

**BOARD OF TRUSTEES**  
**Village of East Syracuse**  
**January 8, 2018**

Following the Annual Organizational Meeting and the Pledge of Allegiance **Mayor Robert T. Tackman** called the regularly scheduled meeting of the Village of East Syracuse Board of Trustees for Monday, January 8, 2018 to order at 7:18PM.

**Mayor Tackman** welcomed new members to the Board of Trustees Deputy Mayor Kimberly Liedka and Trustee Mary C. Albanese.

Present: Trustee Mary C. Albanese, Trustee James E. Carr, Jr., Deputy Mayor Kimberly A. Liedka, Trustee Janet L. Mattox, and Mayor Robert T. Tackman.

Also Present: DPW Superintendent Ron Russell, III, Parks Director Tom Richardson, Associate Justice Helena Glassford, Village Clerk Patricia J. Derby, Fire Chief James Brewster, Caretaker Nathan Baker, and Director of Code Enforcement Chris Shields, Village Engineer Steve Snell, and Village Attorney Robert Germain.

Three Village residents attended including Housing Committee Chairperson Sally M. Seeley.

**Review of Correspondence** A record of recent correspondence has been distributed to the Board of Trustees and all department heads to assist in monitoring activities.

**Motion** – by Trustee Carr, seconded by Trustee Mattox - To accept the following vouchers for payment:

From **Consolidated Fund** Abstract, vouchers numbered 57620 through 57819 and Abstract in the amount of \$120,424.

Polling the Board: All in favor. Motion carried.

**Elections Results:**

**Village Elections**

On Tuesday, November 7, 2017 the Annual Village Election was conducting by the County Board of Elections with the regular general election to elect: Mayor, Two (2) Trustees, and Justice,

**MAYOR (322 total votes)**

TPP	<b>Robert T. Tackman</b>	<b>299</b>
	Write in	23

**TRUSTEE (969 total votes)**

CON/AES	<b>Kimberly A, Liedka</b>	<b>308</b>
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CON/AES	Mary C. Albanese	295
FTV	Dominic Celletti	122
TPP	Elizabeth Landry	120
TPP	Daniel J. Wagner	123
	Write in	1
<b>JUSTICE (416 total votes)</b>		
CON/TPP	Joseph J. Zavaglia	415
	Write in	1

**Fire Department Elections**

On Tuesday, January 2<sup>nd</sup> the East Syracuse Fire Department Inc. voted on the open (since April 2017) position of Chief.

39 members attended, with 36 eligible to vote. The vote tally was:

**James Brewster**                      26 yes                      8 no

**Motion** – by Trustee Carr, seconded by Deputy Mayor Liedka - To accept the election results of the East Syracuse Fire Department and James Brewster as Chief (to fill open term until April 2018).

Polling the Board: All in favor. Motion carried.

**Revitalization Committee/Economic Development**

**Mayor Tackman** explained the goals for reviving the Revitalization Committee to move forward on the recommendations set out in the Brownfield Report and find solutions for issues on the Main Street. Looking at program similar to the Fulton Block Builders and others that have been successful in other communities. Still looking for interested people to join the committee. Village Attorney Robert Germain noted that he has extensive experience with Brownfields and is willing to serve as an advisor to the Committee,

**Motion** – by Deputy Mayor Liedka, seconded by Trustee Albanese - That the following Resolution be adopted reviving and creating the Revitalization Committee:

**RESOLUTION TO CREATE  
REVITALIZATION COMMITTEE  
Village of East Syracuse**

RESOLVED, that the Board of Trustees hereby re-creates the Revitalization Committee for the Village of East Syracuse; and

RESOLVED, that Revitalization Committee is hereby established to promote the economic welfare, recreational opportunities and prosperity of the inhabitants of the Village of East Syracuse, and to actively promote, attract, encourage and develop recreation, commerce and industry, and economically sound projects; and

RESOLVED, that the Revitalization Committee shall have no authority to act in place of the Board of Trustees, except to make recommendations to the Board of Trustees and to:

- Work with the Board of Trustees and other governmental, civic, business, leadership, religious, property owner, planning, and economic enhancement groups in developing projects;
- Evaluate existing programs and community activities on a continual basis; and
- Make recommendations to the Board of Trustees as the Revitalization Committee deems necessary and appropriate to support its goals and objectives.

RESOLVED that the Revitalization Committee shall be comprised of five members to be appointed by the Mayor with the advice and consent of the Board of Trustees, and with one member of the Revitalization Committee to be a member of the Board of Trustees; and

RESOLVED, that the members of the Revitalization Committee shall serve without salary, for two year terms commencing on January 1<sup>st</sup>, except that the initial members will serve abbreviated terms so as to stagger the terms.

Polling the Board: All in favor. Motion carried.

### **Standard Work Day – Required Reporting Elected and Appointed Officials**

**Motion** – by Deputy Mayor Liedka, seconded by Trustee Albanese - To reaffirm the established standard work day for elected and appointed officials for the purpose of determining days worked reportable to the New York State and Local Employees' Retirement System.

BE IT RESOLVED, that the Village of East Syracuse Board of Trustees hereby establishes the following as a standard work day for elected and appointed officials for the purpose of determining days worked reportable to the New York State and Local Employees' Retirement System:

All Elected Officials

Mayor  
Deputy Mayor  
Trustees  
Judge

Five day work week, six hour day

Appointed Officials (fulltime)

Village Clerk

Five day work week, eight hour day

Court Clerk  
DPW Superintendent

Appointed Officials (part-time)

Five day work week, six hour day

Associate Justice  
Treasurer

Title	Name	Current Term Beg/End	Participates Employer's Time Keeping System	Standard Work Day	Record of Activity Results	Not Submitted	ID Number
Mayor	Robert T. Tackman	1/1/18 – 1/1/22	No	6			
Trustee	Janet L. Mattox	4/1/15 – 1/1/20	No	6			
Trustee	James E. Carr, Jr.	4/1/15 – 1/1/20	No	6			
Trustee	Mary C. Albanese	1/1/18 – 1/1/22	No	6			
Trustee	Kimberly A. Liedka	1/1/18 – 1/1/22	No	6			
Court Clerk	Bridget Albanese	1/1/18 – 1/1/19	Yes	8			
DPW Superintendent	Ronald A. Russell III	1/1/18 – 1/1/19	Yes	8			
Village Clerk	Patricia J. Derby	1/1/18- 1/1/20	Yes	8			
Village Justice	Joseph J. Zavaglia	1/1/18 – 1/1/20	No	6			
Associate Justice	Helena Glassford	1/1/18 - 1/1/19	No	6			
Treasurer		1/1/18 -- 1/1/19	Yes	6			

**Discussion:** Mayor Tackman commented on the process for NYS and Local retirement for establishing the service credit for certain public officials. Following the recent elections must keep a 90 day calendar of activities. Officials that use the time clock and the Village's time tracking system do not need to keep a separate calendar.

Polling the Board: All in favor. Motion carried.

**Property Tax Cap**

**Motion** - by Trustee Carr, seconded by Trustee Mattox - To schedule a public hearing on Monday, February 5, 2018 at 7PM in the Municipal Building Courtroom, 204 North Center Street to consider the adoption of a local law authorizing a property tax levy in excess of the limit established in General Municipal Law §3-c.

Polling the Board: All in favor. Motion carried.

## **Contracts and Agreements**

**Motion** – by Trustee Albanese, seconded by Trustee Mattox - To authorize the Mayor to execute an agreement with **Germain & Germain** to provide legal services and serve as Village Attorney for one year.

Polling the Board: All in favor. Motion carried.

**Motion** – by Trustee Mattox, seconded by Deputy Mayor Liedka - To authorize the Mayor to execute an agreement with **O'Brien & Gere** to provided engineering services and serve as Village Engineer for one year.

Polling the Board: All in favor. Motion carried.

**Motion** – by Trustee Albanese, seconded by Trustee Mattox - To authorize the Mayor to execute agreement with **C&S Companies** to provide engineering services in connection with the Village of East Syracuse Hanlon Pool Facility for the 2018 season.

Polling the Board: All in favor. Motion carried.

**Motion** – by Trustee Mattox, seconded by Trustee Albanese - To authorize and retain **F.J. Pompo & Company**, Certified Public Accountant to perform an audit of the Court's records for time period June 2017 to May 2018, as per agreement not to exceed \$1,850.

Polling the Board: All in favor. Motion carried.

**Motion** – by Trustee Mattox, seconded by Deputy Mayor Liedka - To authorize and retain **F.J. Pompo & Company**, Certified Public Accountant to perform an audit of the Village's records for time period June 2017 to May 2018, and prepared the NYS OSC AUD, as per agreement not to exceed \$18,000 (\$16,250 for audit and\$1000 for AUD).

Polling the Board: All in favor. Motion carried.

**Motion** – by Trustee Carr, seconded by Deputy Mayor Liedka - To authorize and retain **Dannible & McKee**, Certified Public Accountant to perform an audit of the Fire Department, Inc. records for time period April 2017 to March 2018, as per agreement not to exceed \$5,000.

Polling the Board: All in favor. Motion carried.

**Motion** – by Trustee Albanese, seconded by Deputy Mayor Liedka - To retain the services of **Crowley Insurance** and designate as Insurance Agent for the Village of East Syracuse.

Polling the Board: All in favor. Motion carried.

### **Fire Department Membership**

**Motion** – by Deputy Mayor Liedka, seconded by Trustee Albanese - To appoint the following as members of the East Syracuse Volunteer Fire Department, effective December 6, 2017:

**Nathan Bowers**, Silver Street;  
**Joseph Paone**, Rutgers Road, East Syracuse; and  
**Kevin Romer**, Nelson Ave, East Syracuse.

**Discussion:** **Trustee Mattox** reminded that if they are advised of new members they will call a special meeting to get them approved and on the trucks sooner.

Polling the Board: All in favor. Motion carried.

### **Fire Department**

**Motion** – by Trustee Carr, seconded by Deputy Mayor Liedka - To approve the purchase of One (1) Auto Pulse (automated CPR device) system including battery, charger, and carrying case for \$14,220. This is special pricing that can secure 2017 pricing with payment made after June 1, 2018.

**Discussion:** **Firehouse Caretaker Nathan Baker** reported that the ESFD responds to over 40 calls a year to assist EAVES in the administration of CPR. Inadvertently the process is usually interrupted due to fatigue, logistics, or other circumstances. With this equipment there are no interruptions and lessens the burden on manpower demands.

**Trustee Carr** asked if this would be on the Rescue. Caretaker Baker proposed that it will be on the MI for now, with possible plans to purchase a second machine for that one can be available out of each station.

**Trustee Mattox** asked about training. Caretaker baker reported that anyone with CPR certification can operate. All members of ESFD are CPR certified. Also this equipment can be operated by a single person.

**Trustee Mattox** asked if it can be used on children. It is not for infants but may be used on some children depending upon their size.

**Trustee Mattox** asked about the expected price increase. Caretaker Baker suggested it's about 3% more.

**Mayor Tackman** noted that the equipment has been reviewed by the Fire Department Council and recommended.

Polling the Board: All in favor. Motion carried.

**Motion** – by Trustee Mattox, seconded by Trustee Albanese - To approve the purchase of 10 LIFEPAK 1000 kits (AED) with battery and carrying case and 10 replacements for infant/child use in a lease agreement with Stryker Sales Corporation for \$21,364.50 with \$2000 due now at signing, and authorize the Mayor to sign the lease agreement.

**Discussion: Firehouse Caretaker Nathan Baker** reports that the current AED are obsolete and are used at our own risk. They are no longer supported and cannot get replacement parts. Looking at a lease agreement that will allow delivery following a deposit with the balance due in June so that it could be planned for in the upcoming budget.

**Trustee Mattox** asked about the life expectancy of these. Caretaker Baker reports that these are upgradable and batteries can be replaced. As technology changes these can be updated. **Trustee Carr** asked about costs for updates. Caretaker Baker offered full PM is approximately \$300 per unit. Some updates can be done by the caretakers.

There is one unit on each apparatus.

**Mayor Tackman** asked if there were any other large purchases anticipated. There is contingency money available so that could purchase outright. **Trustee Mattox** asked DPW how they were doing. DPW Superintendent Russell reported that both sidewalk plows are down – hope to have one back in service tomorrow. Trustee Mattox proposed that wait until May to see how things go and if contingency funds are still available will pay in full then.

Polling the Board: All in favor. Motion carried.

**Motion** – by Trustee Carr, seconded by Trustee Mattox - To approve the attendance for **Stephen Brewster** at Emergency Medical Technical training by AMR for Spring semester (January 29<sup>th</sup> through May 17<sup>th</sup> night classes) [\$800 tuition is waived cost is only \$185 for text and workbooks].

Polling the Board: All in favor. Motion carried.

**Motion** – by Trustee Albanese, seconded by Trustee Carr - To advertise for position(s) for Firehouse Caretaker at starting rate of \$15/hr.

**Discussion:** **Mayor Tackman** reported that the negotiations with the Town are complete and ready to fill the three (3) additional positions. Will get it advertised and then set up interviews with the Chief.

**Trustee Mattox** asked if all would work during the day. Mayor Tackman noted that until training is completed they would. Can look at possible schedules later.

Polling the Board: All in favor. Motion carried.

## **Code Enforcement**

### **Code Review**

**Motion** – by Trustee Mattox, seconded by Deputy Mayor Liedka - To retain the services of Dunn & Sgromo Engineers for codes, building and development review.

**Discussion:** **Director of Code Enforcement Chris Shields** reports that BMS is working on a \$1 million dollar roof project. This review is done for all large scale development. All costs are reimbursable under the permit.

Polling the Board: All in favor. Motion carried.

### **Code Enforcement training**

**Motion** - by Trustee Albanese, seconded by Trustee Carr - To approve of attendance at training for **Bill Cramer** to attend Northern Adirondack Code Enforcement Official Association 2018 Annual Education Conference Sunday, March 4<sup>th</sup> through Thursday, March 8<sup>th</sup> in Lake Placid, NY. Cost include: Registration (\$260 for 24 hours in-service training to maintain certification), 4 nights at Crown Plaza hotel (\$107/night for Sunday, Monday, Tuesday & Wednesday nights) plus meals (only breakfast, 3 lunches are included with registration – provide for: 1 lunch @ \$12 each; and 4 dinners @ \$23 each = \$104.00). Will take a Village vehicle and gas card. Approximately total is \$792.

Polling the Board: All in favor. Motion carried.

## **Parks Department**

**Motion** – by Trustee Albanese, seconded by Deputy Mayor Liedka - To hire **Mary Carnite** for part-time Assistant to the Director at \$15/hr. for approximately 20 hours a week.



**Discussion:** Mayor Tackman reported that position was advertised. Received 3 applications. Based on current experience with the program decided to extend this opportunity to Mary. She will now be available to assist the Director more with all programs and activities. This was budgeted for in the current year budget.

Polling the Board: All in favor. Motion carried.

### Activities & Trips

**Motion** – by Deputy Mayor Liedka, seconded by Trustee Albanese - To approve all the proposed winter & spring Park programs and activities as follows:

#### February Break 2018

Tuesday, February 20 <sup>th</sup>	<b>Karate – CNY Karate</b> 12:15 – 1:45PM East Syracuse Elementary	Free
Tuesday, February 20 <sup>th</sup>	<b>Roller Skating Party</b> 2:00 - 3:00PM East Syracuse Elementary	Free
Wednesday, February 21 <sup>st</sup>	<b>Parent Child Paint Day</b> 10:00 – 12:00 East Syracuse Elementary	\$5.00
Wednesday, February 21 <sup>st</sup>	<b>Out of the Cage Pet Mobile</b> 2:00 - 3:00PM East Syracuse Elementary	Free
Thursday, February 22 <sup>nd</sup>	<b>Bowling- Rock &amp; Bowl</b> At Bowl Mor Lanes Ages 4 - 12 10:00 – 11:30	Cost is \$7.00 directly to Bowl Mor
Friday, February 23 <sup>rd</sup>	<b>3 on 3 Basketball Tourney</b> At ESE 1 <sup>st</sup> – 5 <sup>th</sup> grade 10:00 – 12:00	\$5 to Steve Graham
Friday, February 23 <sup>rd</sup>	<b>Intramurals &amp; Pizza Party</b> At ESE 12:15 – 2:30PM	\$5 to Steve Graham

**O Family Ice Skating Night** - Saturday, February 10<sup>th</sup> from 4:00 – 6:00PM at Clinton Square. Free – includes skate rental and admission. For Village residents only. Prior registration required. No transportation.

**O** **Baby Sitting Course** - Friday, February 23<sup>rd</sup> from 9AM to 12Noon. Cost is \$50 (payable directly to EAVES).

**O** Senior trip to **Annual ESM Musical “Les Miserables”** - March 10<sup>th</sup> as guests of Dr. DiSiato. ESM will donate 10 tickets. There is no charge. No Transportation

**O** Senior trips to **Turning Stone Casino** on Thursdays, **March 22<sup>nd</sup> and April 19<sup>th</sup>** for adults 21+ years of age. Cost for Village residents is \$13, \$15 for non-residents. Trip includes motor coach transportation (Quality Coach), \$15 free play or \$15 BINGO Bucks, and \$5 lunch coupon. 22 spots will be reserved for Village residents, with 20 for non-residents. Pre-registration required. Payment due at sign-up. \$5 fee charged for all refunds. No refund unless spot on bus can be filled. Bus leaves at 9:45AM returns approximately 5PM.

**Senior Activities:**

Monday, February 12<sup>th</sup>      **Valentine’s Day Party**      Cost is \$3  
Heman Street Apartments  
Keener Senior Program  
10 – 1:30PM  
Lunch, Valentine BINGO  
Entertainment

Thursday, March 15<sup>th</sup>      **St. Patrick’s Day Party**      Cost is \$4  
Heman Street Apartments  
10 – 1:30PM  
Corned Beef & cabbage lunch  
Entertainment by 3<sup>rd</sup> grade students

**Spring Parks & Recreation Department:**

Friday, March 2<sup>nd</sup>      **Family Movie Night**      Free  
Municipal Building  
6PM snacks & refreshments  
Wear your pajamas!

Saturday, March 10<sup>th</sup>      **Build It with LOWES**      Cost is \$5  
9AM to 11AM  
Municipal Building  
Bird Feeder project kit  
Snacks & refreshments

Saturday, March 24<sup>th</sup>      **Breakfast with the Easter Bunny**      \$3.50/person  
American Legion      \$12/family  
9AM to 11AM

Saturday, March 31<sup>st</sup>      **Annual Easter Egg Hunt**      Free  
10AM Sharp!

Ellis Field Park  
Ages 10 and under

**Easter Coloring Contest**                      **Free**  
Register before March 29<sup>th</sup>  
Winners announced March 31<sup>st</sup>

**O**     **OCRRA annual Earth Day Clean-Up - Saturday, April 21<sup>st</sup>.** Volunteers will meet at Village Deli at 9AM. Refreshments are provided at conclusion of clean-up for all participants.

**O**     **Day at the Ball Park and the Syracuse Chief's - Sunday, May 20<sup>th</sup>** at NBT Stadium (Transportation is **not** provided). Cost is \$4 for Village residents and \$6 for non-residents includes: ticket to the game and small tailgate party before the game starting at 12Noon. Syracuse Chief's provides promotional offerings to children under 12 years old on Sunday games of a hot dog, soda, popcorn & ice cream cup along with chance to run the bases after the game.

**O**     **Adult basketball league and open-gym** for 9 weeks at ESE gym Tuesdays 6 – 9PM (Leagues) and Thursdays (open gym), May 1<sup>st</sup> through June 28<sup>th</sup>

**O**     CNY Karate to offer **Kids Karate** program for four (4) weeks Friday, January 12<sup>th</sup> to February 2<sup>nd</sup> and march 2<sup>nd</sup> to March 23<sup>rd</sup> from 5:30 – 6PM (3 & 4 year olds) and 6:15 – 7PM (5 & older) for \$49. A portion of each registration made will be shared with the Village.

Polling the Board:     All in favor. Motion carried.

#### **Court Clerk – Part-time**

**Motion** – by Trustee Mattox, seconded by Deputy Mayor Liedka – To offer the position for part-time Court Clerk to **Celeste Barrett** at \$12/hr.

**Discussion: Mayor Tackman** reported that while the position was not advertised still received 2 applications. Because of the special characteristics of the position the Judge reached out to other Judges. Position will assist during Court and during the day. Judge Zavaglia wanted someone with legal experience that could jump right in and offers his recommendation.

Polling the Board: Trustee Albanese abstains. All others in favor. Motion carried.

## DEPARTMENT HEAD REPORTS

### Fire Department – Fire Chief James Brewster

#### Fire Calls for the Month of December

Fire, Other	3
Fire, Vehicle	1
Brush Fire	1
Rescue	16
Motor Vehicles with Injuries	3
Motor Vehicle with no injuries	9
Confined Space	1
Gas Leak	1
Lock-out	4
Water Problem	2
Water or Steam	1
Smoke/Odor	3
Good Intent	4
Dispatched/Canceled en Route	11
Steam, other gas mistaken for smoke	1
Malicious Mischievous False Call	1
Unintentional Transmission of Alarm	28
CO Detector Activation	<u>2</u>
	92

<u>Mutual Aid Calls</u>	<u>Given</u>
DeWitt	5
Fayetteville	3
Lyncourt	1
Manlius	1
Mattydale	1
Minoa	<u>1</u>
	9

### DPW – DPW Superintendent Ron Russell, III

SNOW OPERATIONS - Streets salted 19 times, streets plowed 14 times, sidewalks plowed 12 times. Municipal lots, firehouses and no outlet street ends 13 times. Snow was cleared from the Bridge Street and Burnet Ave bridges over CSX rail line and on Manlius Street with the Bobcat & John Deere snow blowers 3 times. Snow was hauled from Municipal lots when needed.

CHRISTMAS DECORATIONS – DPW crews put up the decorations along Manlius Street. Christmas tree pickup began on the 26<sup>th</sup> and will continue through the month of January when weather conditions allow us time for pick-up.

**SPECIAL TRASH PICK UP** – DPW picked up trash, blue bins, branches and other debris twice due to high winds.

**TREE WORK** – Crews continued to trim trees throughout the Village.

**LEAVES** – Pickup of leaves continued into December. Leaves were hauled to a composting site. Upon completion of the pick up the equipment was cleaned and put in storage until next season.

**SIGN WORK** – Crews repaired or replaced damaged signs. The graffiti under CSX bridges was painted over again. Threats to the DPW crew as well as offensive language was included in their art work.

**DPW FACILITY MAINTENANCE** – DPW Crews installed railings for some storage areas we use per the Village insurer's recommendation. Buildings were checked for any areas of cold weather infiltration such as overhead door gaskets etc. Floor drains were cleaned in the 202 Building and also in Fire Station 1.

**PESH TRAINING** – Required safety training for the year was completed.

**SANITARY SEWERS** – Crews continued to repair damaged vents & cleanouts.

**DOUBLE POLE INVENTORY** – DPW completed a double pole inventory of Village streets. The survey identified 53 addresses where poles were replaced and the old ones not removed.

**DPW Superintendent Ron Russell, III** commented on the salt situation. While did not use much during the last storm are having difficulties with receiving only partial deliveries and coming later. In the past have had good luck with the State contract but unsure what's going on with the supply chain.

**Mayor Tackman** asked if the threats from the graffiti were reported to the Police. Superintendent Russell reported that it's kids. Actually witnessed on one occasion. They just keep painting over it.

**Trustee Janet Mattox** asked what can be done now that have an inventory of the double poles. 53 is a lot for our small village. Superintendent Russell commented that saw a story on the local news where someone complained and Verizon got right out and corrected it. The last one off the pole is responsible for taking the old one down. That's usually Verizon. Have two (2) on West Manlius Street where it does obstruct traffic view. Mayor Tackman has spoken to representatives from National Grid and Verizon. Will follow-up with them again.

## **Parks & Recreation – Director Tom Richardson**

The Village Tree Lighting Ceremony took place on Monday, December 4<sup>th</sup> at the Village Hall. Thank you to ESE Staff and Children for singing Christmas Carols. Children enjoyed the evening by singing carols, making a craft and having cookies and Hot Chocolate. The evening was topped off with a visit from Santa.

On December 15<sup>th</sup> Children and their families attended Polar Express Movie Night at the East Syracuse Municipal Building. Children enjoyed popcorn, cookies and Hot Chocolate.

Breakfast with Santa on Saturday, December 16<sup>th</sup> was a success. Approximately 180 people (children & their families) attended. Participants were served pancakes & sausage, had a picture taken with Santa and had the chance to make Christmas crafts.

The Village House Lighting Contest was judged on Monday, December 11<sup>th</sup>. The Brostek family took the top prize. Thank you to all that participated.

The Senior Christmas Party at American legion was attended by 40 seniors on Thursday, December 14<sup>th</sup>. Thank you to Mrs. McGinley Class and Miss Albanese Class from East Syracuse Elementary. The children put on a Christmas concert and made Christmas crafts for all the seniors

On December 18<sup>th</sup> the Treble Makers from ESE can to Heman Street form the senior program. They sang songs and made Christmas Cards.

Seniors and children attended *Lights on Lake* on Thursday, December 7<sup>th</sup>. There was a stop at Heids on way home.

15 seniors attended 1940 radio Hour on Sunday, December 3<sup>rd</sup>.

40 seniors, adults and children attended the musical Wizard of Oz on December 27<sup>th</sup> Seniors took December off from cards at the Village Municipal Building. Next Party will be on January 19<sup>th</sup>. Upcoming trips include the Turning Stone Casino on January 25<sup>th</sup>.

The Next Bennett Manor Luncheon will be on Tuesday, January 23<sup>rd</sup>.

Deadline for Food Sense program is Friday, January 12<sup>th</sup>. Call Tom Richardson at 952 – 0038 to get your order in.

Paint day and Intramurals and pizza party were held over Christmas Break at East Syracuse Elementary.

## **MAYOR'S REMARKS – Robert T. Tackman**

- Congratulations to Mary and Kim for their first meeting. I am excited to see what this year brings us.
  - Thank you for all that attended the swearing in celebration held 12/26/17.
    - Judge Zavaglia, Mayor Tackman and Trustees Liedka & Albanese were sworn in.
  - I am excited for the new year. We have a lot of work ahead of us but I know we can do it working together.
- We are excited to win the grant for \$135,000 for our new park.
  - Spectrum news did a great story on it.
- We are also received a grant to repair our basketball and tennis courts (25,000).
- I attended the following events/meetings:
  - ESM Schools planning meeting - 12/6/17.
  - House light contest – 12/11/17.
  - Trustee Mattox and I attended the CNY Mayor's Association - 12/13/17.
  - DeWitt Police Commission meeting - 12/15/17
  - OCWA Open house – 12/15/17.
  - Village Movie Night – 12/15/17.
  - Breakfast with Santa – 12/16/17.
  - ESFD Santa detail – 12/17/17.
  - Town of Salina holiday celebration – 12/21/17.
  - City Court Judge Cecil's swearing in celebration – 12/28/17.
  - Village's Disney on Ice event – 01/04/18.
  - Village Trustee orientation – 01/06/18.
- We are excited to win the grant for \$135,000 for our new park.
  - Spectrum news did a great story on it.

## **ANNOUNCEMENTS**

**Turning Stone Casino trips - Thursdays, January 18<sup>th</sup> & February 15<sup>th</sup>**

**Winterfest - Saturday, February 24<sup>th</sup> at Ellis Field Park**

**Bid Opening – January 18<sup>th</sup> at 11AM Garbage & Recycling**

**Regional Fire Training Facility informational meeting – Wednesday, January 10<sup>th</sup> at 6PM**

**NYCOM Winter Legislative Meeting February 11<sup>th</sup> – 13<sup>th</sup> in Albany**

**The next meeting of the Board of Trustees is Monday, February 5<sup>th</sup> at 7PM.**

## COMMUNITY COMMENTS

**Tracy Wright** has three things she'd like to bring to the Board's attention:

- Cats – feels that there is health concern as well as property damage and it brings down the character of the Village. The urine odor is toxic.
- Speeding on Hartwell Ave – there was a speed sign from the Town of DeWitt for a short time but they took that down. It did no good anyway. County plow trucks go 50mph down that road. Propose that we add speed bumps.
- Lack of programs for Teens – as graffiti shows when teens have nothing to do they can be destructive. We need to provide them with an outlet. We have a lot of programs for younger kids and seniors but these middle school and high school years get left out. At this age they need physical outlets – maybe we could offer boxing to help them channel their energy. Offer meditation too.

Mayor Tackman reported that we are looking at other municipalities laws to look for ideas on how to handle feral cats. Will follow-up with the Police Commission on the sign and the County regarding their plow operators. Asked if she would be interested in joining the Recreation Advisory Board.

**Sally M. Seeley** asked about the Inland Port – haven't heard much.

Mayor Tackman reported that NYS has approved this site. Waiting to hear more from the Governor. Expect that activity on the full project should come soon. Our part is the export center which is away from the shipping and boat transfers.

### **Discussion: Building Maintenance/Roof Repairs**

**Steve Snell** from OBG summarized the activities that brought about the investigation and the Report. The Village's insurance carrier conducted a property assessment and identified issues with the roof over the fire department bays that they thought may have compromised the structure. Knowing of problems with the roof the Engineers dispatched experts to check out the situation. While conducting their inspection they looked at the entirety of the Municipal Building.

The problem roof was not replaced during the renovations to the building in 2001, but is believed to be done in 1981. The report identifies this as Roof A (labeled in yellow). Their findings are that there is no structural damage (at this time) is needs to be replaced. In addition Roof C is a problem with water traveling down major expansion joints between the 2 buildings. Roof C should be replaced too.

Need to have a certified roofer by Carlisle perform the assessment and address all the leaks. Must use compatible products and materials, know where to chalk and check the joints. Using non-compatible products only dry out and cause further problems.



Areas – B, D, E, F, & G were done in 2001, past the 15 year warranty time, but still have time to fix and may get another 10 to 15 years if maintained properly.

**Trustee Carr** proposed that this will need to be done in the spring – when can actually get up there and see the situation.

Mr. Snell noted there are metal copings loose, some roofs do not have drains, and in one case the parapet is bracketed only on one side. This resulted in water getting underneath and pulling up the screws and lining.

Mr. Snell recommends that Roof A should be the main focus, but should do Roof C at the same time. With repairs can extend the life of the other areas roof. Roof A looks like it was not done correctly when first installed in 1981.

Review of the Report estimates costs for replacement of Roof A approximately \$61,600. Estimates are to take Roof A & C down to the metal deck and replace.

As have to wait until thaw to do repairs will proceed with preparing bid to replace Roof A & C and identify the extend of repairs needed for other areas.

**Motion** – by Trustee Carr, seconded by Trustee Mattox – To enter into Executive Session at 8:40PM to discuss personnel matter.

Polling the Board: All in favor. Motion carried.

Board meet in Executive Session until 9:50PM when they exited and immediately adjourned the meeting.

Respectfully submitted by,

Patricia J. Derby  
Village Clerk

*Minutes were distributed **unapproved** to Board of Trustees and Department Heads on Tuesday, January 9, 2018.*

## **Review of Correspondence**

12/4/17 Village Attorney; RE: payment of judgment – Sansone;

12/5/17 Village Clerk to CNY SPCA; RE: annual dog control agreement;

12/6/17 Beazley; RE; Cybercrime;

12/6/17 OCRRA; RE: e-waste;

12/6/17 Onondaga County Planning; RE: referral for Aldi’s parking;

12/7/17 Mayor; RE: comments on 2018 fire contract;

12/7/17 Law Firm Frank Miller; RE; LaPoint matter;

12/8/17 ESFD; RE: new members;

12/8/17 Law Firm of Frank Miller; RE: LaPoint matter;

12/11/17 Code Enforcement; RE; trash at 125 East Manlius Street;

12/11/17 Code Enforcement; RE: outdoor storage 313 West Manlius Street;

12/11/17 CNYRPDB; RE: storm water updates;

12/11/17 Mayor; RE: proposal for new fire engine;

12/11/17 Mayor; RE: records grant with DeWitt Police;

12/11/17 Mayor; RE: 207c request;

12/11/17 Mayor; RE: swearing in ceremony;

12/12/17 FOCUS; RE: Focus for the Future forum;

12/12/17 Dunn & Scromo; RE: engineering services;

12/12/17 Village Engineers/OBG: RE: certificate of completion WEP project;

12/13/17 Village Engineers/OBG: RE: REDC grant award for neighborhood park;

12/13/17 NYCOM; RE: payment of property tax;

12/13/17 NYS Office of Parks; RE: CFA project award for Neighborhood Park

12/14/17 CNYRPDB: RE: MS4 mapping grant;

12/14/17 Charter Communications; RE: cable changes;

12/14/17 NYS OSC; RE: Annual Report;

12/14/17 Village Clerk; RE: Save the Rain project;

12/15/17 NYCOM; RE: New Officials workshop;

12/15/17 Village Clerk; RE: Village Infrastructure Improvement program;

12/18/17 Onondaga County Community Development; RE: Block grant award;

12/18/17 NYS DEC; RE: grant app for Ley Creek not funded;

12/19/17 Onondaga County; RE: 2018 tax rates;

12/20/17 Onondaga County; RE: roster;

12/20/17 Code Enforcement; RE: property maintenance 106 East Heman Street;

12/20/17 NYCOM; RE: allowable levy growth factor;

12/20/17 Village Clerk; RE: National Grid Christmas Lights;

12/21/17 Code Enforcement; RE: property maintenance 213 West Ellis Street;

12/21/17 CNYRPDB; RE: 2018 storm water training series;

12/21/17 Web Inquiry; RE: zoning map;

12/21/17 Charter Communications; RE: upcoming changes;

12/21/17 NYCOM; RE: update on final tax plan;

12/22/17 NYCOM: RE: prepayment of property taxes;

12/23/17 Governor Cuomo; RE: tax collections;

12/27/17 Web Inquiry; RE; court documents;

12/27/17 Village Clerk; RE: employee work schedule;

12/27/17 BOCES/Helpdesk; RE: e-mails;

12/28/17 Code Enforcement; RE; driveway at 108 West Heman Street;

12/28/17 Code Enforcement; RE; outdoor storage 317 West Manlius Street;

12/28/17 Code Enforcement; RE; outdoor storage 118 East Ellis Street;

12/28/17 Code Enforcement; RE; outdoor storage 101 West First Street;

12/28/17 Code Enforcement; RE; outdoor storage 315 West Manlius Street;

12/28/17 Code Enforcement; RE; outdoor storage 313 West Manlius Street;

12/28/17 Code Enforcement; RE; outdoor storage 119 Schrouder Street;

12/28/17 Pompo; RE: draft financial statement;

1/3/18 DPW Superintendent; RE: Substance Abuse testing;

1/3/18 NYMIR; RE: Winter reminders;

1/4/18 Mayor; REL use of Municipal Building as warming center;

1/4/18 Onondaga County Soil & Water; RE: Tree & Shrub program;

1/6/18 Web Inquiry; RE: landlord issues;

## DPW Activity – December 2017

**SNOW OPERATIONS** – Streets Salted 19 times. Streets Plowed 14 times. Sidewalks Plowed 12 times. Municipal lots, firehouses and no outlet street ends 13 times. Snow was cleared from the Bridge St & Burnet Ave. bridges over CSX rail line and on Manlius St with the Bobcat & John Deere snow blowers 3 times. Snow was hauled from the Municipal lots when needed.

**CHRISTMAS DECORATIONS** – DPW crews put up the decorations along Manlius St. Christmas tree pickup began on the 26<sup>th</sup> and will continue through the month of January when weather conditions allow us time for pickup.

**SPECIAL TRASH PICK UP** – DPW picked up trash, blue bins, branches and other debris twice due to high winds.

**TREE WORK** – Crews continued to trim trees throughout the village.

**LEAVES** – Pickup of leaves continued into December. Leaves were hauled to a composting site. Upon completion of pick up the equipment was cleaned and put in storage until next season.

**SIGN WORK** – Crews repaired and replaced damaged signs. The graffiti under the CSX bridges was painted over again. Threats to the DPW crew as well as offensive language was included in their art work.

**DPW FACILITY MAINTENANCE** – DPW crews installed railings for some storage areas we use per the village insurer's recommendation . Buildings were checked for any areas of cold weather infiltration such as overhead door gaskets etc. Floor drains were cleaned in the 202 building and also Fire Station 1.

**PESH TRAINING** – Required safety training for the year was completed.

**SANITARY SEWERS** – Crews continued to repair damaged vents & cleanouts.

**DOUBLE POLE INVENTORY** – DPW completed a double pole inventory of village streets. The survey identified 53 addresses where poles were replaced and the old ones not removed.

## **Parks & Recreation – Director Tom Richardson**

The Village Tree Lighting Ceremony took place on Monday, December 4<sup>th</sup> at the Village Hall. Thank you to ESE Staff and Children for singing Christmas Carols. Children enjoyed the evening by singing carols, making a craft and having cookies and Hot Chocolate. The evening was topped off with a visit from Santa.

On December 15<sup>th</sup> Children and their families attended Polar Express Movie Night at the East Syracuse Municipal Building. Children enjoyed popcorn, cookies and Hot Chocolate.

Breakfast with Santa on Saturday, December 16<sup>th</sup> was a success. Approximately 180 people (children & their families) attended. Participants were served pancakes & sausage, had a picture taken with Santa and had the chance to make Christmas crafts.

The Village House Lighting Contest was judged on Monday, December 11<sup>th</sup>. The Brostek family took the top prize. Thank you to all that participated.

The Senior Christmas Party at American legion was attended by 40 seniors on Thursday, December 14<sup>th</sup>. Thank you to Mrs. McGinley Class and Miss Albanese Class from East Syracuse Elementary. The children put on a Christmas concert and made Christmas crafts for all the seniors

On December 18<sup>th</sup> the Treble Makers from ESE can to Heman Street form the senior program. They sang songs and made Christmas Cards.

Seniors and children attended *Lights on Lake* on Thursday, December 7<sup>th</sup>. There was a stop at Heids on way home.

15 seniors attended 1940 radio Hour on Sunday, December 3<sup>rd</sup>

40 seniors, adults and children attended the musical Wizard of Oz on December 27<sup>th</sup>  
Seniors took December off from cards at the Village Municipal Building. Next Party will be on January 19<sup>th</sup>. Upcoming trips include the Turning Stone Casino on January 25<sup>th</sup>.

The Next Bennett Manor Luncheon will be on Tuesday, January 23<sup>rd</sup>.

Deadline for Food \$ense program is Friday, January 12<sup>th</sup>. Call Tom Richardson at 952 – 0038 to get your order in.

Paint day and Intramurals and pizza party were held over Christmas Break at East Syracuse Elementary.