

Village of East Syracuse Revitalization Application



Application Instructions:

- Complete the Applicant Information
- Provide details of project

Projects are pre-approved within 7 days of application being received.

The pre-approved project must be completed within 60 days of approval.

****Due to Covid-19, projects started after April 1, 2021, may be submitted. Before pictures of the project and receipts of the materials or labor are required for submission and review. The application is still subject to all standard project eligibility requirements listed below.**

How does the Program work?

Each participating property owner/tenant in the program is eligible to receive a 50% reimbursement on exterior improvements (visible from the street), up to \$500 (minus taxes) per property. Funding is competitive and based on approval.

To be eligible for reimbursement the application must receive pre-approval of the project and provide proof of satisfactory completion of the project. Participants must submit all receipts and invoices at the conclusion of their project. The Village will review the documentation, take photos of the completed work and submit the request for reimbursement to the Revitalization committee. (Note: sales tax on purchases cannot be matched, only the before tax purchase price.)

What improvements are eligible?

<i>Painting</i>	<i>Mailboxes</i>	<i>Flower Boxes</i>	<i>And more...</i>
<i>Porch repair</i>	<i>Exterior lights</i>	<i>Replacement windows</i>	
<i>Soffit repair</i>	<i>Front yard landscaping</i>	<i>Shutters</i>	
<i>Sidewalk repair</i>	<i>Front doors/screen doors</i>	<i>House gutters</i>	

The list is not exhaustive. The Village revitalization committee will not fund projects that remove green space, or trees or the loss of architectural features without prior approval.

*This application does not act in place of any required permits. Projects without the proper permits will not be funded.

*All property taxes (Village, Town, School & County) must be current to be eligible for reimbursement.

*Village employees and sworn in officials are not eligible for reimbursement.

Questions should be directed to:

Village of East Syracuse Clerk's Office: 204 N. Center St., East Syracuse, NY 13057 – 315-437-3541

Applicant Information

Name: _____ Phone Number: _____

Address: _____ Email: _____

Property Occupant Status: Owner: Tenant: Other: _____

Please detail the exterior physical improvements you would like to complete as part of the program:

Description	Estimated \$
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1.

2.

3.

Total estimated cost of project \$ _____

Note: Projects must be completed and all receipts turned in within 60 days of project pe-approval.

By signing this document below you hereby grant and allow The Village of East Syracuse to document your work and to use photos of your improvements on its Website and Facebook page to publicize the Revitalization program, and to place a sign on your property for up to two weeks.

Applicant Signature: _____ Date: _____

FOR OFFICE USE ONLY

Date application received: _____ Committee review date: _____

Approved:

Denied:

Notes: _____

Date project completed: _____ Date reimbursement approved: _____

Village Revitalization Committee Member: _____ Date: _____

Village Clerk: _____ Date: _____