



Village of East Syracuse

204 North Center Street, East Syracuse, NY 13057

Tel: 315-437-3541 Fax: 315-463-2150

Mayor

Robert T. Tackman

Deputy Mayor

Kimberly Liedka

Trustees

James Carr Jr.

Janet Mattox

Mary Albanese

Justice

Joseph Zavaglia

Manager/Clerk

Michael Moracco

Parks & Recreation

Thomas Richardson

DPW Superintendent

Randy Hughson

Code Enforcement

Christopher Shields

Fire Chief

Michael Cramer

Trustees Meeting Minutes

March 4, 2019

Present: Mayor Robert T. Tackman, Deputy Mayor Kimberly A. Liedka, Trustee Janet Mattox, Trustee Mary Albanese

Absent: Trustee James Carr

Also Present: DPW Superintendent Randy Hughson, Parks Director Tom Richardson, Leonard DiBello, Sally Seeley, Director of Code Enforcement Chris shields, Village Manager/Clerk Mike Moracco

Motion by- Trustee Mattox, seconded by Trustee Albanese, to accept the following vouchers for payment; from **Consolidated Fund Abstract**, vouchers number **59613 through 59701** in the amount of **\$102,702.51**.

Polling the Board: Yes

Motion Carried

Motion by- Trustee Albanese, seconded by Trustee Mattox to approve the Mayor to sign the **Intermunicipal Agreement** with Onondaga County for Sanitary Sewer/Pump Station & Maintenance Changes.

Polling the Board: Yes

Motion Carried

Motion by- Deputy Mayor Liedka, seconded by Trustee Mattox, to approve a **Clarifying Resolution** for the **Procurement Policy**. As well as clarifying the role of the Village Manager/Clerk/Budget Officer and Treasure as stated in the clarifying procurement resolution.

Polling the Board: Yes

Motion Carried

Motion by- Trustee Albanese, seconded by Deputy Mayor Liedka, to authorize the Mayor to execute annual agreement with **ES Little League** to use and excess the Fields at Ellis Field.

Polling the Board: Yes

Motion Carried

Motion by- Deputy Mayor Liedka, seconded by, Trustee Albanese, to permit the use of **Ellis Field for ESM School District** interscholastic JV Baseball practice and games from March 18 – June, 2019 (weather permitting)

Polling the Board: Yes

Motion Carried

Motion by- Deputy Mayor Liedka, seconded by, Trustee Mattox, to approve the use of Ellis Park by **Exceptional Family Resources** as Home Base for project Explorer program- a summer for children with developmental disabilities on June 24th – August 16th.

Polling the Board: Yes

Motion Carried

Motion by- Trustee Mattox, seconded by, Deputy Mayor Liedka to serve as host site for **All Star Sports Camp** for boys and girls 7 – 14. camp dates are July 8th – 11th and July 15th - 18th Monday – Thursday.

Polling the Board: Yes

Motion Carried

Motion by- Trustee Mattox, seconded by, Trustee Albanese, to authorize the Mayor to execute agreement with **Chestnut Security** for security and crowd control for the Fireworks and Community Days on Saturday, July 6th (rain date on July 7th)

Polling the Board: Yes

Motion Carried

Motion by- Trustee Albanese seconded by, Trustee Mattox, to approve the use of the **Hanlon Pool by the Town of DeWitt Summer Day Camp** at a cost of \$2,000. Dates run July 2 – August 8th.

Polling the Board: Yes

Motion Carried

Motion by- Deputy Mayor Liedka, seconded by, Trustee Albanese to approve **Parks & Recreation Spring Break Programs** for April 15th – 19th 2019

Polling the Board: Yes

Motion Carried

Motion by- Deputy Mayor Liedka, seconded by, Trustee Mattox, to approve the appointments of the following names to the **Village Revitalization**

Polling the Board: Yes

Motion Carried

Committee:

Courtney Hills

Kristen Weyer

Andrea Goff

Cindy Salce

J

Polling the Board: Yes

Motion Carried

Mayor asked who would be: attending the **Mayors Dinner** on March 20th @ East Syracuse. List of those attending:

Mayor Tackman
Deputy Mayor Liedka
Trustee Mattox
Trustee Albanese
Mike Moracco
Chris Shields

Motion by- Trustee Mattox, seconded by, **Trustee Mattox**, to schedule a **Public Hearing on April 1st at 7:00pm**, located at the Village Hall, 204 N. Center Street. Hearing to formulate a **five-year plan** for Village Projects for which Community Development funding will be requested.

Polling the Board: Yes

Motion Carried

Motion by- Deputy Mayor Liedka, seconded by, **Trustee Mattox**, to schedule a **Public Hearing on April 1st at 7:00pm**, located at the Village Hall, 204 N. Center Street. Hearing to review the request for local law No. 4, of 2019 to place a **stop sign** at the intersection of East 1st Street and Basile Rowe.

Polling the Board: Yes

Motion Carried

Board would like more quotes for **masonry repairs** to the exterior portion of Station 1 building. The Village Manager will send out requests to other companies for additional estimates.

Mayor's Comments:

- Fire Contract payment received
- Start sending regular invoices going forward.
- Fire Department Advisor update
- Handbook updates and schedule- Village manager/Clerk will be getting budget drafts back from Department heads by the end of this week.
- Key Bank Credit Card program
- Moving forward with setting this program up
- North Center Park update and feedback on design
- Budget meetings
- Review proposed account transfers to balance item lines.

Motion by- Trustee Mattox, seconded by, **Trustee Albanese** to have the Mayor sign, the contract with **Key Bank**, for the new **credit card program**.

Polling the Board: Yes

Motion Carried

Motion by- Trustee Mattox, seconded by, Trustee Albanese, to transfer budget line balances, for the following.

Move from	To
• A3410.0201.001 \$1,458.06	A3410.0201
• A3410.0200 \$30,000	A3410.0231 \$1,884.64
• A3410.0200	A3410.0236 \$17,523.55
• A3410.0200	A3410.0405 \$1,316.88
• A3410.0200	A3410.0414 \$908.85
• A3410.0200	A3410.0204 \$4,000
• A7140.0430.0000.0001 \$1,033.26	a7140.0422.0000.0002
• A7140.0102.0000.0002 \$5,189	A7140.0101.0000.0002
• A5110.02 \$29,291	A9785.0613

Polling the Board: Yes

Motion Carried

Mayor Comments:

Neighborhood Park update- recently had a meeting with OBG and their staff discussing the fitness equipment that would be put in at the park. The Board was showed various options a fitness equipment and layout. They decided on one unit that has many different sections of fitness equipment grouped together. Stone dust would be used for surface around the fitness equipment. The clerk has been asked to check with our insurance company to make sure that it meets their requirement. Rob Burns from design care has agreed to donate to the Village the stamp creek material for the walkway. We will be asking OBG to put together the bid package as quickly as they can and get it out to bid so that we would have it ready by July 31.

Subcommittee for the 2019/20120 budget will be set up by the Mayor.

Assessment Value: The Village has head and increase in assessment value of \$7.5 million.

Hazard Mitigation Plan: Mike and I have been working on the Hazard Mitigation plan for the village which is part of the total County plan. When our plan is complete we will need a resolution by June 1 in supporting the plan.

SPCA contract is due and after comparing with other Villages and Towns with similar population we were able to negotiate a savings of \$1000 dollars off of our contract which now is \$4000.

Motion by

Mobile Pet Registration software program, for registering dog and cat license through go pet tee, Dan Young will be providing more information about this program. I'm not sure it's something that we want to do but it would mean that money taken in for dog licenses would come directly to the village. We can discuss this in more detail as get more information.

Park Hill Sidewalk Snowplowing: The Town of Dewitt asked if we would be willing to set up a contract to snowplow the sidewalks in the Park Hill Area. The Town will pay us for our services. The concern from the Village DPW Superintendent and Board Members was that we didn't have the manpower to do this and we would also need a second sidewalk plow.

Board Members Comments:

- **Deputy Mayor Liedka** asked if the timeclock at station 2 had been hooked up, the Village Clerk inform the Deputy Mayor that at this time BOCIES had not had a chance to install the server that was needed. The Mayor requested that the Village Clerk calls BOCIES
- The Deputy Mayor asked if we had gotten a cleaning person yet. The Mayor informed the Deputy Mayor that three individuals were interested in the position would be contacted next week for interviews.
- **Congratulated Director of Parks Tom Richards** that the ice skating in winter fast was a great success and then there were many new faces participating in the event. The Parks Director informed the Board that ice skating may be an afterschool activity next year.

Trustee Albanese-

- requested that the village manager provide a weekly update of the activities and a vents of the village be provided to the trustees each Friday

Department Reports:

Director of Code Enforcement Chris Shields,

- Parking on sidewalks has become a problem in the village and that he was addressing, after talking to the mayor and village attorney our current local laws allow a code officer to issue parking tickets. Within a few weeks he should have the proper tickets coded for the Village and begin ticketing those cars that are illegally parked.
- 47 smoke detectors and residence homes in the Village. This was a program offered by the Red Cross providing free smoke detectors for residents

Announcements: None**Community Comments**

- Sally Seeley wanted to congratulate the Village DPW for a job well done with all the snow plowing.
- She also congratulating the Director of Parks on all fantastic programs that he continues to offer throughout the year.

Motion by – Trustee Mattox, seconded by Deputy Mayor Liedka, to enter executive session to discuss a particular employee matter.

Polling the Board: Yes

Motion Carried

8:08pm

Motion by Trustee Albanese, seconded by, Trustee Mattox, to enter back into the general meeting.

Polling the Board: Yes

Motion Carried

8:28pm

Motion by- Trustee Mattox, seconded by Deputy Mayor Liedka, to reinstate **Ben Winkler effective Wednesday March 6th at 7:00am, pending a signed agreement.**

Polling the Board: Yes

Motion Carried

Next Board Meeting: April 1st

Motion to Adjourn by- Trustee Mattox, seconded by, Mayor Tackman.

Polling the Board: Yes

Motion Carried

8:31pm