** continue in effect

Poling the Board: Yes

Motion Carried

Motion by deputy Mayor Liedka, 2nd by Trustee Raesky, that the **Employee Handbook** continue in effect.

Poling the Board: Yes

Motion Carried

Motion by Trustee Albanese, 2nd by Trustee Raesky, that next **Annual Organizational Meeting** for the Village of East Syracuse shall be Monday January 3, 2022 at 6:30PM.

Poling the Board: Yes

Motion Carried

Motion by Deputy Mayor Liedka, 2nd by Trustee Raesky, to adjourn meeting @ 6:51pm

Poling the Board: Yes

Motion Carried