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|  |  | **Village of East Syracuse**  204 North Center Street, East Syracuse, NY 13057  Tel: 315-437-3541 Fax: 315-463-2150 |
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| **Mayor**  Robert T. Tackman  **Deputy Mayor**  Kimberly Liedka  **Trustees**  James Carr Jr.  Janet Mattox  Mary Albanese  **Justice**  Joseph Zavaglia  **Manager/Clerk**  Michael Moracco  **Parks & Recreation**  Thomas Richardson  **DPW Superintendent**  Randy Hughson  **Code Enforcement**  Christopher Shields  **Fire Chief**  Michael Cramer |  | **Trustees Meeting**  **June 3, 2019**  **Minutes**  **Present:** Trustee Mary Albanese, Jr., Deputy Mayor Kimberly A. Liedka, and Mayor Robert T. Tackman, Trustee Mattox  **Absent** : Trustee Carr  **Also Present:** DPW Superintendent Randy Hughson, Village Manager/Clerk Michael Moracco, Director of Codes Chris Shields, Parks Director Tom Richardson, Sally Seeley, Dick Robb, Joyce Murray  **Time:7:00pm**   1. **Update from the Advisory Committee**   Deputy Mayor Liedka informed the Board that the committee has been meeting for the past 6 months on developing new **design guide lines**. They also have been looking at the codes that would be effective by these changes. Their hoping to be completed by the end of the year and will present their final draft to the Board for approval.   1. **Driveway Cut at 423 Highland Ave**   Director of Codes Chris Shields explained what needs to be done to replace the sidewalk and put in a **driveway cut at 423 Highland Ave**. Chris Shields and DPW Superintendent Randy Hughson both agreed that this would be an improvement and supported the request that the home owners have submitted. Chris Shields noted that the State DPW will need to approve this as well. **The motion for this is listed under #10 in this document.**     1. **Motion**-by Trustee Mattox, 2nd by Deputy Mayor Liedka, to accept thefollowing vouchers, 59978 to 60050, less invoice 60023 ($1,099.42) for payment: From **Consolidated Fund** Abstract, vouchers numbered through in the amount of **$ 68,284.45**   **Polling the Board: Yes** **Motion Carried**  **\*\*\*\* Trustee Mattox requested that invoice 60023 from the Fire Department be pulled and not approved for payment. The account line had already been overspent. Another budget line will be needed to transfer funds into line A.3410.0236**   1. **Motion by,** Deputy Mayor Liedka, 2nd by Trustee Albanese, toapprove the following summer help for **DPW** @ a rate of $12/hr., starting Wednesday June 5th 2019 2. Samuel Galasson 3. Sean Nikisher   **Polling the Board: Yes** **Motion Carried**   1. **Motion by,** Trustee Mattox, 2nd by Trustee Albanese, to pay the following invoices to Crowley Insurance Agency for **NYMIR Insurance**.   **Polling the Board: Yes** **Motion Carried**   1. Public Officials $4,126.10 2. Law Enforcement armed court bailiffs- $777.70 3. Automobile - $11,675.70 4. Employee Dishonesty - $547.80 5. Owners & Contractors - $1,375.00 6. Equipment - $1,232.00 7. Property - $8,729.53 8. Excess Liability - $6,872.80 9. Inland Marine - $9,738.30 10. General Liability - $18,482.30 11. **Motion by** Deputy Mayor Liedka, 2nd by Trustee Mattox to pay the following invoices to Crowley Insurance Agency for **McNeil & C0 (Fire Department) Insurance**. 12. Excess Liability - $3,573.00 13. General Liability - $4,074.00 14. Auto Physical Damage - $14,382.00 15. Commercial Auto Liability - $19,499.00 16. Property -$1,985.65   **Polling the Board: Yes** **Motion Carried**   1. **Motion by,** Trustee Albanese, 2nd by Deputy Mayor Liedka, to sign contract with the County for the **EM50** (fireworks)   **Polling the Board: Yes** **Motion Carried**   1. **Motion by** Trustee Mattox, 2nd by Deputy Mayor Liedka, tosend in letter of support for the **MS4 mapping** for the County (CFA application)   **Polling the Board: Yes** **Motion Carried**   1. **Motion by** Trustee Mattox, 2nd by Trustee Albanese, to **pay 2nd** payment to **Ralin System** for Maintenance Agreement for our phones $1,595.00.   **Polling the Board: Yes** **Motion Carried**   1. **Motion by** Trustee Mattox, 2nd by Trustee Albanese, toadd a **Driveway Cut Application** Mark Stairs 423 Highland Ave.   **Polling the Board: Yes** **Motion Carried**   1. **Motion by** Trustee Mattox, 2nd by Deputy Mayor Liedka to approve 2018/2019 **LOSAP payment** for the fire department awards program. Total $23,100.   **Polling the Board: Yes** **Motion Carried**   1. **Motion by** Deputy Mayor Liedka, 2nd by Trustee Mattox to make a contribution to the Fire dept. awards program **(LOSAP)** for loss **interest** accrued when the program was **switched to Pinnacle**, in the amount up to $1,200   **Polling the Board: Yes** **Motion Carried**   1. **Motion by,** Trustee Albanese, 2nd by Deputy Mayor Liedka, **to hire** the following for summer help at the pool and Park at the **hr./rate** as follows and to begin this month. 2. Sage Almstead        Receptionist (front desk)    $11.10/hr. 3. Madison Mosher           $11.10/hr. 4. Jack Shields $11.10/hr. 5. Victoria Paczos           Life Guard $12.20/hr. 6. Jason Coleman $12.20/hr.   **Polling the Board: Yes** **Motion Carried**   1. **Motion by,** Trustee Mattox, 2nd Trustee Albanese, **to approve the hr./rate** for the following: 2. Camryn Greabell for lifeguard **$12.20/hr.** 3. Julia Perrotta for lifeguard **$12.20/hr**. 4. Sara Stevenson for lifeguard and WSI , Pool supervisor/security   **$.12.70/hr.**   1. Kelly Bliss Parker for WSI / Pool Supervisor/security **$13.00/hr**. 2. Rebecca Scott for WSI **$12.70/hr.** 3. Jena Cerlanek for lifeguard and WSI **$12.70/hr.** 4. Bridget Cain for lifeguard and WSI **$12.70/hr.** 5. Steven Stevenson for Life Guard and WSI **$12/70/hr.** 6. Casey Coleman for Lifeguard **$12.20/hr.** 7. Kaitlyn Killino for Parks receptionist/basket attendant **$11.10/hr.** 8. Angel Santmyer for Parks receptionist/basket attendant **$11.10/hr.** 9. Sarah Brabham for Parks Receptionist/basket attendant **$11.10/hr.** 10. Charlie Civeletto Pool supervisor/security **$13.00/hr.** 11. Kevin Romer – Pool Supervisor/security **$13.00/hr.** 12. Kevin Richardson Recreation Leader **$11.10/hr.**   **Polling the Board: Yes** **Motion Carried**   1. **Motion by** Trustee Mattox, 2nd by Deputy Mayor Liedka**, to** approve Chief Cramer, Chief DiBello and firefighter Romer to attend **NYSAFC Training Show** June 12-15 cost per person $120.00 Total $360.00  * Gift Card (-$40) total due $320.00. Payment out of line 3410.0409   **Polling the Board: Yes** **Motion Carried**   1. **Motion by,** Trustee Mattox, 2nd by Deputy Mayor Liedka to have a **Community Garage Sale** on July 13th 2019 from 8am to 4pm. Rain day would be Sunday the 14th   **Polling the Board: Yes** **Motion Carried**   1. **Discussion**  * This current code either needs to be dissolved, changed, or start being enforced.   **§831.1 Accessory Buildings in Residential**  (ZO §®4.A.6 and §®4.B.6)  **§831.10 Rear Yards Only** Accessory buildings in residential zones must belocated in the rear yard. \*\*\***The Mayor** suggested that we conceder having another meeting each month to address  the following: Village Codes, Employee Handbook, and policies. Employee Handbook  * New Policies to be added to the Handbook * SSO Mitigation Phase 2, contract 3   **The Village Manager up-dated** the board on the progress of phase 2 contract 3 – some change orders will be needed and possibly requesting additional funding from the County, if additional work is requested.   * **Credit Card program** (who, $ amount, oversight)   The new credit Card program will begin the Village treasurer and Village Manager/Clerk will establish which Village staff will be receiving them and the amount balance each card will have. Input from the department heads will be requested. A new Credit Card policy has been approved and will be given out to each credit card holder, the procurement policy will be updated.   1. **Mayors Comments:**  * The Mayor will be ask the Chief for more details about **Old** **Rescue 2,** so that we can list it for auction. * The Mayor Deputy Mayor and Trustee Mattox will be attending the **OCMA** and Town supervisors meeting June 19th , this meeting is about I-81 * DPW will be purchasing a used **garbage truck** from Village of Fayetteville, payment will be sent in this week. * **Revitalization Committee** has had meetings and have established a program to provide participating property owners in the program are eligible to receive 2-for1 match on exterior improvements, visible from the street. See attached draft for more information. * The Mayor thanked Tom Richardson and Megan for their help in handling of an issue at the park. * The mayor listed on social media the **Village helmet program** encouraging children to come in to the Village office and pick up a free helmet. Parents just need to show proof that they are village resident.  1. **Board Members Comments: None** 2. **Department Reports:**   **Codes –** over 206 smoke detectors were installed by Chris Shields. This  program was sponsored by the American Red Cross.  Cat Program has started again 2 streets are being forced on   1. **Announcements: None** 2. **Community Comments:**   Members of the Public talked about the length of the **grass at Bennett Manor** and what is being done. Chris Shields explained to the residents that he had issued violations and was told by the owners that J&R company will be mowing the lawn tomorrow.   1. **Motion by** Trustee Mattox 2nd by Deputy Mayor Liedka to go into **Executive Session**   **Polling the Board: Yes** **Motion Carried 8:00pm**   1. **Motion by** Deputy Mayor Liedka 2nd by Trustee Mattox, **to end Executive Session.**   **Polling the Board: Yes** **Motion Carried 8:37pm**   1. **Motion by** Deputy Mayor Liedka, 2nd By Trustee Mattox **to adjourn the regular meeting.**   **Polling the Board: Yes** **Motion Carried 8:37pm**   1. **Next Meeting July 8, 2019 7:00pm** |
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