

**Village of East Syracuse**  
207 North Center Street  
East Syracuse, New York 13057

**Village Clerk Office**

**315/437-3541**  
**FAX 315/463-2150**

**F.O.I.L. APPLICATION FOR ACCESS OF PUBLI RECORDS**  
**To Records Access Officer**

Applicant Name/Agency \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

I hereby apply to inspect the following existing record(s):

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Printed Name X \_\_\_\_\_  
Signature \_\_\_\_\_ Date

NOTE: There is a 25¢ per page fee for copies

Approved  Denied  
 Record cannot be found  Record does not exist or is not maintained  
by this agency

Copies of denied applications will be mailed to: Committee On Open Government  
NYS Department of State  
41 State Street  
Albany, NY 12231

You have a right to appeal a denial of this application to the Records Access  
Officer, who must full explain the reason for such denial in writing within 10 ay of  
receipt of appeal.

I hereby appeal: X \_\_\_\_\_  
Signature \_\_\_\_\_ Date